

**Town of Montville**  
**Town Council**  
**Regular Meeting Agenda**  
**August 12, 2024, 7:00 p.m.**  
**Montville Town Hall – Town Council Chambers**

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
4. Special Recognitions/Presentations
  - a. Good Times Motoring Club
5. Alterations to the Agenda
6. To Consider and Act on a Motion to Approve:
  - a. The Special Meeting Minutes of June 2, 2023 (Email Communication)
  - b. The Regular Meeting Minutes of July 8, 2024
7. Executive Session
  - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing strategy and/or negotiations with respect to collective bargaining negotiations. This action is taken without prejudice to the Board's right to discuss these matters in a private meeting pursuant to Connecticut General Statutes §1-200 (2). Discussions to include members of the Town Council, Mayor Leonard Bunnell, Sr., and Town Labor Attorney Kristi Kelly.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
9. Communications
  - a. Copy of the July 2024 Financial Reports from Finance Director Barbara Griffin
  - b. Copy of the legal bills from Suisman-Shapiro for the month of June 2024
  - c. Copy of the legal bills from Halloran & Sage for the month of June 2024
  - d. Copy of the Community Center Exploratory Building Committee Report
10. Report from the Town Attorney on Matters Referred
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
12. Reports from Standing Committees
  - a. Town Administration/Rules of Procedure
  - b. Finance
  - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
  - a. Councilor Caron: Commission on Aging, Non-Profit Organizations, Social Services, Volunteer Firefighters' Relief Fund
  - b. Councilor Jaskiewicz: Board of Education, Planning & Zoning Commission
  - c. Councilor Lathrop: Economic Development Commission, Water Pollution Control Authority
  - d. Councilor Sabilia: Conservation Commission, Public Safety Commission, Youth Services Bureau and Advisory Board
  - e. Councilor Southard: Farmers Market Committee, Library Committee, Parks & Recreation Commission

14. Appointments and Resignations
  - a. To Consider and Act on a Motion to accept the resignation of Isaac Tait from the Planning & Zoning Commission, effective August 1, 2024.
15. Unfinished Business
  - a. To Consider and Act on a Motion to discuss the progress of the Animal Control Facility. (Councilor Yuchniuk)
16. New Business
  - a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$5,713.38 (five thousand seven hundred thirteen dollars and thirty-eight cents) as requested by the Tax Collector. (Councilor May)
  - b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the tax abatement of \$1,288.82 for Real Estate for the October 1, 2023 Grand List for Avalonia Land Conservancy, Inc. (Mayor Bunnell)
  - c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the “Policy and Procedure for Reporting Workplace Injuries”, as recommended by the Town Administration/Rules & Procedures Standing Committee. (Councilor Jaskiewicz)
  - d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the position description for the Senior & Social Services Program Coordinator, as recommended by the Town Administration/Rules & Procedures Standing Committee. (Councilor Jaskiewicz)
  - e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled “An Ordinance Regarding Authority to Declare Line of Duty Deaths of Firefighters” on Monday, August 19, 2024, at 6:00 p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Mayor Bunnell)
  - f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to waive the sealed bid requirement in Section 708(a) of the Town Charter for the Desjardins Park Playground Equipment and associated Town Fees as it is in the best interest of the Town. (Councilor Southard)
  - g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Leonard Bunnell, Sr., be and hereby is authorized to execute a contract for 420 units of foot care services for seniors totaling \$11,999.40 (Eleven thousand nine hundred ninety-nine dollars and forty cents) between the Town of Montville and the Senior Resources Agency on Aging, Inc., and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor Bunnell)
  - h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Leonard Bunnell, Sr., be and hereby is authorized to execute a contract for 1,680 units of medical transportation services for seniors totaling \$24,528.00 (Twenty-four thousand five hundred twenty-eight dollars) between the Town of Montville and the Senior Resources Agency on Aging, Inc., and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor Bunnell)
  - i. **THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Leonard Bunnell, Sr., be and hereby is authorized to execute a contract for 1,872 units of mental health counseling services for seniors totaling \$14,994.72 (fourteen thousand nine hundred ninety-four dollars and seventy-two cents) between the Town of Montville and the Senior Resources Agency on Aging, Inc., and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor Bunnell)

