

TOWN OF MONTVILLE
Department of Land Use and Development
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MEMORANDUM

DATE: December 13, 2022
TO: Liz Burdick, Town Planner
FROM: Colleen Bezanson, Assistant Planner
RE: **22SUB6 – 137 Gay Hill Rd (M/B/L 023-026-00A), Oakdale, CT –**
Applicant/Owner, John M. & Lynette S. Crowley for a 2-Lot Subdivision

Please be advised of the following comments with regard to my review of the application & proposed plan sheets entitled “Crowley Subdivision” (Sheets 1-4) prepared by DLC Engineering Services, LLC., Revised to December 12, 2022.

1. Remove extra wording “Date of Completion of all work” in signature blocks on Cover and Sheet 2. Include under the “Date of Completion of all work” signature line the wording “Planning and Zoning Chairman or Secretary and Date”
2. Maintenance and Driveway agreement describes the access area, but does not describe who will maintain the access. Revision date will have to be changed to revision date of plans.
3. Easement documentation for access over Lot 1a does not define where the access to 320 Maple Avenue is and the access area is not shown on the inset map. Clarify where the access is.
4. In Access Easement over Lot 1A in favor of Lot 1, 320 Maple Avenue and 95 Gay Hill Rd documentation- Revise to state said parcel being shown as “Proposed shared driveway easement in favor of Lot 1, 320 Maple Avenue, and 95 Gay Hill Rd” instead of “Proposed Shared Driveway & Utilities Agreement”. Revision date will need to be changed to revision date of plans.

Please contact me at (860) 848-6779 with any questions. Thank you.

Colleen Bezanson
Assistant Planner