

**Town of Montville Town Council
Organizational Meeting Minutes for November 9, 2009
8:00 PM – Town Council Chambers
Town Hall**

Organizational Business:

1. Call to Order – Lisa Terry, Town Clerk, called the meeting to order at 8:00 PM.
2. Pledge of Allegiance
3. Roll Call – Present were Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Also present was Mayor Jaskiewicz.
4. Oath of Officers – Town Clerk, Lisa Terry, swore in the seven members of the Town Council; they will serve for a two-year term.
5. Election of Chairperson of the Town Council – **Motion** by Councilor Caron, Second by Councilor Buebendorf to nominate Gary Murphy. **Motion** by Councilor Hillman, Second by Councilor McFee to nominate Donna Belle Jacobson. Ms. Terry stated that the appointment would be made by roll call vote, and asked that each Councilor state the name of the person they wish to vote for. **Voting in favor of electing Councilor Murphy as Chairperson; Councilors Buebendorf, Caron and Murphy. Voting in favor of electing Councilor Jacobson as Chairperson; Councilors Beetham, Hillman, Jacobson and McFee. By a vote of 4-3, Donna Belle Jacobson was appointed Chairperson of the Town Council for a term of two years.** With the election of the Chairperson complete, Ms. Terry handed the meeting over to Chairperson Jacobson.

6. Election of a Deputy Chairperson of the Town Council – **Motion** by Councilor Buebendorf, Second by Councilor Caron to nominate Russ Beetham. **Motion** by Councilor McFee, Second by Councilor Beetham to nominate Ellen Hillman. **Discussion:** Councilor Beetham respectfully declined his nomination. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **By a vote of 7-0, Ellen Hillman was appointed Deputy Chairwoman of the Town Council for a term of two years.**

Motion by Councilor Buebendorf, Second by Councilor Murphy to take a short recess. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed: None. **Motion Carried 7-0.** The Council recessed at 8:07 PM. Chairwoman Jacobson called the meeting back to order at 8:15 PM, and made a call for changes/additions to the agenda.

Motion by Councilor Murphy, Second by Councilor Caron to move agenda item 13, Remarks from the Public, to be heard before agenda item 7, Formation of the Standing Committees. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed: None. **Motion Carried 7-0.** **Motion** by Councilor Hillman, Second by Councilor Caron to add agenda item 19G to accept the resignation of Ellen Hillman from the Parks and Recreation Commission. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed: None. **Motion Carried 7-0.** **Motion** by Councilor Caron, Second by Councilor Hillman to add the following agenda items to the agenda; 8J to appoint a liaison to the Montville Fair Committee, 8K to appoint a liaison to the Public Safety Building Committee, 8L to appoint a liaison to Non-Profit Organizations, and 8M to appoint a liaison to Social Services. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed: None. **Motion Carried 7-0.**

Remarks from the Public – Speaking in favor of the Council appointing Councilor Caron as the liaison to the Youth Services Bureau and Social Services were the following citizens: *Mr. Daniel Dunn, 19 Marcia Drive; Ms. Janet Eccleston, 135 Fellows Road; and Ms. Sandy Stauffer.*

7. Formation of the Standing Committees

A. **Town Administration / Rules and Procedures - Motion** by Councilor Beetham, Second by Councilor Hillman to nominate Councilor Buebendorf. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed: None. **Motion Carried 7-0.** **Motion** by Councilor Hillman, Second by Councilor Buebendorf to nominate Councilor Jacobson. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed: None. **Motion Carried 7-0.** **Motion** by Councilor Beetham, Second by Councilor McFee to nominate Councilor Hillman. **Roll Call Vote:** In Favor; Councilors Beetham, Hillman, Jacobson and McFee. Opposed; Councilors Buebendorf, Caron and Murphy. **Motion Carried 4-3.** **Motion** by Councilor Caron, Second by Councilor Buebendorf to nominate Councilor Murphy. **Roll Call Vote:** In Favor; Councilors Buebendorf, Caron and Murphy. Opposed; Councilors Beetham, Hillman, Jacobson and McFee. **Motion Fails 3-4. Town Administration / Rules and Procedures Standing Committee will consist of Councilors Buebendorf, Hillman and Jacobson.**

B. **Finance – Motion** by Councilor Buebendorf, Second by Councilor Murphy to nominate Councilor Caron. **Motion** by Councilor Caron, Second by Councilor Buebendorf to nominate Councilor Murphy. **Motion** by Councilor Hillman, Second by Councilor Caron to nominate Councilor Beetham. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Finance Standing Committee will consist of Councilors Beetham, Caron and Murphy.**

