

**Town of Montville**  
**Public Works/Solid Waste Standing Committee**  
**Regular Meeting Minutes**  
**Wednesday, October 26, 2022, 5:00 p.m.**  
**Montville Town Hall, Room 102**

**Town of Montville has lifted the mask mandate effective Monday, February 28, 2022 throughout Town facilities in coordination with our schools.**  
**Although the mask mandate has been lifted, Uncas Health strongly recommends that all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.**

1. Call to Order  
Chairman McNally called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Mandler, and McNally)  
Present were Councilors Caron, Mandler, and McNally. Also present was Public Works Director John Carlson.
4. Approval of the Special Meeting Minutes of August 24, 2022  
Motion made by Councilor Caron, seconded by Councilor Mandler. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda – *none*
6. Old Business
  - a. Raymond Hill Church  
Public Works Director Carlson distributed a packet containing images depicting the condition of the Church, which includes bird holes and rotting wood in the cupola and incomplete flashing between the cupola and roofing. Two separate quotes have been received for the painting of the ceiling and the cleaning and painting of the cupola. Both estimates exclude the repair of the ceiling or cupola. Additional estimates are being sought. Prior to the repairs and painting, the structure would need to be bat-proofed and the bat guano removed and cleaned. Because the guano is most likely in the crevices of the roofing, the contractor recommended the ceiling be dismantled and rebuilt. Other issues include the continuing mold growth, the installation of an HVAC system to support the space, and the eventual reappearance of the cracks should they opt to paint over the existing cracked lead-based paint. Additional quotes for the cleaning of the bat guano and necessary repairs to ensure the building is structurally sound will be sought and any available grants to help fund the project will be investigated. He confirmed that

the condition of the Church is periodically checked for mold and will be recorded. The dehumidifier will be removed due to the changing weather conditions.

b. Boat Launch and Boat Parking Lot

The funding for the project has been approved and is in the process of being designed. A retaining wall will be built and the docks are scheduled to be removed. The WPCA (Water Pollution Control Authority) has agreed to provide additional funding.

*The item will be removed from the agenda.*

c. Road Improvement Program

1) Schedule of Roads for Drainage & Paving / Status of Road Improvement Bond

The following roads have been paved: Depot Road, Pires Drive, Edwards, Woodland Drive, Gallivan Lane, Golden Road, and Carol Drive. Driveway aprons that were damaged in the process will be repaired. Depending on the weather, the striping of the roads will be completed.

The following roads are tentatively scheduled for paving next week: Milefski Drive, Liberty Road, Veterans Court, and Legion Court. Due to the condition of the roads, they will be torn down to their gravel base and an additional base and topcoat will be placed. The curbs will also be replaced and tied into the paved parking area and curbing at Freedom Village and Independence Village.

Old Colchester Road, between Fellows Road and Cranberry Drive, will be re-paved. The funding for the project will derive from the remaining funds of the bridge project.

The drainage on Chapel Hill Road, in front of the Oakdale Volunteer Fire Company, is in the process of being repaired. It is hoped that the repairs will improve the swale and help remedy the neighbor's water issues.

He is awaiting the receipt of an estimate to eliminate the oak stump and re-straightening of the road at the cross culvert located on Haley Road.

d. Social Services (old Town Hall) Building Repair Schedule

The Environmental Plan for the building will be obtained and reviewed. The initial, primary goal is to repair/replace the windows and ensure that the building is watertight.

e. Youth Services (Montville Community Center) Bathrooms

The paperwork has been completed with the engineering firm is completing the design of the bathrooms. It is hoped that the project will be out to bid by their next meeting.

A 2020 STEAP (Small Town Economic Assistance Program) Grant to repair/replace the gymnasium floor, library floor, and radiator covers was received and additional ARPA (American Rescue Plan Act) funds were allocated for the library A/C. While the original plan was to consolidate the projects, the projects will now be separated due to insufficient funds. Approval was received by STEAP to hire DAS Contractors to

repair/replace the gymnasium and library floors, including removing the asbestos. The project should be completed by the end of the year. Following the completion of the flooring, he will investigate the options for the library A/C. Due to the design of the library, the engineer recommended that two (2) separate A/C units be installed to properly cool the interior.

f. Update on Building Repairs

*The item will be removed from the agenda.*

g. Allocation of COVID-19 Funds

Public Works Director Carlson reviewed the status of ARPA-funded projects, including:

Conservation Center Walkway – He has requested a detailed allocation of the funds for the project to determine its status.

Fair Oaks Field Improvements – The well has been removed; approximately \$40,000.00 in funds remain.

