

**Town of Montville Public Works/Solid Waste Sub-Committee  
Special Meeting Minutes of Tuesday, December 1, 2009  
Town Council Meeting Room – Town Hall – 5:45 p.m.**

1. **Call to Order** – The Special Meeting of the Public Works/Solid Waste Sub-Committee was called to order at 5:55 p.m.

2. **Pledge of Allegiance**

3. **Roll Call** – Present were Councilors Beetham, Buebendorf and McFee. Also present were Don Bourdeau, Public Works Director and Councilor Hillman.

4. **Elect Chairman**

Motion made by Councilor Beetham, seconded by Councilor Buebendorf to elect Councilor McFee as Chairman of the Public Works/Solid Waste Sub-Committee. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

5. **Approval of the Minutes**

The minutes of the last meeting of the Solid Waste and Public Works Sub-Committees were not approved since this is a new standing committee with only one returning member.

6. **Remarks from the Public Regarding Items on the Agenda** – none.

7. **Old Business** – none.

8. **New Business**

a. **Discuss setting up a meeting with Norwich officials to discuss Montville Road Bridge repair.**

A discussion was held regarding repairs to the Montville Road Bridge. The Norwich City Council included one third of the cost to build a permanent bridge in the bridge bonding package. Norwich pays one half of the engineering costs related to this bridge. Don Bourdeau stated the local bridge program is high on the list for state funding and discussed a box culvert type bridge. The plans will need to go before the Inlands Wetlands Commission. A discussion was held regarding setting up a meeting with Mayor Jaskiewicz prior to the January Town Council meeting. Motion made by Councilor Buebendorf, seconded by Councilor McFee, to request that Mayor Jaskiewicz set up a meeting with Norwich officials prior to the January Town Council meeting for the purpose of discussing the Montville Road Bridge. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

**b. Discuss Status of Sidewalks at Palmertown School**

Don Bourdeau discussed the status of the work on the sidewalks at the Palmertown School, stating he has three preliminary prices to get the work done, all in the range of twenty five to thirty thousand dollars. Motion made by Councilor Buebendorf, seconded by Councilor Beetham, to advertise for formal bids for the repair of the sidewalks. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

**c. Discuss a Town Wide Spring and Fall Clean Up**

Don Bourdeau discussed the punch card system used by residents for disposal of waste materials. He estimated a cost of a town wide cleanup to be approximately twenty five to thirty thousand dollars for the first time and possibly less for the second cleanup. He suggested checking with the Town Attorney for liability issues. A discussion was held regarding policy of surrounding towns who offer pickup on an appointment basis. He stated they usually limit pickups to twice a year per household. Don Bourdeau suggested the Sub-Committee invite the Regional Recycling Coordinator to the next regularly scheduled meeting for discussion and he will speak with metal collectors to see if they are willing to work something out with the Town for collection of metal. Potential fall cleanup discussion will take place after the spring.

**d. Discuss a Schedule for Roadside Clean Up, Availability of Littering Sign and an Adopt a Road Program**

Discussions were held regarding posting littering signs including the fine, and the Adopt a Road Program and the application required by those interested in adopting a road. Don Bourdeau indicated he will bring any information he can obtain to the next meeting for review. A discussion was held regarding possibly setting up a schedule for patrolling particular roads where trash is often dumped and Don Bourdeau stated that over the next month he will document litter pickup activity throughout the town.

**e. Discuss and Approve Meeting Dates for 2010.**

Motion made by Councilor Beetham, seconded by Councilor Buebendorf, to hold the Public Works/Solid Waste Sub-Committee meetings on the fourth Wednesday of each month at 5:30 p.m. as follows:

January 27, 2010, February 24, 2010, March 24, 2010, April 28, 2010, May 26, 2010, June 23, 2010, July 28, 2010, August 25, 2010, September 22, 2010, October 27, 2010, Tuesday, November 23, 2010 (Tuesday) at 4:30 p.m. and December 22, 2010.

Discussion: none. Voice vote: 3-0, all in favor, motion carried.

**f. Asbestos Removal at 275 Maple Avenue and 275 Route 163**

Don Bourdeau stated the bids have gone out for the asbestos removal. The bids will be opened on December 11, 2009 at 10:00 a.m. Mystic Air has already done some of the sampling and this is incorporated in the bid.

9. **Remarks from the Public** – none.
10. **Remarks from the Members** – none.
11. **Adjournment**

Motion made by Councilor Beetham, seconded by Councilor Buebendorf, to adjourn the meeting at 6:52 p.m. Discussion: none. Voice vote: 3-0, all in favor, motion carried. Meeting adjourned.

The next regularly scheduled meeting will be held on January 27, 2010 at 5:30 p.m.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville