

**Town of Montville Parks & Recreation Commission
310 Norwich New London Turnpike
Uncasville, Connecticut 06382**

(860) 848-3030

Agenda

**Town of Montville Parks and Recreation Commission
Special Meeting – Facility Walk Through - Upper and Lower Camp Oakdale
followed by Meeting at the Camp Oakdale Pavilion
Wednesday, April 21, 2010
6:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. a. Approval of the March 17, 2010 Regular Meeting Minutes
4. **Remarks from the Public Relating to Items on the Agenda (3 Minute limit)**
5. **Public Works Report – Public Works Director, Don Bourdeau**
 - a. Field Management Plan and Schedule
 - b. Camp Oakdale Volleyball Court – Start March 2010 Complete by May 30, 2010
 - c. Completion of Eagle Scout Bat House Project (estimated completion spring 2010 by Ian Knott)
 - d. Construction of Camp Oakdale Restroom Facilities (cost estimate \$218,000), may need to re-estimate costs pending final budget approval.
 - e. Evaluate possibility of new entrance to Camp Oakdale to resolve traffic issues - estimate to complete April 30th.
 - f. Conservation Trail Eagle Scout Project
 - g. Cost of additional lighting for Christmas Parade (\$596 left in account).
 - h. Procurement of new open space preservation money from State of CT (grant money deadline 5-1-2010)
6. **Finance**
 - a. Year to Date Expense Report
 - b. Programs under Special Revenue Account
7. **Memorandum of Understanding for Use of Camp Oakdale Facilities**
 - a. Soccer Status MOU – signature circuit
 - b. Football Status – signature circuit

8. **Publications Sub-Committee**

- a. Norwich Bulletin Brochure
- b. Combined brochure with surrounding towns (out to public mid-May)
- c. Discuss cost sharing with other Town Departments for brochure

9. **Summer Camp**

- a. Status and Discussion

10. **Spring/Summer Programs**

- a. Update on Existing/Future Classes and Programs
- b. Dance Class
- c. Dog Obedience Training Class Schedule June/July
- d. Judo
- e. Gymnastics
- f. Jewelry class (September)
- g. Masters Run (July 26th)

11. **Recreational Basketball**

- a. Improvements and New Initiative for the 2010/2011 Season
- b. Referee training program for 2010-2011 Season

12. **Unfinished Business**

- a. Update on Regional Meetings with Surrounding Towns
- b. Trails Day June 5th
- c. Beautifying camp Oakdale with donated gazebo
- d. Program Fee Re-evaluation
- e. Men's Softball League
- f. Co-ed softball league (Sundays)
- g. Marketing ideas to promote Camp Oakdale facilities
- h. Update of Fair Oaks Building and STEAP grant money
- i. Summer Concerts/Bands/Solicitation Letter (tentative dates Tues July 13th, 20th and 27th).

13. **New Business**

- a. Introduction and discussion with Recreation Director, Peter Bushway
- b. Facility Usage Forms – Update and consistency

14. **Correspondence**
15. **Facilities Requests**
16. **Other Items Not on the Agenda (Open Floor)**
17. **Adjournment**

For Future Reference:

*Camp Oakdale, Soccer Field Lighting (economic stimulus plan)

*Update on Potential Purchase of Property Adjacent to Camp Oakdale (not presently listed for sale)

1. **Status of Open Space Funding**

*Repair/Fill Cracks in Tennis total cost \$18,300 (in 2011/2012 Public Works Capital Plan)

*Basketball Courts – need new estimate for repairs to cracks estimated costs – refurbishment costs \$17,000 (in 2012/2013 Public Works Capital Plan)

*Camp Oakdale Multi-Purpose Development Plan for trails, expectations for 2010