Electronic Signage, Town Hall – 95% to 98% of the funds have been expended.

Tennis Courts – The Purchase Order has been/will be submitted.

Social Services Walk-in Refrigerator/Freezer – The pricing for the item has since increased. The possibility of purchasing smaller units or purchasing them used or refurbished will be investigated.

Mostowy Trail & Site Plan – The Parks & Recreation Commission will be seeking to reallocate the funds to the Pavilion repairs/renovations.

Camp Oakdale Pavilion Repairs – The footings and columns for the Pavilion is expected to go out to bid within the week.

Community Center Paving – The Parks & Recreation Commission will be seeking to reallocate the funds to the Pavilion repairs/renovations.

Soccer Bleachers – The Parks & Recreation Commission will be seeking to reallocate the funds to the Pavilion repairs/renovations.

Playground – The colors have been selected and the playground is scheduled for installation in spring 2023.

Park Improvements/Farmers Market – The area needs to be re-seeded and re-fertilized.

Touchless Water Fountain – Status unknown

Senior Center Generator – The Purchase Order has been submitted and the project is scheduled for completion in 2023.

Tractor – The Purchase Order has been submitted.

Pick-up Truck – The truck has been ordered.

Walking Trail Gravel Parking Lot – In process

Other items he felt would be beneficial and will provide price estimates include:

Town Hall Brick Facing – Redoing and resealing the facing, repairing the cracking and peeling of the paint

Town Hall Gymnasium – The tiles are continuously popping out due to the moisture between the mats and the flooring, creating a safety hazard; he suggested de-installing the tiles and polishing the cement flooring.

Upgrade Public Works Garage to LED Motion-sensor Lighting

h. Animal Control Facility Update

The facility is in the process of being designed by the architects.

*The item will be removed from the agenda.*

i. Laurel Point Drive Drainage Issue – *fall project*

j. Moxley Road Bridge

The Bridge is in the process of being completed.

k. Cleanup of Schofield Pond

The area continues to be in the process of being cleaned up. Remaining items include the removal of the remaining millings, sweeping the area, trimming the trees, and eliminating the trees that are growing out of the millings. The Police Department has been contacted to patrol the area as a result of vandalism.

l. Building at Camp Oakdale Building

Two (2) bids for a turnkey building were received. A third bid is being sought.

The project might be considered for the Capital Plan Budget.

m. Football Building Siding

Public Works Director Carlson presented two (2) bids that were received for hardy and vinyl siding. The Councilors requested an additional estimate for hardy siding.

n. Town Vehicles

The next meeting will be held at the Public Works Facility and will include a walk-through of the Garage to review the vehicles.

o. Staffing/Promotions

One (1) new employee has been hired and a current employee is scheduled to receive a promotion.

*The item will be removed from the agenda.*

p. Signage for Parks & Recreation Department

The signage was installed today.

*The item will be removed from the agenda.*

q. A/C for Fair Oaks and Town Hall Gym Polling Locations

The Town Hall Gymnasium is equipped with an air conditioning system. Due to the size of the room at Fair Oaks, it was recommended that a 3-ton air conditioning unit be installed to properly cool the room.

*The item will be removed from the agenda.*

7. New Business

a. Camp Oakdale Tennis/Pickleball Courts and Bathrooms

The new well has been installed and the pump is working. Two (2) estimates for the roofing, fascia, soffit repair, and hardy siding were received. An additional estimate will be sought. Similarly, two (2) estimates for steel doors were received and an additional estimate will be sought. The estimates exclude the auto lock system. The existing fixtures should be sufficient.

b. Orchard Drive Drainage

The drainage project on Orchard Drive is in progress.

c. Town Hall Christmas Tree

A trimmer for the Town Hall Christmas Tree is in the process of being sought. He also aims to clean the area, trim the existing bushes, and repaint the existing wall to brighten the area and accentuate the sign.

d. Public Works Entrance and Signage

Discussion ensued regarding the installation of signage at the Public Works entrance, replacing the old, rusty plow.

8. Remarks from the Public

Parks & Recreation Commission Vice Chairman Ronald “Rocky” Stone reported that the demolition, site work, and concrete for the tennis courts are slated for completion by the end of the year. The project will be completed in the Spring. The Commission is investigating the possibility of replacing the current lighting with LED lights and is in the process of obtaining estimates for an ice-skating rink behind the tennis courts. The Commissioners are also looking into establishing a Community Center Building Committee.

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Mandler, seconded by Councilor Caron, to adjourn the meeting at 6:15 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.