C. **Solid Waste Disposal / Public Works – Motion** by Councilor Beetham, Second by Councilor Buebendorf to nominate Councilor McFee. **Motion** by Councilor Hillman, Second by Councilor Murphy to nominate Councilor Caron. **Discussion:** Councilor Caron respectfully declined his nomination. **Motion** by Councilor Jacobson, Second by Councilor Caron to nominate Councilor Beetham. **Motion** by Councilor Caron, Second by Councilor McFee to nominate Councilor Buebendorf. **Roll Call Vote:** In Favor; Councilors Beetham,

Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Solid Waste Disposal / Public Works Standing Committee will consist of Councilors Beetham, Buebendorf and McFee.**

8. Appointment of Liaisons to Boards and Commissions:

A. **Board of Education – Motion** by Councilor McFee, Second by Councilor Hillman to nominate Councilor Murphy. **Motion** by Councilor Beetham, Second by Councilor Caron to nominate Councilor Jacobson. **Discussion:** Councilor Jacobson respectfully declined her nomination. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Board of Education Liaison is Councilor Murphy.**

B. **Commission on the Aging – Motion** by Councilor Hillman, Second by Councilor Buebendorf to nominate Councilor Caron. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Commission on the Aging Liaison is Councilor Caron.**

C. **Economic Development Commission – Motion** by Councilor Beetham, Second by Councilor Jacobson to nominate Councilor McFee. **Discussion:** Councilor McFee respectfully declined his nomination. **Motion** by Councilor Buebendorf, Second by Councilor Murphy to nominate Councilor Caron. **Motion** by Councilor Jacobson, Second by Councilor Beetham to nominate Councilor Hillman. **Roll Call Vote:** Voting in favor of appointing Councilor Caron were Councilors Buebendorf, Caron, McFee and Murphy. Voting in favor of appointing Councilor Hillman were Councilors Beetham, Hillman and Jacobson. **Motion Carried 4-3. Economic Development Commission Liaison is Councilor Caron.**

D. **Library Committee – Motion** by Councilor Buebendorf, Second by Councilor Caron to nominate Councilor Beetham. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Library Committee Liaison is Councilor Beetham.**

E. **Parks and Recreation Commission – Motion** by Councilor Caron, Second by Councilor Beetham to nominate Councilor Buebendorf. **Motion** by Councilor Beetham, Second by Councilor Jacobson to nominate Councilor McFee. **Motion** by Councilor Hillman, Second by Councilor Buebendorf to nominate Councilor Murphy. **Discussion:** Councilor Murphy respectfully declined his nomination. **Roll Call Vote:** Voting in favor of appointing Councilor Buebendorf were Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson and McFee. Voting in favor of appointing Councilor McFee was Councilor Murphy. **Motion Carried 6-1. Parks and Recreation Commission Liaison is Councilor Buebendorf.**

F. **Public Safety Commission – Motion** by Councilor Caron, Second by Councilor Murphy to nominate Councilor Buebendorf. **Motion** by Councilor Beetham, Second by Councilor Jacobson to nominate Councilor McFee. **Roll Call Vote:** Voting in favor of appointing Councilor Buebendorf were Councilors Buebendorf, Caron, Hillman, Jacobson and Murphy. Voting in favor of appointing Councilor McFee were Councilors Beetham and McFee. **Motion Carried 5-2. Public Safety Commission Liaison is Councilor Buebendorf.**

G. **Planning and Zoning Commission – Motion** by Councilor Caron, Second by Councilor Buebendorf to nominate Councilor Beetham. **Motion** by Councilor McFee, Second by Councilor Jacobson to nominate Councilor Murphy. **Discussion:** Councilor Murphy respectfully declined his nomination. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Planning and Zoning Commission Liaison is Councilor Beetham.**

H. **Youth Services Bureau and Board – Motion** by Councilor McFee, Second by Councilor Buebendorf to nominate Councilor Caron. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Youth Services Bureau and Board Liaison is Councilor Caron.**

I. **Fire Fighters Relief Fund – Motion** by Councilor Caron, Second by Councilor Buebendorf to nominate Councilor McFee. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Fire Fighters Relief Fund Liaison is Councilor McFee.**

J. **Montville Fair LLC – Motion** by Councilor Buebendorf, Second by Councilor Caron to nominate Councilor McFee. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Montville Fair LLC Liaison is Councilor McFee.**

K. **Public Safety Building Committee – Motion** by Councilor Beetham, Second by Councilor Caron to nominate Councilor Jacobson. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Public Safety Building Committee Liaison is Councilor Jacobson.**

L. **Nonprofit Organizations – Motion** by Councilor Buebendorf, Second by Councilor Beetham to nominate Councilor Hillman. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Nonprofit Organizations Liaison is Councilor Hillman.**

