

TOWN OF MONTVILLE, CONNECTICUT
FEDERAL SINGLE AUDIT REPORT
JUNE 30, 2023



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**TOWN OF MONTVILLE, CONNECTICUT
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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE,
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF
FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

Town Council
Town of Montville, Connecticut

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Town of Montville, Connecticut's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Town of Montville, Connecticut's major federal programs for the year ended June 30, 2023. The Town of Montville, Connecticut's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town of Montville, Connecticut complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town of Montville, Connecticut and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town of Montville, Connecticut's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town of Montville, Connecticut's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town of Montville, Connecticut's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town of Montville, Connecticut's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town of Montville, Connecticut's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town of Montville, Connecticut's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town of Montville, Connecticut's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Montville, Connecticut, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Montville, Connecticut's basic financial statements. We have issued our report thereon, dated April 24, 2024, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



CliftonLarsonAllen LLP

West Hartford, Connecticut
April 24, 2024

**TOWN OF MONTVILLE, CONNECTICUT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
United States Department of Agriculture				
<i>Passed Through the State of Connecticut Department of Education:</i>				
Child Nutrition Cluster:				
National School Lunch Program	10.555	12060-SDE64370-20560	\$ -	\$ 62,817
National School Lunch Program	10.555	12060-SDE64370-20560	-	315,208
National School Lunch Program	10.555	12060-SDE64370-20560	-	214,937
School Breakfast Program	10.553	12060-SDE64370-20508	-	143,734
Summer Food Service Program for Children	10.559	12060-SDE64370-20540	-	27,279
Summer Food Service Program for Children	10.559	12060-SDE64370-20548	-	<u>2,810</u>
				\$ 766,785
State Administrative Expenses for Child Nutrition	10.560	12060-SDE64370-23126	-	57,648
P-EBT Local Admin	10.649	12060-SDE64370-29802	<u>-</u>	<u>3,140</u>
Total United States Department of Agriculture			<u>-</u>	<u>827,573</u>
United States Department of Transportation				
<i>Passed Through the State of Connecticut Department of Transportation:</i>				
Highway Safety Cluster:				
State and Community Highway Safety	20.600	12062-DOT57513-20559	-	<u>16,767</u>
				16,767
Alcohol Open Container Requirements	20.607	12062-DOT57513-22091	<u>-</u>	<u>74,802</u>
Total United States Department of Transportation			<u>-</u>	<u>91,569</u>
United States Department of Education				
<i>Passed Through the State of Connecticut Department of Education:</i>				
Special Education Cluster (IDEA):				
Special Education_Grants to States	84.027	12060-SDE64370-20977-2023	4,238	338,209
Special Education_Grants to States	84.027	12060-SDE64370-20977-2022	7,648	235,337
Special Education_Grants to States	84.027	12060-SDE64370-20977-2021	-	14,846
Special Education_Preschool Grants	84.173	12060-SDE64370-20983-2023	-	8,832
Special Education_Preschool Grants	84.173	12060-SDE64370-20983-2022	-	<u>4,308</u>
				601,532
COVID-19 Education Stabilization Fund:				
COVID-19 ARP Special Education Grants	84.425u	12060-SDE64370-23083-2022	-	82,682
COVID-19 American Rescue Plan - Emergen	84.425u	12060-SDE64370-29636-2021	-	162,533
COVID-19 Preschool Grants (ARPA)	84.425u	12060-SDE64370-29684-2022	-	10,299
COVID-19 Preschool Grants (ARPA)	84.425w	12060-SDE64370-29650-2021	-	8,164
COVID-19 ESSERF K-12 Fund	84.425d	12060-SDE64370-29571-2021	-	<u>824,063</u>
				1,087,741
Title I Grants to Local Educational Agencies	84.010	12060-SDE64370-20679-2023	-	257,409
Title I Grants to Local Educational Agencies	84.010	12060-SDE64370-20679-2022	-	<u>58,473</u>
				315,882
Career and Technical Education -- Basic Grants to States	84.048	12060-SDE64370-20742-2023	-	28,495
Improving Teacher Quality State Grants	84.367	12060-SDE64370-20858-2023	-	39,843
Improving Teacher Quality State Grants	84.367	12060-SDE64370-20858-2022	-	<u>7,291</u>
				47,134
Title IV - Student Support	84.424	12060-SDE64370-22854-2023	-	16,898
Title IV - Student Support	84.424	12060-SDE64370-22854-2022	-	<u>17,541</u>
				34,439

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**TOWN OF MONTVILLE, CONNECTICUT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
English Language Acquisition State Grants	84.365	12060-SDE64370-20868-2023	\$ -	\$ 9,817
English Language Acquisition State Grants	84.365	12060-SDE64370-20868-2022	-	3,424
				\$ 13,241
Total United States Department of Education			11,886	2,128,464
United States Department of the Treasury				
<i>Passed Through the State of Connecticut Department of Education:</i>				
COVID-19 ARPA-Free Meals for Students	21.027	12060-SDE64370-28105	-	323,588
<i>Passed Through the State of Connecticut Office of Policy and Management:</i>				
COVID-19 ARPA Local Fiscal Recovery EXP	21.027	12060-OPM20600-29669	-	3,156,953
				3,480,541
Total United States Department of the Treasury			-	3,480,541
United States Election Assistance Commission				
<i>Passed Through the State of Connecticut Office of the Secretary of State:</i>				
Help America Vote Act Requirements Payments	90.401	12060-SOS12500-21465	-	4,297
				4,297
Total United States Election Assistance Commission			-	4,297
Total Expenditures of Federal Awards			\$ 11,886	\$ 6,532,444

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**TOWN OF MONTVILLE, CONNECTICUT
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2023**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the Town of Montville, Connecticut, under programs of the federal government for the year ended June 30, 2023. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Because the Schedule presents only a selected portion of the operations of the Town of Montville, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the Town of Montville, Connecticut.

