

**Town of Montville
Sustainable CT Committee
310 Norwich New London Turnpike, Uncasville, CT 06382**

**February 22, 2023 Meeting
3:00 p.m. Room 203 – Town Hall**

Meeting Minutes

Town of Montville has lifted the mask mandate effective Monday, February 28, 2022 throughout Town facilities in coordination with our schools. Although the mask mandate has been lifted, Uncas Health strongly recommends that all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.

- 1. Call to Order.** Colleen Bezanson called the meeting to order at 3:05 pm
- 2. Pledge of Allegiance:** All rose and said pledge allegiance
- 3. Roll Call.** Present were Colleen Bezanson (Assistant Planner), Wills Pike (Board of Education Chairman), Kathie Doherty-Peck (Senior & Social Services Director) and Peter Bushway (Parks and Recreation Director), Mayor Ron McDaniel and Barbara Lockhart (Youth Services Director). Absent Liz Burdick (Director of the Land Use and Development Department)
- 4. New Business:**
 - a. Discussion with Dr. Amy Thompson on Benchmarking and Tracking of Energy Use under Action Item 7. Dr. Amy Thompson, Director of SmartBuildings CT program at UCONN spoke with the Committee about benchmarking of buildings using the EPA’s EnergyStar portfolio manager. The program is funded by a grant from Eversource that allows her and her graduate students to work with towns to manage their EnergyStar portfolios so that they can apply to Sustainable Ct for certification. She described the Energy Manager tool and the data exchange system with Eversource and UI. The data exchange backfills monthly data back to 2012 once connected to the meters for Eversource and a year for 1 year. Additional information that would need to be uploaded to the portfolio would be oil, propane and solar information. She explained that since we already have a portfolio that we would not need to start from scratch. Once the Committee decides which building profiles they would like to update and provides her with account numbers and information for electrical, gas, oil, propane and solar then her students can update the profile. This update would take about a week. After the update, then the data can be submitted for the EnergyStar rating. A professional engineer/architect would then come out and assess the submittal, which could take 4 to 6 weeks to do. The fee for the engineer is paid for under the grant. The high school’s current energy star portfolio was looked at and it appears that there may need to be a few additions that need to be made before it can be submitted for review and a new energy score provided. Dr. Thompson will send a list to the Committee of additional information that is needed. Wills Pike will work on getting the information and provide it back to Dr. Thompson as soon as possible. Because of the short turnaround time this may not be able to be completed for this Sustainable CT certification process.
- 5. Old Business**
 - a. Updates
 1. Notes from meeting of 2/8/2023. Colleen Bezanson went through the notes of the meeting. The Mayor indicated that Liz Burdick, Director of the Land Use and Development Department, has been appointed to the Committee. Discussion was held on what additional material the Committee was looking for from the Public Works Director regarding recycling.

2. Action Items 4.2.1 (Poet Laureate) and 12.2.1 (Homelessness Resolution). Colleen Bezanson thanked Mayor McDaniel for submitting the resolutions to the Town Council and indicated that Liz Burdick presented the resolutions to the Town Council at their February 13th meeting. Both resolutions were passed by the Town Council.
 3. Free Tablet Program date and possible action item under 1.1 or 8.1(Sustainable Event). Barbara Lockhart indicated that she had a meeting with Maria Matos of MOSIAC/LEAD and there is no need for an additional survey the QR code that people scan on the flyer will give her the number of tablets that are needed. The program will be held on March 30th and Colleen Bezanson will check with Jessica LeClair to see what sustainable action item this may be applied for.
 4. Everbridge System and action item submission. Discussion was held regarding if this was going to be used for action item 1. Wills Pike indicated that in July the Board of Education will have a new website that will allow for the selection of different languages when using it.
 5. Cooling Centers locations (Action Item 10.6.2(a)). Colleen Bezanson indicated that she had started filling in the spreadsheet of two cooling centers in New London and Preston. The mayor indicated that the Town is in the process of getting a generator for the Senior Center and that will become a cooling center, but the generator will not be here until August.
 6. Training/Webinars for Action Item 12.1(b). Kathie Doherty-Peck indicated that she has not viewed the webinars but would work on them within the next week and provide the details back to the Committee.
 7. Action Items points to date. Colleen Bezanson went through the list of the items that the Committee has completed and what still needed to be done. There is a total of 220 points so far. She indicated that Jessica LeClair stated that a buffer of 100 points is usual for submissions.
- b. Discussion of ongoing projects and proposed projects from various departments or commissions that meet action item criteria. Barbara Lockhart said she has been working with Jessica LeClair on Action items 1.1 (Optimize for Equity) 8.7 (Engage with Youth on Community Sustainability) and 13.1 (Innovative Strategies and Practices) and will be formalizing the information for submittal. She indicated the Jessica said that the answers to the equity questions would be sufficient and they would just need to be paired with an action item. Barbara is going to discuss with Jessica which action items 8.7 or 13.1 would be used as the Committee had some questions on the correct action item to be used. This would be worth a combined total of 20 points. Colleen Bezanson asked all members to submit final updates to her by March 15th so that she and the Liz Burdick could review before the submittal on April 4, 2023 deadline.
6. **Other Business:** None
 7. **Approval of Minutes from meeting of 1/25/2023.** Motion was made by Peter Bushway and seconded by Mayor McDaniel to approve the minutes of the meeting on 1/25/2023. Voice Vote. All in Favor. Motion Carried
 8. **Correspondence:** None
 9. **Remarks from the Public.** None
 10. **Adjournment.** Motion by Barbara Lockhart to adjourn the meeting and seconded by Mayor McDaniel. Voice Vote. Meeting adjourned at 4:20 pm