M. **Social Services – Motion** by Councilor Beetham, Second by Councilor Buebendorf to nominate Councilor Caron. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Social Services Liaison is Councilor Caron.**

9. Appointment of the Town Attorney – **Motion** by Councilor Hillman, Second by Councilor Caron to postpone this matter to the December meeting. **Roll Call Vote:** In Favor; Councilors Buebendorf, Caron, Hillman and Murphy. Opposed; Councilors Beetham, Jacobson and McFee. **Motion Carried 4-3. Matter postponed to the December meeting.**

10. Appointment of a Council Member to the WPCA – **Motion** by Councilor Caron, Second by Councilor Buebendorf to nominate Councilor Hillman. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. Councilor Hillman appointed to represent the Town Council on the WPCA.**

Regular Business:

11. **Motion** by Councilor Buebendorf, Second by Councilor McFee to approve the regular meeting minutes of October 14, 2009; and the public hearing minutes of October 14, 2009. **Discussion:** Chairwoman Jacobson stated that the new Council members should abstain from voting on the minutes because they were not present for the October meetings. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron and Murphy. Opposed; None. Abstained; Councilors Hillman, Jacobson and McFee. **Motion Carried 4-0.**

12. **Motion** by Councilor Caron, Second by Councilor Hillman to enter into Executive Session for the purpose of interviewing the following people for appointment or re-appointment to boards and commissions; Ms. Marilyn Williams for re-appointment to the Youth Advisory Board; Mr. Robert Mastrandrea to the Planning and Zoning Commission; Ms. Mari Jurczyk to the Commission on the Aging; and Mr. Steven Loiler to the Public Safety Commission. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. **Motion Carried 7-0.** The Council and Mayor Jaskiewicz entered into executive session at 8:45 PM; they returned at 9:11 PM and Chairwoman Jacobson stated that no formal votes were taken.

13. Remarks from the Public were heard earlier in the agenda.

14. Communications – None.

15. Attorney Chudwick reported that the only item for discussion would be the motion, which is on the agenda, to set the public hearing for the ordinance regarding the conveyance of property located at 1887 Route 32.

16. Remarks from the Mayor and/or Administrative Department Heads

Mayor Jaskiewicz reported on the following: 1) congratulations to the newly elected Council members; 2) the Town received a AA 3 rating on the Moody Ratings report, which he distributed to the Council for their review; 3) on Tuesday, December 8th, there will be a dinner held at the Mohegan Sun in order for all newly appointed officials of the Town and of the Mohegan Sun. All Council members should please rsvp for this event; and 4) on Veteran's Day, Wednesday, November 11th at 11:00 AM, services to honor our Veteran's will be held in front of the monument on Route 32 in front of Town Hall.

17. Reports from Standing Committee – None.

18. Reports from Special Committees and Liaison Councilors – None.

19. Appointments and Resignations

A. **Motion** by Councilor Buebendorf, Second by Councilor Beetham to waive the waiting period in order to re-appoint Mr. Robert Mastrandrea to the Planning and Zoning Commission. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0.**

B. **Motion** by Councilor Beetham, Second by Councilor Murphy to postpone the re-appointment of Ms. Marilyn Williams to the Youth Advisory Board. Ms. Williams was not present. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0.**

C. **Motion** by Councilor Hillman, Second by Councilor Beetham to re-appoint Mr. Robert Mastrandrea to the Planning & Zoning Commission, with a term to expire on December 14, 2013 **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0.**

D. **Motion** by Councilor Beetham, Second by Councilor Caron to appoint Ms. Barbara Lockhart as the Municipal Agent for Children, with a term to expire on November 18, 2011. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0.**

E. **Motion** by Councilor Beetham, Second by Councilor Hillman to appoint Mr. Thomas McNally as a full voting member of the Public Safety Commission, to replace Mr. Henri Baxter, with a term to expire on January 9, 2012. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson and McFee. Opposed; None. Abstained; Councilor Murphy. **Motion Carried 6-0-1.**

F. **Motion** by Councilor Beetham, Second by Councilor Buebendorf to nominate Councilor Jacobson as the representative of the Town Council to the School Building Committee. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0.** **Councilor Jacobson was appointed Town Council Representative to the School Building Committee.**

G. **Motion** by Councilor Buebendorf, Second by Councilor Caron to accept, with regret, the resignation of Ellen Hillman from the Parks and Recreation Commission. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0.**

