

TOWN OF MONTVILLE  
*Department of Land Use and Development*  
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**MEMORANDUM**

**DATE:** December 12, 2022  
**TO:** Liz Burdick, Town Planner  
**FROM:** Colleen Bezanson, Assistant Planner  
**RE:** **22SUB6 – 137 Gay Hill Rd (M/B/L 023-026-00A), Oakdale, CT –**  
Applicant/Owner, John M. & Lynette S. Crowley for a 2-Lot Subdivision

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Please be advised of the following comments with regard to my review of the application & proposed plan sheets entitled “Crowley Subdivision” (Sheets 1-4) prepared by DLC Engineering Services, LLC., Revised to December 6, 2022.

1. Add new revision date to cover sheet and change on sheets. Last plan was reviewed was dated December 6, 2022. Sheets 2 and 3 were revised.
2. Revise signature blocks on Cover and Sheet 2 to include a signature line for “Date of Completion of all work”.
2. Sheet 3 - Bearing and Distance Charts states that L3 is 32.63 for both the proposed shared driveway & utilities agreement as well as the proposed access easement. The maintenance & driveway easement and the access easement documentation states 32.68. Please revise accordingly.
3. Maintenance and Driveway agreement describes the access area, but does not describe who will maintain the access. Revision date will have to be changed to revision date of plans.
4. Easement documentation for access over Lot 1a does not define where the access to 320 Maple Avenue is and the access area is not shown on the inset map. Clarify where the access is.

Please contact me at (860) 848-6779 with any questions. Thank you.

*Colleen Bezanson*  
Assistant Planner