

Town of Montville
Town Administration/Rules and Procedures Standing Committee
Meeting minutes

Monday June 26th. 2023 @ 5:00PM

Montville Town Hall - Room 102

Minutes

- 1: Call to order.
Meeting called to order at 5 PM
- 2: Pledge of allegiance.
All stood for the pledge
- 3: Roll call.
Present, councilors Yuchniuk, Bunnell and Mandler. Also present Liz Burdick, director land use and development.
- 4: amendments to the agenda
none
- 5: Approval of meeting minutes from TARP meeting May 22nd 2023.
Motion by Mandler, second by Bunnell to accept, no discussion, motion passes 3-0
- 6: Remarks from the public, agenda items (3-minute limit).
No remarks
- 7: Old business.
No old business
8. New Business.
8a. Discussion and possible action on adjusting Job descriptions in land use and development department.

Liz Burdick presents proposed language changes to the job descriptions of:

Director of land use and development

Assistant town planner

Zoning and wetlands officer

However, she informs us that the HR director also wants to make additional language changes to the job descriptions. Discussion ensues, Motion by Yuchniuk to send job descriptions to HR and review them again once all changes are made, seconded by Mandler, motion passes 3-0.

9: Remarks from the public, non-agenda items (3-minute limit).

No remarks

10: Remarks from councilors.

No remarks

11: Adjournment.

Meeting adjourned 5:25 PM