

## Town of Montville

### Town Administration/Rules and Procedures Standing Committee

Monday May 22nd. 2023 @ 5:00PM

Montville Town Hall - Room 102

# Meeting Minutes

1: Call to order.

Meeting called to order at 5PM

2: Pledge of allegiance.

All stood for the pledge

3: Roll call.

Present, Councilor's Bunnell, Mandler and Yuchniuk

Also Present, Fire Marshal Paul Barnes and Police Chief Wilfred Blanchette

4: Amendments to the agenda

No amendments to the agenda

5: Approval of meeting minutes from TARP meeting April 24th 2023.

Motion by Councilor Bunnell, seconded by Councilor Mandler to approve minutes, no discussion, voice vote 3-0, motion passes.

6: Remarks from the public, agenda items (3-minute limit).

Asked 3 times, no public comment.

7: Old business.

No old business.

8. New Business.

a. Discussion and possible action on adjusting the Fire Marshal Job description.

Motion by Councilor Yuchniuk, seconded by Councilor Mandler to amend the Fire Marshal job description. Discussion ensues, these changes will take effect on July 1<sup>st</sup> 2023 removing

supervisory control over the dispatch center from the Fire Marshal's office to the Chief of Police. These duties are already included in the job description of the Chief of Police.

Changes include: removing the words "Dispatch center supervisor" from the Nature of work section.

And removing the entire section of the job description entitled "Montville 911 center supervisor".

Voice vote, 3-0 motion passes, item will be forwarded to Chairman McNally for review by the entire Town Council.

9: Remarks from the public, non-agenda items (3-minute limit).

Asked 3 times, no public comment

10: Remarks from councilors.

No remarks

11: Adjournment.

Motion by Councilor Mandler, second by Councilor Bunnell to adjourn, voice vote, 3-0 motion passes, meeting adjourned at 5:08 PM