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Approved by the Board on _____

**TOWN OF MONTVILLE
ZONING BOARD OF APPEALS
310 NORWICH NEW LONDON TPKE
UNCASVILLE CT 06382
PHONE (860) 848-8549 FAX (860) 848-2354**

**Special Meeting
Minutes of Meeting
Thursday, December 17, 2009 at 5:00pm**

1. **Call to order:** Meeting was called to order at 5:02 pm.
2. **Roll call:** A quorum was present. In attendance were Board Members Bassetti, Loiler, Lakowsky, Freeman, and MacNeil. Staff present was Thomas Sanders, Assistant Planner/Zoning Enforcement Officer.
Board Member MacNeil stated that Board Member Freeman was seated for Board Member Adams tonight.
3. **New Business:**
 - a. **Cockerham vs. Town of Montville Zoning Board of Appeals, et al, Docket No. CV-05-4003702 and CV -05-4004221.** The establishment of a new Public Hearing date.
Mr. Sanders explained the reason for rescheduling the Public Hearing was due to the amount of time between when the minutes are filed and the date of the next meeting.
Motion to continue to the February meeting by Board Member MacNeil, seconded by Board Member Freeman. **5-0 favor, Motion carried.**
4. **Old Business:** none.
5. **Minutes:** none.
6. **Communications:**
Mr. Sanders explained a letter that was received from Atty. Jon Chase with regards to who is responsible for notifying the abutting property owners of the Public Hearing.
Motion to authorize Mr. Sanders to notify the abutting properties at the towns expense if the Town Attorney so deems it appropriate by Board Member MacNeil, seconded by Board Member Freeman. **5-0 favor, Motion carried.**
7. **Other business and Applications to come before the Zoning Board of Appeals:** none.
8. **Adjourn: Motion to adjourn** at 5:15pm by Board Member MacNeil, seconded by Board Member Loiler. **5-0 favor, Motion carried.**

For complete record, refer to audio recording.

Respectfully submitted,

Pamela Church, recording secretary

