

Town of Montville
Public Works/Solid Waste Standing Committee
Special Meeting Minutes
Tuesday, November 22, 2022, 5:00 p.m.

Montville Public Works
225 Maple Avenue, Uncasville

Town of Montville has lifted the mask mandate effective Monday, February 28, 2022 throughout Town facilities in coordination with our schools.

Although the mask mandate has been lifted, Uncas Health strongly recommends that all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.

1. Call to Order
Chairman McNally called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Mandler, and McNally)
Present were Councilors Mandler and McNally. Absent was Councilor Caron. Also present was Public Works Director John Carlson.
4. Approval of the Special Meeting Minutes of October 26, 2022
Motion made by Councilor Mandler, seconded by Councilor McNally. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda – *none*
6. Old Business
 - a. Raymond Hill Church
A copy of an article from *The Day* regarding the restoration of the Long Society Meetinghouse in Preston was distributed to the Councilors. A Priority List and Maintenance Checklist will be drafted..
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
Freedom Village is now complete. They are currently working on Chesterfield. Old Colchester Roads and Milefski Drive will follow. The asphalt plants are expected to close around Christmas Day. A meeting with the Bond Counsel is scheduled for early December. The project will be revisited in the Spring.
 - c. Social Service (old Town Hall) Building Repair Schedule
The asbestos report has been received. Because the project is expected to cost \$450,000.00, Public Works Director Carlson recommended breaking up the project.

Discussion ensued regarding the condition of the building, the repairs that are necessary to make the building habitable, and the next steps. Councilor Mandler questioned why the Town does not have a performance bond. Chairman McNally agreed, adding that the existing road bond should be better enforced to help maintain the roads.

d. Youth Services (Montville Community Center) Bathrooms

The Community Center bathrooms are currently in the design phase. Simple, basic walling, tiling, and wall toilets that will be easy to clean and maintain will be installed. The moving of one of the doors will also be included in the bid specs as a possible addition to the project, depending on its cost-effectiveness.

e. Allocation of COVID-19 Funds

Public Works Director Carlson reviewed the status of the ARPA-funded projects, including:

Tennis Courts – The funds for the project have not yet been received from the State, which commented on the Parks & Recreation Director’s premature posting for the bid.

Social Services Walk-in Refrigerator/Freezer – The price estimate for the freezers is \$65,000.00. They are investigating the possibility of the Public Works crew conducting the cement work and installing the refrigerator/freezer.

Camp Oakdale Pavilion Repairs – The deadline date for the bids for the large Pavilion is December 6.

Animal Control Facility – The Engineer is currently working on the project. A request to add a waterline/hydrant at the top of the hill that could be used to rinse the Public Works vehicles, due to the facility’s well issues, was also made as a possible addition to the project.

Community Center HVAC Filters and A/C – The project is in progress.

Public Works Truck and Tractor – The Public Works vehicles have been ordered. The tractor is slated for receipt in February 2023.

Public Safety Building Gravel Parking Lot – Call Before You Dig (CBYD) has been contacted in preparation for the project.

Playground – *Scheduled for the Spring 2023*

Police Department Vehicles (6) – Five of the six vehicles have been ordered. He was unsure if the replacement vehicle for the recently totaled cruiser has been ordered by the Montville Police Department Lieutenant. Discussion ensued regarding his overseeing the status of all of the Town’s vehicles.

Transfer Station Pad (Reuse Area) – An asphalt pad, which is estimated to cost \$3,700.00, will be installed rather than a cement pad (\$7,000.00). The project will be going out to bid in January 2024 and conducted in April.

g. Laurel Point Drive Drainage Issue – *fall project*

Public Works Director Carlson reported that all three of the dry wells were cleaned out which should improve the drainage. Over the past three years, most of the town's drainage has been cleaned.

h. Moxley Road Bridge

They are waiting for the receipt of the Engineer's report.

Chairman McNally stated that the goal was to prepare the Moxley Road Bridge and Oakdale Post Office Bridge Projects for the possibility of receiving funding through the American Rescue Plan Build Back Better Regional Challenge that would be available for shovel-ready projects.

Public Works Director Carlson added that bid specs will be drafted for the old steel cross-culvert on Old Colchester Road whose pipes are rotting.

i. Cleanup of Schofield Pond – *no update*

j. Camp Oakdale Building

The \$380,000.00 butler building will be included in the Town's Capital Improvement Plan. Discussion ensued regarding the condition of the smaller, grey building and the possibility of removing and replacing it.

The item will be removed from future agendas.

k. Football Building Siding

The roofing and siding are in process.

The item will be deleted from the agenda.

l. Town Vehicles

All of the necessary vehicles have been ordered.

The item will be deleted from the agenda.

m. Camp Oakdale Bathrooms

The project will begin following the completion of the Football Building roofing and siding.

n. Orchard Drive Drainage

The project will continue, weather willing.

o. Town Hall Christmas Tree

Public Works Director Carlson reported that the Town Hall Christmas Tree is infected with bugs and, possibly, a fungus. He is in the process of speaking with various vendors to rejuvenate the tree. He is investigating the possibility of establishing a fertilizing program for approximately \$2,000.00.

p. Public Works Entrance and Signage – *no update*

The area requires work, including clearing the vehicles and equipment. An option to order salt locally eliminating the need to store it on the property is available. It was noted that the price difference is not significant.

7. New Business

a. Approval of the 2023 Meeting Dates as follows:

January 25, February 22, March 22, April 26, May 24, June 21, July 26, August 23, September 27, October 25, November 22, December 27

Meetings will be held on the fourth Wednesday of each month at 5:00 p.m. at Montville Town Hall, 310 Norwich-New London Turnpike, Uncasville.

Motion made by Councilor Mandler, seconded by Councilor McNally. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

b. Tour of Public Works Facilities

A current list of the vehicles being utilized was provided to the Councilors in preparation for the tour of the facilities.

8. Remarks from the Public – *none*

9. Remarks from the Councilors – *none*

10 Adjournment

Motion made by Councilor Mandler, seconded by Councilor McNally, to adjourn the meeting at 5:49 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville