

Town of Montville
Conservation Commission Garden Club Subcommittee

Special Meeting Minutes
August 01, 2023, 5:00 PM
Room 102

- 1) Meeting called to order by Sub Committee Chair Elaine Hess at 5:02 pm
- 2) Roll Call - members present Elaine Hess, Jessica LeClair & Tim May
- 3) Pledge of Allegiance
- 4) Comments from the Public on Agenda Items - none
- 5) Communications - none
- 6) Approval of Conservation Commission Garden Club Subcommittee Special Meeting Minutes from July 20, 2023 - members approve the meeting minutes from July 20 with no changes
- 7) Old Business – Continue discussion of the framework for starting and setting up a Garden Club
 - Jessica LeClair and Elaine Hess presented examples of local area garden clubs by-laws, roles, responsibilities, membership requirements. Members discussed several examples that would be great to present to the garden club as suggested by laws they could use to start up.
 - Discussion of Montville town staff the process for Garden Club to engage with the town - what are the timelines, expectations, budget/in-kind support.
 - A garden club representative member should attend Conservation Commission meetings for information and continuity between. Tim May had discussions with the Mayor - that the garden club should be a self-run, self-funded entity, should be a non-profit (501c type) organization so town could fund or support.
- 8) New Business
 - Discussed available dates for our next subcommittee meeting, August 9, 2023 at 6pm room102.
- 9) Comments from the Public - none
- 10) Comments from the SubCommittee - none
- 11) Adjourned - 5:45pm

Respectfully submitted by: Tim May