

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
Wednesday, January 25, 2023, 5:00 p.m.
Montville Town Hall – Conference Room 102

Town of Montville has lifted the mask mandate effective Monday, February 28, 2022 throughout Town facilities in coordination with our schools.

Although the mask mandate has been lifted, Uncas Health strongly recommends that all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.

1. Call to Order
Chairman McNally called the meeting to order at 5:02 p.m.
 2. Pledge of Allegiance
 3. Roll Call (Councilors Caron, Mandler, and McNally)
Present were Councilors Mandler and McNally. Absent was Councilor Caron. Also present was Public Works Director John Carlson.
 4. Approval of the Special Meeting Minutes of Wednesday, December 28, 2022
Motion made by Councilor Mandler, seconded by Councilor McNally, to approve the Wednesday, December 28, 2022 Special Meeting Minutes. Discussion: None. Voice vote, 2-0, all in favor. Motion Carried.
 5. Remarks from the Public Regarding Items on the Agenda – *none*
 6. Old Business
 - a. Raymond Hill Church
Public Works Director Carlson reported that the building is checked monthly and there were no changes to report. It is unsure as to whether it is being documented or any lists are being created. Chairman McNally requested that he provide recommendations for the future of the building.
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
The following roads are slated for this year:
 - Moxley Road – is being investigated; the job may be contracted out
 - Maple Avenue – The road may be paved from Route 32 to the Route 395 overpass and from Route 163 to Rand-Whitney Containerboard’s Way Station. Councilor Mandler requested he double-checks with the WPCA (Water Pollution Control Authority) regarding the proposed installation of a second water line.
 - Connecticut Boulevard – will consult with SCWA (Southeastern Connecticut Water Authority)
 - Park Avenue and Dydo Drive – The health of the existing drainage system, which was incorrectly repaired by a past contractor who damaged the drainage pipe while working on the sewage system, will need to be checked.
 - Driscoll Drive
- Roads slated for completion include:
- Chesterfield Road
 - Chapel Hill Road
- Other roads that are being investigated for paving are:
- Old Colchester Road between the Salem Town Line and the Manor – due to heavy usage, the road, which was previously micro-paved and is beginning to delaminate
 - Old Colchester Road between Oxoboxo Dam Road and Hunters Run – paved by the state at approximately the same time as the micro-paving and is also beginning to

deteriorate. The gas company which is in the process of replacing the t-valves on the road will be contacted.

Willow Drive

McShane Ranch Road

Shantok Heights Road

Haley Road

Chairman McNally requested that the Road Improvement Project be completed by the end of Summer 2023 and that he concentrates on the well-traveled roads. He also requested a copy of the Road Standards for the Committee to review.

c. Social Service (old Town Hall) Building Repair Schedule

The asbestos is scheduled for removal on February 8. Following the asbestos removal, the ceilings and heating system will be repaired, the water line and flooring will be replaced, and the electrical service will be installed. It is estimated that the Social Services Department will be able to move into the building at the end of April.

The item will be placed on the February Town Council Agenda to waive the bid process.

d. Youth Services (Montville Community Center) Bathrooms

Due to changes to the existing bathrooms, including removing the urinals, the floors will need to be relevelled or pitched to maintain the existing drain. Because releveling/pitching the floors would change their load and the original building plans cannot be located, a section of the floor will need to be core-bored to determine its thickness and ensure that the floor is sufficient to hold the additional weight.

e. Allocation of COVID-19 Funds

Pavilion – due to the receipt of high bids, he is investigating the possibility of dividing the project into two parts: columns and stage, which is currently collapsing.

Senior Center Walk-in Refrigerator/Freezer – need to replace the backdoor sidewalk before pouring a pad for the Walk-in Refrigerator/Freezer, for safety reasons

Town Dock – in process

Renovate Social Services – *see item 6(c)*

Mostoway Trail – Archaeological Report received

Camp Oakdale Pavilion Handicap Playground – ordered

Schofield Park Picnic Area – under the guise of the Parks & Recreation Commission

Community Center HVAC – to be worked on after completion of the Animal Control Facility HVAC system

Senior Center Generator – ordered

Transfer Station Upgrade – most of the funds expended; consult with Transfer Station regarding the fencing

Walking Trail & Fence – no update

Tractor w/Arm – ordered; estimated delivery: March 2023

Pick-up Trucks – the truck is built; unknown delivery time

Walking Trail Parking Lot – completed

Transfer Station Concrete Pad – approximately half of the funds were expended; the remaining funds will be returned

Camp Oakdale Dog Park Bathroom Doors – no update

Camp Oakdale Dog Park Bathroom Roofing – in progress

Camp Oakdale Fencing – the old fencing has been removed; the engineers are investigating the possibility of removing the existing mound, which is located on state property, to improve the sight line

f. Moxley Road Bridge – *no update*

g. Cleanup of Schofield Pond

Director Carlson will speak with Montville Fire Company Chief Ronald Turner regarding the remaining items at the Pond, the proposed fencing, and the school bus.

h. Camp Oakdale Bathrooms – *see item 6(e)*

i. Public Works Entrance and Signage – *no update*

j. Football Field Extension

Chairman McNally will request the Football League to stake the location and dimension of the football field extension.

k. Public Works Garage Clean-up – *no update*

l. Staffing and Promotions

A new custodian is in the process of being hired. Chairman McNally questioned whether the Clean Team was working, if it is beneficial going forward, and whether it would be more advantageous to hire a full-time custodian dedicated to the Public Safety Building. Public Works Director Carlson stated that some of the issues with hiring a dedicated custodian for the building include the possible need for a weekend custodian to clean any unforeseen instances and to accommodate the increased number of individuals who would be in the building at any given time and the necessary training the custodial staff would need on how to safely clean vomit, urine, blood, and other bodily fluids. The possibility of hiring an outside contractor was raised. The subject matter would need to be negotiated with the union to determine a fair solution.

m. Tree Clearing

Director Carlson is investigating the possibility of renting a bucket truck for one month to cut down the dead trees along the main roads.

7. New Business

a. Velgouse Road (no outlet vs. dead-end)

Director Carlson stated that it was his understanding that a “Dead End” sign is used at the entrance of a single street that terminates in a dead end or cul-de-sac whereas a “No Outlet” sign is used to denote a network of roads from which there is no other exit. Upon researching the matter, he found that, according to the Manual for Uniform Traffic Control Devices, the terms could be used interchangeably. He stated that he would change the sign.

At the request of Chairman McNally, he will also investigate the possibility of obtaining an easement or right-of-way with the property owner, allowing vehicles to turn around and exit the road, rather than backing out of the road. Director Carlson noted that the homeowner does allow the Public Works employees to utilize his driveway.

b. Tennis Court Bathrooms Status – *see item 6(e)*

8. Remarks from the Public – *none*

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Mandler, seconded by Councilor McNally, to adjourn the meeting at 5:59 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.