

# **Montville Housing Authority Minutes**

## **November 21, 2023 - Independence Village**

1. Call to Order - 5:03 PM
2. Roll Call - Dee M, John S, and Angela S present. One commissioner opening and 1 tenant commissioner opening.
3. Remarks from Tenants-None
4. Remarks from Public - Dee M:
  - a. Shirley is applying for a grant for renovations. Contractors will be coming and work will be happening fast. Tenants should not be approaching contractors.
  - b. Water damage, let Shirley know within 2 hours. All tenants should get renter's insurance.
  - c. Shirley has a great deal to do right now with architects, contractors, etc...Please do not come to her with non-urgent or personal problems.
  - d. Be kind to Shirley, she is working hard for the health, safety and betterment of the community.
  - e. Shirley discussed the process of the Capital Needs Grant.
  - f. Independent living means you can cook, clean and take care of oneself. Kathy at Montville Social services has a grant for house cleaning that tenants can apply for at the Senior Center.
  - g. Joe Jaskiewicz is now on the town council; he cannot be a commissioner. He will be the town council liaison to the Housing Authority.
  - h. Al Mandler introduced himself and stated he would be applying for the open commissioner position.
5. Approval of Minutes - John S motioned, Angela S seconded, all approved.
6. Approval of Payment of Bills - Angela S motioned, John S seconded, all approved.
7. Correspondence - Need new bank account for the grant from CHFA, this is required for the grant.

8. Reports

- a. Account Balances - Citizens-\$92,205.20 Dime -\$8,158.21 STIF - \$101,983.66, Tenants owe - \$731.57
- b. Occupancy - One vacancy, Unit 33, should be ready in two weeks.

9. Old business

- a. Bylaws - waiting for some new verbiage about tenant commissioner. The Town Council will tell the Housing Authority who applied and the Housing authority will inform the council on the standing of the tenant.

10. New Business

- a. Request Meeting with Town Council-discussed
- b. Resolution for Shirley to sign all applications and all related documents to the SSHP funding-approved and signed
- c. Raise for Maintenance Worker-move to executive session.
- d. Resolution for mini split/HVAC project-\$464,000 aside for mini split/HVAC project. Angela S motioned, Dee M seconded, all approved.
- e. Meeting dates, times and places for 2024-set and on separate list for town clerk. Dee M motioned, John S seconded and all approved.

11. Remarks from Tenants - none

12. Remarks from Public - none

13. Remarks from Commissioners - RFP for SSHIP needs to go into paper.

14. Executive Session - 5:59PM to 6:19PM

15. Adjourn - 6:20PM