Basis of Accounting

Expenditures reported on the Schedule are reported using the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance. Under these principles certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 2 INDIRECT COST RECOVERY

The Town of Montville, Connecticut, has elected not to use the 10% de minimis indirect cost rate provided under Section 200.414 of the Uniform Guidance.

NOTE 3 NONCASH AWARDS

Donated commodities in the amount of \$62,817 are included in the Department of Agriculture's National School Lunch Program, Assistance Listing #10.555. The amount represents the market value of commodities received.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Town Council
Town of Montville, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Montville, Connecticut, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Montville, Connecticut's basic financial statements, and have issued our report thereon dated April 24, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Town of Montville, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Montville, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Montville, Connecticut's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2023-001, 2023-002 and 2023-003 that we consider to be material weaknesses.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Montville, Connecticut’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of Montville, Connecticut’s Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Town of Montville, Connecticut’s response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Town of Montville, Connecticut’s response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

West Hartford, Connecticut
April 24, 2024

**TOWN OF MONTVILLE, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2023**

Section I – Summary of Auditors’ Results

Financial Statements

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? x yes no
 - Significant deficiency(ies) identified? yes x none reported
3. Noncompliance material to financial statements noted? yes x no

Federal Awards

1. Internal control over major federal programs:
- Material weakness(es) identified? yes x no
 - Significant deficiency(ies) identified? yes x none reported
2. Type of auditors’ report issued on compliance for federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? yes x no

Identification of Major Federal Programs

Assistance Listing Number(s)	Name of Federal Program or Cluster
21.027	COVID-19 - Coronavirus State and Local Fiscal Recovery Funds
84.425D/84.425U/84.425W	COVID-19 - Education Stabilization Fund

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as low-risk auditee? yes x no

**TOWN OF MONTVILLE, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Section II – Financial Statement Findings

Finding: 2023-001

Type of Finding: Material Weakness in Internal Control Over Financial Reporting

Condition

The Town does not have adequate controls in place to ensure that all liabilities that are invoiced after year-end are being accrued in the proper period.

There were instances of invoices received after year-end that were not recognized in the correct period in accordance with U.S. GAAP. This resulted in the understatement of expense and account payable/accrued expenses totaling \$2,318,762.

Criteria or Specific Requirement

Internal controls should be in place to provide reasonable assurance that financial statements are prepared in accordance with U.S. GAAP.

Effect

The identified error required an adjusting journal entry be made to Road Bonding fund, American Rescue Plan fund, and Capital Project fund.

Cause

Internal controls were not in place to ensure invoices received after year-end were properly recorded in the proper fiscal year in accordance with U.S. GAAP.

Repeat Finding

No

Recommendation

We recommend management evaluate the current financial reporting processes and controls to ensure that controls are in place to present the external financial statements in accordance with U.S. GAAP.

Views of Responsible Officials and Planned Corrective Actions

Management agrees with this finding.

Finding: 2023-002

Type of Finding: Material Weakness in Internal Control Over Financial Reporting

Condition

The Town does not have adequate controls in place to ensure proper recording of receivables.

There was an instance of an estimated receivable balances that had been recorded in relation to a receivable from the State of Connecticut. Under U.S. GAAP, receivables should be recognized when a legally enforceable claim arises in a revenue transaction. This resulted in the overstatement of an intergovernmental receivable and an overstatement of a deferred inflow totaling \$300,000.

**TOWN OF MONTVILLE, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Section II – Financial Statement Findings (Continued)

Finding: 2023-002 (Continued)

Criteria or Specific Requirement

Internal controls should be in place to provide reasonable assurance that financial statements are prepared in accordance with U.S. GAAP.

Effect

The identified error required an adjusting journal entry be made to Bonded Projects fund.

Cause

Internal controls were not in place to ensure proper recognition of receivables in accordance with U.S. GAAP.

Repeat Finding

No

Recommendation

We recommend management evaluate the current financial reporting processes and controls to ensure that controls are in place to present the external financial statements in accordance with U.S. GAAP.

Views of Responsible Officials and Planned Corrective Actions

Management agrees with this finding.

Finding: 2023-003

Type of Finding: Material Weakness in Internal Control Over Financial Reporting

Condition

The Town does not have adequate controls in place to ensure proper application of revenue recognition to cost reimbursement grants.

There were instances of uncollected receivable balances that were recognized as a revenue in a previous reporting period. Under U.S. GAAP, revenues are recognized when realized and available. This resulted in the overstatement of fund balance and an understatement of a deferred inflow totaling \$143,485.

Criteria or specific requirement

Internal controls should be in place to provide reasonable assurance that financial statements are prepared in accordance with U.S. GAAP.

Effect

The identified error required an adjusting journal entry to be the Public Works Facility Improvement fund and Transfer Station fund.

**TOWN OF MONTVILLE, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Section II – Financial Statement Findings (Continued)

Finding: 2023-003 (Continued)

Cause

Internal controls were not in place to ensure proper revenue recognition in accordance with U.S. GAAP.

Repeat Finding

No

Recommendation

We recommend management evaluate the current financial reporting processes and controls to ensure that controls are in place to present the external financial statements in accordance with U.S. GAAP.

Views of Responsible Officials and Planned Corrective Actions

Management agrees with this finding.

Section III – Findings and Questioned Costs – Major Federal Programs

Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).