20. Unfinished Business – None.

21. New Business

A. **Resolution #2009-120.** The Town of Montville Hereby Resolves to refund taxes due to overpayments and corrections in the amount of \$3,522.68 (Three Thousand Five Hundred Twenty-Two Dollars and Sixty-Eight Cents), at the request of the Tax Collector and as outlined on Schedule A and made a part of the agenda. **Motion** by Councilor Buebendorf, Second by Councilor Caron. **Roll Call Vote:** In Favor; Councilors Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; Councilor Beetham. **Resolution #2009-120 Adopted 7-0.**

B. **Resolution #2009-121.** The Town of Montville Hereby Resolves to adopt the Montville Town Council Rules of Procedures. **Motion** by Councilor Buebendorf, Second by Councilor Murphy. **Roll Call Vote:** In Favor; Councilors Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; Councilor Beetham. **Resolution #2009-121 Adopted 6-1.**

C. **Resolution #2009-122.** The Town of Montville Hereby Resolves to set the 2010 regular monthly meeting

dates of the Town Council on the second Monday of every month, excluding holidays which shall be on the Wednesday of that week. The scheduled meeting dates are as follows; January 11th, February 8th, March 8th, April 12th, May 10th, June 14th, July 12th, August 9th, September 13th, October 13th (Wednesday), November 8th, and December 13th. **Motion** by Councilor Hillman, Second by Councilor Beetham. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Resolution #2009-122 Adopted 7-0.**

D. **Motion** by Councilor Hillman, Second by Councilor Caron to amend the 2010 regular monthly meeting dates of the Town Council to include a meeting on the fourth Wednesday of every month, excluding holidays at which time there will be no meeting; and further, to amend Rule 2, Town Council Meeting Dates, of the Montville Town Council Rules of Procedure. These scheduled meeting dates are as follows; January 27th, February 24th, March 24th, April 21st, May 26th, June 23rd, July 21st, August 25th, September 22nd, October 27th, November 24th, and December 22nd. **Roll Call Vote:** In Favor; None. Opposed; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. **Motion Failed 0-7.**

E. **Resolution #2009-123.** The Town of Montville Hereby Resolves to close Town offices at 1:00 PM on Wednesday, November 25, 2009, as part of the Thanksgiving Holiday. **Motion** by Councilor Murphy, Second by Councilor Hillman. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-123 Adopted 7-0.**

F. **Motion** by Councilor Hillman, Second by Councilor Beetham to introduce and set the date for a Public Hearing on a proposed Ordinance entitled "An Ordinance Regarding The Conveyance of Real Property Located at 1887 Route 32" on December 14, 2009, at 6:45 PM in Town Hall Council Chambers. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0. Public Hearing to be held on December 14, 2009, at 6:45 PM in Council Chambers.**

G. **Motion** by Councilor Murphy, Second by Councilor Buebendorf to discuss the formation of a Cultural Awareness Liaison Committee between the Town and the community. **Discussion:** **Motion** by Councilor Jacobson, Second by Councilor Caron to send this matter to Town Administration for consideration. **Voice Vote:** Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. **Motion Carried 7-0.**

22. Remarks from the Public

Mr. Jim Andriote, 23 Tra Mart Drive, addressed the Council and congratulated them all on being elected to the Town Council, and congratulations to Councilor Jacobson on being appointed Chairwoman.

23. Remarks from Councilors

Councilor Buebendorf congratulated Chairwoman Jacobson on doing a great job on her first night as Chair, and she is looking forward to working with the newly elected Council.

Councilor McFee stated that it is his pleasure to be serving as a member of the Town Council, and he is looking forward to the next two years.

Councilor Beetham congratulated Chairwoman Jacobson on doing a great job on her first night as Chair, and he is looking forward to working with the newly elected Council.

Councilor Hillman congratulated Chairwoman Jacobson on a great job as Chair, and she is looking forward to working with the newly elected Council.

Councilor Caron congratulated Chairwoman Jacobson on a great job. He thanked everyone that voiced their support and wish that the Council appoint him again as the liaison to the Youth Advisory Board and Social Services.

Councilor Murphy congratulated Chairwoman Jacobson on a great job, and stated that he is looking forward to working with this Council for the upcoming two years.

Mayor Jaskiewicz congratulated the Council on their appointments. He reported that on November 12th, the WPCA will be holding a public information meeting; for more information please call Town Hall.

Chairwoman Jacobson thanked the Council for choosing her to sit as their Chairperson, and she stated that she is proud of being on the Town Council and proud to be a resident of Montville. She is looking forward to doing great things for the Town and its residents.

24. Adjournment – **Motion** made by Councilor Caron, Second by Councilor Beetham, to adjourn the meeting. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Hillman, Jacobson, McFee and Murphy. Opposed; None. **Motion Carried 7-0. The meeting adjourned at 9:41 PM.**

Respectfully Submitted by:

Sandra Anderson CPS
Minutes Clerk
Montville Town Council