

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
Wednesday, February 22, 2023, 5:00 p.m.
Montville Town Hall – Conference Room 102

Town of Montville has lifted the mask mandate effective Monday, February 28, 2022 throughout Town facilities in coordination with our schools.

Although the mask mandate has been lifted, Uncas Health strongly recommends that all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.

1. Call to Order
Chairman McNally called the meeting to order at 5:02 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Mandler, and McNally)
Present were Councilors Caron, Mandler, and McNally. Also present was Public Works Director John Carlson.
4. Approval of the Regular Meeting Minutes of Wednesday, January 25, 2023
Motion made by Councilor Caron, seconded by Councilor Mandler, to approve the Wednesday, January 25, 2023 Regular Meeting Minutes. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda – *none*
6. Old Business
 - a. Raymond Hill Church
A packet, including an article, was sent to the Councilors for review. Public Works Director Carlson stated that former Town Planner Marcia Vlaun drafted a review of the building in 2011 and recommended revitalizing the building for use during the summer months. He met with Councilor Tim May, who recommended eliminating the bats; making the building watertight; pulling down the ceiling, which is in disrepair; repairing the cupola, and; repainting the building. Chairman McNally recommended creating a punch list of items and their estimated costs, including the elimination of the bats, installing a sump pump and vapor barrier, ensuring that the building meets all of the Fire Codes and ADA requirements for a meeting room, reviewing the Deed, and deciding on the future of the building. Discussion ensued regarding the possibility or necessity of maintaining the remaining historical features of the building.

The building is checked regularly and photographs are taken.

- b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond Pricing for the paving of Chapel Hill Road, Chesterfield Road, Moxley Road, and Maple Avenue from Routes 32 to the 395 overpass and the weigh station to Route 163 has been requested. Pricing has also been requested for the cross culverts with the headwalls on Moxley Road and for widening the road. The drainage on Driscoll Drive will be investigated.
- c. Social Service (old Town Hall) Building Repair Schedule
The asbestos is scheduled for removal this week and an estimate to repair the plaster was received. One of the radiator pipes that was covered with asbestos was removed and a radiator in the large room will be replaced or re-piped. Following these projects, the flooring and windows will be replaced, the bathrooms will be completed, and the building will be painted. He estimated the project would be completed in May. It will be confirmed if the building is included in the National Register of Historic Places before replacing the windows.
- d. Youth Services (Montville Community Center) Bathrooms
The cost estimate for the bathrooms was provided. The plan is 90% completed. The floor thickness was determined. The Engineer and Structural Engineers are now discussing the next steps to ensure its structural integrity before removing the tiling and drains and releveling the floor.
- e. Allocation of COVID-19 Funds
Senior Center Walk-in Refrigerator/Freezer – They plan to begin working on the cement pads next week.
Pavilion – Due to the receipt of high bids, he is investigating the possibility of dividing the project into two parts: the columns and the stage, which is currently collapsing. The Structural Engineer recommended the stage be the priority and proposed stabilizing it with steel beams.
Pavilion Fence – The Pavilion fence was de-installed and the possibility of eliminating part of the embankment to improve the sight line is being investigated. A new fence will be erected soon after the issue is resolved.
Community Center HVAC – The heating pumps are currently back-ordered.
Senior Center Generator – in process
Transfer Station Upgrade – The fencing is longer necessary; the funds will be returned.
ADA Playground – ordered

f. Moxley Road Bridge

The project, which involves widening the Bridge, is estimated to cost \$402,900.00 and would result in the closure of the Bridge for approximately one month, ideally, during July and/or August. He has consulted with the Mayor who suggested applying for a grant to help fund the project.

g. Cleanup of Schofield Pond

The millings and pallets have been cleared. Councilor Mandler stated that Montville Fire Company Chief Ronald Turner would be contacting him regarding the removal of the school bus and moving two (2) Conex boxes from the Fire Station to where the bus is currently located.

h. Camp Oakdale Bathrooms – *item will be removed from the agenda; see item 6(o)*

i. Public Works Entrance and Signage – *no update*

j. Football Field Extension

The area has not yet been staked. CLA Engineers, Inc., will be surveying the area.

k. Public Works Garage Clean-up

The old and damaged items will be removed. Estimates on removing the asbestos will be sought. The Breakroom will be added to the item.

l. Staffing and Promotions

The new Custodian will begin working on February 27. Once the new Police Chief is hired, they will discuss and make decisions regarding "Team Clean". The negotiations regarding who will clean up after the prisoners are continuing. A third-party biohazard cleaning company might be hired.

m. Tree Clearing

One week remains on the bucket truck rental. Approximately 36 dead trees have been cut down. Councilor Mandler requested he review a dead tree on Old Colchester Road.

n. Velgouse Road (no outlet vs. dead-end)

The "No Outlet" signage has been ordered to replace the existing "Dead End" sign.

The black paint used to cover the Traffic Stop Bar that was mistakenly painted on Edwards Street and Golden Road has faded; he is investigating the possibility of utilizing a machine that will scrape off the Bar.

o. Tennis Court Bathrooms Status

The lock system is required prior to ordering the door frames. The partitions will be removed and cleaned once the weather warms.

Tennis Courts – The status of the project is unknown. Parks & Recreation Commission Chairperson Kate Southard reported that they have requested a new timeline for the project to no avail. Permission was granted by the Inland Wetlands Commission to deinstall the fencing located at the back of the courts.

Lot across from Large Pavilion – Two individuals who were caught doing donuts on the property across from the large Pavilion have agreed to purchase 100 lbs. each of seed and fertilizer to repair the area.

7. New Business

a. Road Standards – *no discussion*

The Road Standards were updated in 2018. Chairman McNally requested they review the document by their next regular meeting to discuss any necessary revisions. He reported that Land Use Director Liz Burdick informed him that one of the items should be removed from the document and included in the Zoning Regulations.

b. Fee Schedule

Public Works Director Carlson investigated the Driveway Permit Fees for the towns of East Lyme, Waterford, Norwich, and Lebanon. It was noted that some towns do not charge a fee. The fee in Montville is currently \$20.00.

Discussion ensued regarding revising the website to include Transfer Station passes and stickers. It is estimated that approximately 250 to 300 residents utilized the Transfer Station on Saturdays and Sundays during the last month. The possibility of hosting a Brush Day was introduced.

8. Remarks from the Public

The Legislators will be contacted regarding the status of the grant requests.

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Caron, seconded by Councilor Caron, to adjourn the meeting at 6:06 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville