



# TOWN OF MONTVILLE

## Department of Police Services

### CIVILIAN COMPLAINT REPORT

Please give this completed document to a Montville Police Employee or send it to the Lieutenant of this agency at the following address or email: Lieutenant David Radford, Montville Police Department, 911 Norwich-New London Tnpk, Montville, Connecticut 06382. Email: [dradford@montvillepolice.org](mailto:dradford@montvillepolice.org).

Date of Incident	Time of Incident	Date Reported	Time Reported
Location of Incident			
Complainant's Name		Complainant's Address (Street, City, State, ZIP)	
Complainant's DOB	Complainant's Home Phone#	Complainant's Work Phone#	
Complainant's Cell Phone#		Complainant's E-mail	
Employer		Occupation	
Employer's Address			Employer's Telephone#
Name of Person Assisting Complainant	Address		Telephone#
Employee Complained About (if known): (Name or physical description, Badge #, Car #, etc.)			
Witness Information (Name, DOB, Address, Telephone#, etc.)			
Please provide answers to the following questions:			
YES      NO      UNSURE			
1. To your knowledge, was all or any part of the incident complained of video or Audio taped by anyone?			
2. Are you afraid for your safety, or that of any other person, for any reason as a Result of making this complaint?			
3. Has anyone threatened you or otherwise tried to intimidate you in an effort to Prevent you from making this complaint?			
4. Are you able to read, write and speak the English language?			
5. If your answer to Question #4 is "No" or "Unsure", have you been provided With adequate language assistance to help you understand and fill out this form?			
<i>(If you answered "Yes" to any of the above questions, please provide details below.)</i>			



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Details of the Incident: Please provide a full description of the circumstances that prompted your complaint. Attach Supporting documentation, as appropriate; including letters, e-mails, photographs, video or audio tapes, etc.

(Attach additional pages, if necessary)

I have read, or had read to me, the above and attached complaint and statement consisting of \_\_\_pages. All of the answers are true and accurate to my knowledge. I understand that making a false statement intended to mislead a Law Enforcement Officer in his official function is a violation of Connecticut General Statute 53a-157b and could result in my arrest and being fined and/or imprisoned.

Complainant's Signature	Date and Time Signed
On this the ___ day of _____, _____ Before me, the undersigned personally appeared The complainant whose name is subscribed above and Acknowledged he/she truthfully executed this Instrument for the purposes herein contained.	Notary (For Authority See C.G.S. §§1-24, 3-94a et seq.)
	Print Name/ID Number:

Person Receiving the Complaint		
Rank/Name/ID Number	Date Received	Time Received

Method of Contact (Check):  Telephone  In-Person  Mail  E-Mail  Other

Signature of Person Receiving Complaint	Complaint Control Number
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