

TOWN OF MONTVILLE
Parks & Recreation Commission
Regular Meeting – May 18, 2022 -- 6:30 p.m.

MEETING MINUTES

“This was an informational as a quorum was not present.”

The Town of Montville has lifted the mask mandate effective Monday, February 28, 2022, throughout Town facilities in coordination with our schools. Although the mask mandate has been lifted, Uncas Health strongly recommends that all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.

1. Call to order.

Vice-Chair Stone began the meeting at 6:40 p.m.

2. Pledge of Allegiance.

All stood and pledged the flag.

3. Roll Call.

Present were Commissioners Kevin Clang, Deborah Schober, and Rocky Stone. Absent were Commissioners Matt Beaupre, Noah Carver, Jon Chase, Denise Gladue, Morgan Matthewson, and Kate Southard. A quorum was not present.

4. Adjustments to the Agenda. – *No action.*

5. Remarks from the Public regarding items on the Agenda (3-minute limit).

Vice-Chair Stone asked three (3) times for remarks. There were none.

6. To Consider and Act on a Motion to Approve.

a. The Regular Meeting Minutes of April 20, 2022. – *No action--tabled*

b. The Special Meeting Minutes of May 9, 2022. – *No action--tabled*

7. Recreation Director’s Report for May2022.

Director Bushway reported Summer Camp registration began May 11 with 111 of a maximum 230 enrolled. All staff has been hired with final paperwork from them due by May 20 and training to begin on June 20. Camp will start on June 27 and end on August 12 and supplies for camp have been ordered. There will be no mask requirements inside the building which is hoped to draw more attendees. Vice-Chair Stone commented on a report from CLA Engineers concerning the condition of the large pavilion at Camp Oakdale for which \$50,000 was appropriated for the project but more is needed. Public Works interviewing is being conducted today and Vice-Chair Stone acknowledged Director Bushway for doing a good job obtaining quotes. Director Bushway spoke with Finance regarding the pavilion bleachers and community center that was included in the Public Works budget with some duties being taken over until a new Public Works Director is hired. Director Bushway spoke with Town Councilor May who is willing to provide assistance. Commissioner Clang asked if structural issues at the large pavilion will take priority over paving at the facility and suggested a request for more funds but Public

Works may have funds per Vice-Chair Stone. Was paving included in the CIP Plan is not known nor have the CIPs been approved.

8. Report from Finance.

Director Bushway reported the budget line items are looking good but by July some may show deficits but shortages are not expected. Vice-Chair Stone asked Director Bushway to obtain information on ARPA funds spent and approved for Phase II and said paving funds were formerly requested.

9. May Newsletter.

Director Bushway reported he would reach out to the Carnival Committee for a calendared list of all events. The newsletter is published the first day of the month via a mass email.

10. Parks and Facilities

Vice-Chair Stone noted this item was already discussed this evening

11. Unfinished Business.

a. Carnival 2022

Vice-Chair Stone reported plans are going well, much better than last year, with more vendors. No volunteers have been signed up yet. Director Bushway is waiting to hear back from the carnival company concerning their ticketing staff; two (2) people will collect tickets for the Department close to the carnival table. A prototype of the Department bracelet was sent to the carnival company. Vice-Chair noted the 4' x 8' banner with logo purchased by Director Bushway. Advertising for the carnival has not been done as of yet but is planned two (2) weeks prior to the event with radio and print ads. Director Bushway commented Chairperson Southard was interviewed last night by CBS Channel 3 News and she spoke on the Farmers Market and the carnival.

b. Montville Farmers Market

Vice-Chair Stone noticed the Farmers Market begins on June 14.

c. ARPA Funds

Vice-Chair Stone reported on the May 5 Special Meeting of the Commission to come to an agreement on the \$360,000 ARPA funds in addition to the \$500,000 from the State. After that Commission meeting, the ARPA Committee met and voted to take back \$260,000 leaving \$600,000 for the tennis courts. Vice-Chair Stone and Chairman Southard agreed the Commission plan should remain the same and to move forward and create a plan to make a case and reapproach the ARPA Committee for return of those funds.

12. New Business. -- *None*

13. Communications.

Director Bushway reported on an email from the mother of an Eagle Scout who he will meet with on Monday for a proposed project, an additional kick wall off of Field 4 near the football field closer to the trail near the tennis courts. The proposed wall would be made of the same material

as the existing one. Vice-Chair Stone asked Director Bushway if there was an need for an additional kick wall and for notification so the scout presentation can be included on the meeting agenda once confirmed.

14. Remarks from the Public of Non-Agenda items (3-minute limit).

Vice-Chair Sone asked three (3) times for remarks. There were none.

15. Remarks from Town Council Liaison.

Town Councilor Bunnell was absent from the meeting.

16. Remarks from Parks & Recreation Director Bushway. -- *None*

17. Remarks from the Commissioners. -- *None*

18. Adjournment.

Vice-Chair Stone closed the meeting at 7:01 p.m.

Respectfully submitted by,

Gloria J. Gathers

Town of Montville -- Recording Secretary/Minutes Clerk

**AN AUDIO RECORDING OF THE MEETING IS AVAILABLE ON
THE TOWN OF MONTVILLE WEBSITE.**