

Montville Farmers Market Commission
Special Meeting Minutes
February 17, 2022 6:30 pm
Montville Town Hall – Room 102

1. Meeting was called to order by Commissioner Kelley Orbe
2. Pledge of Allegiance
3. Roll Call- Present were: Kate Southard, Kelley Orbe, Michael Orbe, Florence Turner, and Brianna Tobey
4. Remarks from the public.
 - a. No remarks
5. Old Business
 - a. A calendar of special days was agreed upon by the committee. The calendar will be advertised on the market website as well as social media platforms
 - b. A new email to be used solely for Farmers Market business was created. MontvilleFarmersMarket@gmail.com
 - c. It is agreed that a 6 month PO Box for Farmers Market correspondence will be purchased
 - d. The committee agreed to research new signage pricing as well as start advertising for vendor spaces on social media. Hall Communication radio ads were decided to be not within budget this year.
 - e. 2021 vendors contacted and new possible vendors contacted.
 - f. Future meeting dates were proposed; March 24, April 21, May 5, May 19, June 2, and June 9 for 6:00 pm at the town hall.
6. New Business
 - a. A motion was made by commissioner Kelley Orbe to Approve Revisions to the Farmers Market Application and Rules and Regulations forms, seconded by Commissioner Kate Southard. Voice Vote; All in favor; motion carried.
 - b. A motion was made by Commissioner Kate Southard to elect Commissioner Kelley Orbe as Market Manager for the 2022 market season. Motion seconded by Commissioner Florence Turner. Voice Vote; All in favor; motion carried.
 - c. The Committee reviewed a spreadsheet of vendors who applied through online form. All vendors were approved.
7. Commissioner Kelley Orbe asked for comments from the public; no comments
8. Remarks from Town Council Liaison; no comments
9. Remarks from Committee members; no comments
10. Adjournment
 - a. Motion made by Commissioner Kelley Orbe to adjourn at 8:30 pm.