

Town of Montville
Police Transition Sub Committee Minutes
June 28, 2023 at 4:00PM
Montville High School Auditorium

Call to order. Meeting called to order at 1600 hours at MHS

Pledge of allegiance

In attendance: Yuchniuk, Spring, Bunnell, Williams

Guests - Chief Blanchette, Lt. Radford, Town Clerk Haring

Approval of minutes from June 13, 2023: Motion: Yuchniuk, Second: Williams all in favor 4-0

Remarks from the public, agenda items (3-minute limit) - None

Old business.

6a: update on completed task list: Williams

- *Date/time/location of event: July 1, 2023@ 1PM
- *Town clerk confirmed.
- *Lt Radford confirmed as MC
- *ELPD Chief Finkelstein confirmed as speaker
- *Mayor McDaniel confirmed as speaker
- *John Rich confirmed as speaker
- *Al Goselin confirmed as speaker
- *\$5,000.00 budget approved
- *Fire department ladder truck w flag confirmed
- *Photographer confirmed, Ashley Turner
- *CSP coverage of town for day shift confirmed
- *Pipes and drums confirmed, donation paid
- *Chaplain benediction confirmed
- *Thin blue line flag arrived
- *Honor guards confirmed, CSP, East Lyme, Waterford, Ledyard.
- *Volunteers to serve food, Melissa Yuchniuk, Deonn Bunnell, Judy Butterworth
- *Fire police Fred Dewick to watch cake/displays
- *Cake confirmed, paid in full
- *channel 8, 3 and New London Day confirmed.
- *plates, forks, toothpicks napkins, cups confirmed.
- *assistance of the PSC confirmed
- *retirement officer pins in, provided to Chief
- *MPD banner ordered and paid
- *chairman Tom McNally confirmed as speaker
- *Class A uniforms ordered
- *PD Guests and family confirmed at 100 seats
- *stage layout determined
- *catering menu secured, paid
- *National anthem singer confirmed Kayley Moran
- *commemorative patch in production, paid
- *photographs/displays printed/framed
- *receipts for finance obtained
- *benediction/invocation confirmed
- *invitations mailed and emailed
- *videographer confirmed
- *place cards seat holders created

Program layout update: Williams - Williams to make minor adjustments, print & bring to ceremony.

class a uniforms status: Spring - All uniforms should be in by Friday and worn during Saturday's Ceremony.

borrowed photos of Sachatello/Barrett for event: Yuchniuk - Confirmed

New Business.

Stage and reserved seating were set up as well as reception area: 8 tables, 40 chairs, podium, microphone sound system, flag.

Color Guards were in attendance and a walkthrough was discussed and performed.

Walkthrough of entire ceremony was discussed and confirmed and arrival times were confirmed for day of.

Date for next meeting: - No meeting scheduled.

Remarks from the public, non-agenda items (3-minute limit). - None

Remarks from committee members. - None

Adjournment. Meeting adjourned at 1753 hours Motion: Williams, Second: Spring, All in favor 4-0