

**Town of Montville Parks & Recreation Commission
310 Norwich New London Turnpike
Uncasville, Connecticut 06382**

(860) 848-3030

Agenda

**Town of Montville Parks and Recreation Commission
Regular Meeting – Wednesday, March 17, 2010
7:00 p.m. – Room 203 – Town Hall**

1. **Call to Order**
2. **Roll Call**
3. a. Approval of the February 17, 2010 Regular Meeting Minutes
4. **Remarks from the Public Relating to Items on the Agenda (3 Minute limit)**
5. **Public Works Report – Public Works Director, Don Bourdeau**
 - a. Field Management Plan and Schedule
 - b. Camp Oakdale Volleyball Court – Start March 2010 Complete by May 30, 2010
 - c. Completion of Eagle Scout Bat House Project (estimated completion spring 2010)
 - d. Construction of Camp Oakdale Restroom Facilities (cost estimate \$218,000), may need to re-estimate costs
 - e. Evaluate possibility of new entrance to Camp Oakdale to resolve traffic issues - estimate to complete
 - f. Conservation Trail Eagle Scout Project
 - g. Cost of additional lighting for Christmas Parade
 - h. Procurement of new open space preservation money from State of CT
6. **Finance**
 - a. Year to Date Expense Report
 - b. Programs under Special Revenue Account
7. **Memorandum of Understanding for Use of Camp Oakdale Facilities**
 - a. Soccer Status MOU (Summer Soccer Camp)
 - b. Football Status
8. **Publications Sub-Committee**
 - a. Norwich Bulletin Brochure
 - b. Combined brochure with surrounding towns

- c. Discuss cost sharing with other Town Departments for brochure

9. **Summer Camp**

- a. Status and Discussion

10. **Winter/Spring Programs**

- a. Update on Existing/Future Classes and Programs
- b. Dance Class
- c. Dog Obedience Training Class Schedule June/July
- d. Judo
- e. Gymnastics
- f. Jewelry class (September)
- g. Exercise Class (Class under review)
- h. Easter Egg Hunt (March 27th, rain date March 28th)

11. **Recreational Basketball**

- a. Improvements and New Initiative for the 2010/2011 Season
- b. Referee training program for 2010-2011 Season

12. **Unfinished Business**

- a. Update on Regional Meetings with Surrounding Towns
- b. Trails Day June 5th
- c. Beautifying camp Oakdale with donated gazebo
- d. Program Fee Re-evaluation
- e. Men's Softball League
- f. Marketing ideas to promote Camp Oakdale facilities
- g. Status of Parks & Recreation Director Job Posting
- h. Update of Fair Oaks Building and STEAP grant money
- i. Summer Concerts/Bands/Solicitation Letter (tentative dates Tues July 13th, 20th and 27th).

13. **New Business**

- a. Refund request from Tara Craig
- b. Building Code clarification letter from Building Inspector

14. **Correspondence**

15. **Facilities Requests**

16. **Other Items Not on the Agenda (Open Floor)**

17. Adjournment

For Future Reference:

*Camp Oakdale, Soccer Field Lighting (economic stimulus plan)

*Update on Potential Purchase of Property Adjacent to Camp Oakdale (not presently listed for sale)

1. Status of Open Space Funding

*Repair/Fill Cracks in Tennis total cost \$18,300 (in 2011/2012 Public Works Capital Plan

*Basketball Courts – need new estimate for repairs to cracks estimated costs – refurbishment costs \$17,000 (in 2012/2013 Public Works Capital Plan)

*Camp Oakdale Multi-Purpose Development Plan for trails, expectations for 2010