

**HOUSING AUTHORITY  
TOWN OF MONTVILLE  
MINUTES OF SPECIAL MEETING MARCH 28, 2023  
5:30 PM INDEPENDENCE VILLAGE UNCASVILLE**

**1. CALL TO ORDER-** Meeting called to order by Chairperson Joe Jaskiewicz at 5:31pm

**2. ROLL CALL-** Commissioners Jaskiewicz, Szarzynski, Morton present. Commissioners Matteson and Sherbanee absent

**3. REMARKS FROM TENANTS-** Commissioner Jaskiewicz informed the tenants that the town was working on improving the stop signs neat the Independence Village entrance. He informed them the signs would not be of the flashing light variety because they were too expensive

**4. REMARKS FROM PUBLIC-** None

**5. APPROVAL OF MINUTES-** Minutes of 01/17/2023 approved

**6. APPROVAL OF PAYMENT OF BILLS-** Tabled until April meeting because of issues with the office computer

**7. CORRESPONDENCE-**

1. R&B Vaill proposal for fixing the drainage issues near buildings 6 and 7. The estimate was reviewed and the commissioners voted to approve the expenditure of \$8700.00 to complete the work outlined in the proposal.
2. R&W Heating providing pricing for the upgrading of the 20 remaining units at Freedom Village. The estimate was reviewed and the commissioners approved the expenditure of the \$157,000 to complete the work outlined in the estimate and the expenditure was to be paid in three partial payments.
3. Montville WPCA providing information on hooking into city water system. The information was reviewed and it was decided that further correspondence was required. Commissioner Jaskiewicz will talk to Derek Albertson to find out more about the MHA requirements in regards to the cost of the hookup project.
4. Letter from the Housing Administrator to the Town of Montville outlining the Housing Authority yearly activity report. Commissioners agreed on its contents and stated there was no need to provide another type of report.

**8. REPORTS**

**A. ACCOUNT BALANCES:**

1. Citizens Bank account balance \$128,472.12
2. Dime Bank account balance \$7513.05
3. Money owed from tenants \$3486.41. Some tenants on payment plan. One unpaid KAPA fee that the tenant would meet with Housing Authority Administrator about paying in the upcoming week.

**B. OCCUPANCY:** All units occupied.

**9. OLD BUSINESS:** No old business was outstanding

**10. NEW BUSINESS-**

1. Commissioners to review the March 2019 bylaws in preparation for a special meeting to discuss changes to the bylaws.
2. Rent Stratification- Per CHFA rents will have to go up to keep MHA viable. Won't affect existing tenants. The proposed goal would be 40 units at \$450 per month. 20 units at \$575 per month and 20 units at \$375 per month. These amounts could help MHA reach a goal of providing \$350 per unit per year to Replenish the STIF account.

**11. REMARKS FROM PUBLIC-** Tenants would like access to the water testing data performed at the two villages. Commissioners agreed to have the Administrator make the data available to the tenants.

**12. REMARKS FROM COMMISSIONERS-** Administrator proposed moving the time of the monthly meeting back to 5:00pm . After discussion the commissioners voted to move the monthly meeting time back to 5:00pm

**13. ADJOURN-** Motion by Commissioner Szarzynski and seconded by Commissioner Morton at 6:37pm