

Town of Montville Finance Committee

Special Meeting Minutes for

January 31, 2022

5:00 PM

Room 203

The meeting was called to order at 5:00 PM. Present were Councilors McNally, Mandler and May. Finance Director Terry Hart and IT Director Bill O'Neill were also present.

Councilor May moved, second by Councilor Mandler, to approve the minutes of the 12/28/21 meeting. Motion carried.

The committee discussed the funding for the part-time IT position. There is currently \$15,000 allocated in the budget for this position. It would be 19 hours/week at \$15/hour. O'Neill explained that he was looking for someone who would be doing administrative work, which would give him more time to handle such things as network security and project management. He isn't sure he will find a qualified person at \$15/hour. Councilor Mandler would like back-up data to justify the need for this position. The committee stated that the position should be advertised at \$15/hour.

The committee reviewed the bids for the digital sign for the Town Hall. The lowest bid proposals did not meet the requirements of the bid specifications. The committee agreed the bid award should be given to CT Sign Service.

In anticipation of the construction of a new Dog Pound, the Animal Control Officer would like to be able to accept donations to offset the costs. Council Mandler moved, second by Councilor May, to recommend the Town Council establish fund #82 for Dog Pound Donations. Motion carried.

Councilor Mandler stated that he feels the committee has made a great deal of progress. Councilor May would like to continue to have monthly meetings whenever possible. The committee is also hoping to receive 2022-23 Budget requests soon.

The meeting was adjourned at 5:47 PM.

Theresa Hart, Director of Finance