

DRAFT
Town of Montville
Public Safety Building Committee

Special Meeting
Thursday, April 29, 2010 at 6:00 p.m.
Montville Town Hall, Council Meeting Room

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:01 p.m.

2. Roll Call.

The following were present: William Bucko, Lt. Leonard Bunnell, Ray Coggeshall (6:03 p.m.), Chris Ida, Paul Lewis, John MacNeil, and Jack Platt. Also present were Town Planner Marcia Vlaun, Town Council Liaison Donna Jacobson, Sgt. Michael Collins, Dave King of Kaestle Boos Architects and Town Attorney Ron Ochsner. David Jetmore and Jon Leonard, who had to work, were absent from the meeting. R. Coggeshall left the meeting at 6:52 p.m. to return to work.

3. Pledge of Allegiance.

4. Remarks by the Public Relating to Agenda Items (three minute limit).

None

5. Approval of Minutes—March 25, 2010.

Motion: **That the Committee approves the minutes of March 25, 2010, as written.**

Proposed by: Paul Lewis

Seconded by: Lenny Bunnell

Vote: Carried unanimously

6. Correspondence.

None

7. Old Business.

None

8. New Business.

a. Discussion on March 25, 2010, special meeting with Town Council.

The Committee commented on the encouraging meeting with the Town Council at which funds were appropriated for completion of phase one of the two-phase public safety building project. Also, a line item now exists in the Town's budget for the Committee that will cover the cost of the recording secretary. M. Vlaun will forward via e-mail to J. Platt an estimated budget for the Committee and info on the appropriation from the Town to the Committee to carry over to the end of the fiscal year. L. Bunnell suggested that a future meeting is set up with the Town Council to update them on status of the project.

b. Review architectural consultant's contract.

Attorney Ochsner reviewed with the Committee contract documents submitted by Kaestle Boos, the architectural firm recommended by the Committee to the Town Council for architectural services for the public safety building project. Modifications to identify and clarify the services for each phase of the two-phase project were discussed and revisions proposed. An explanation of the arbitration process was also reviewed by Attorney Ochsner in addition to the contractor's responsibilities. It was agreed that addendums could be added to the original contract so that it would not have to be rewritten. D. King commented on the proposed revisions to the contract. He and Attorney Ochsner will meet on Tuesday, May 4th at the Town Hall to amend the contract.

c. General discussion.

The Committee agreed to a special meeting on Thursday, May 13th at 6:00 p.m. to discuss and vote on the amended contract. The amended contract will be scanned and sent to the Committee prior to the meeting.

L. Bunnell commented on a company that wants to build a communication tower. Proposals for the same will be submitted. The Town will own the tower but can contract with clients for its use.

M. Vlaun will speak with the Town Engineer regarding funds for geo-technical services for the project.

9. Remarks by the Public (three minute limit).

None

10. Remarks by Committee members.

None

11. Remarks by Town council Liaison.

D. Jacobson gave an update on the halfway house proposed by the State and the actions of the Town to counter the same. She also mentioned the upcoming budget process.

12. Adjournment.

Motion: That the meeting is adjourned at 8:20 p.m.

Proposed by: John MacNeil

Seconded by: Lenny Bunnell

Vote: Carried unanimously

Respectfully submitted by,

Jack Platt, Chair

Gloria J. Gathers, Minutes Clerk

Approved: _____