- j. **THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Leonard Bunnell, Sr., be and hereby is authorized to execute a contract for 2,080 units of the homemaker services for seniors totaling \$33,592.00 (thirty-three thousand five hundred ninety-two dollars) between the Town of Montville and the Senior Resources Agency on Aging, Inc., and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor Bunnell)
  - k. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the resolution entitled “Resolution Authorizing the Execution of a Lease Purchase Agreement to Acquire Equipment” a copy of which resolution is attached hereto as Exhibit A: and to waive the reading of the entire resolution and to incorporate its full text into the minutes of the meeting. (Councilor May)
  - l. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled “Ordinance for the Conveyance of an Electrical Distribution Easement across Town Property for Eversource Energy Utility Installation” on Monday, August 19, 2024, at 6:15 p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Councilor May)
  - m. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the use of \$86,267 (eighty-six thousand two hundred sixty-seven dollars) from the General Fund for upgrades to current public safety radio infrastructure to accommodate town wide public safety services as recommended by Police Chief Blanchette. (Councilor May)
  - n. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to add OMNIA Partners to the list of approved sources for purchasing without formal bidding procedures. (Councilor May)
  - o. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to pay the Deputy Registrar of Voters \$20.00 (twenty dollars) per hour for up to 20 (twenty) hours each fiscal year. (Councilor May)
  - p. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the funds necessary to implement the tentative agreement with the Local 1303-341 of Council 4, AFSCME, AFL-CIO (WPCA Employees), for the term July 1, 2024 – June 30, 2028, pursuant to Connecticut General Statutes §7-474(b), by authorizing Mayor Leonard G. Bunnell Sr. to execute documents consistent with the terms of a tentative agreement. (Mayor Bunnell)
  - q. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled “An Ordinance to Amend Ordinance No. 2017-003 Article I, “Registrars of Voters,” of Chapter 91 of the Code of Ordinances, “Officers and Employees” on Monday, August 19, 2024, at 6:30 p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Councilor May)
  - r. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the establishment of a Community Center Building Committee. Its composition to be determined at the Town Council September 9, 2024, Regular Meeting. (Councilor May)
- 17. Remarks from the Public with a three-minute limit
  - 18. Remarks from the Councilors and the Mayor
  - 19. Adjournment

**ATTACHMENT A**

**TOWN OF MONTVILLE, CONNECTICUT  
TOWN COUNCIL**

**RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE  
PURCHASE AGREEMENT TO ACQUIRE EQUIPMENT**

WHEREAS, the Town of Montville, Connecticut (the “Town”), desires to enter into a lease purchase financing for the acquisition of a Ferrara Custom 1250 Gallon Pumper from Bulldog Fire Apparatus pursuant to a proposal from Bulldog Fire Apparatus dated July 16, 2024 in the amount of \$1,044,407.00 (the “Equipment”); and

WHEREAS, the Town desires to acquire the Equipment and enter into a lease purchase agreement with a financial lending institution to be determined (the “Lessor”) to finance the acquisition of such Equipment.

NOW THEREFORE, BE IT RESOLVED,

1. That (i) the Mayor and the Director of Finance are hereby authorized to receive and review a proposal or proposals for the lease purchase financing of the Equipment, and make an award to the Lessor as the Mayor and the Director of Finance determine to be in the best interests of the Town, and (ii) the Mayor is hereby authorized to enter into a lease purchase agreement (the “Lease”) by and between the Town and the Lessor for the lease of the Equipment for a period of no more than ten (10) years, in such form and having such terms and details as determined by the Mayor and the Director of Finance, subject to the following limitations. The amount to be financed under the Lease shall be no greater than \$1,044,407.00 and payable in installments of principal and interest, the frequency of which to be determined by the Mayor and Director of Finance. At the conclusion of the term of the Lease, provided all the payments required under the Lease, including payments of rent, have been made, the Lessor’s interest in the Equipment shall terminate. Payments in respect of the Lease shall be subject to annual appropriations of the Town. The Lease shall include a “non-appropriation of funds” clause allowing for termination in the event that sufficient funds are not appropriated to make payments of rent and other amounts each fiscal year.

2. That the Mayor and the Director of Finance are hereby authorized to make such representations and covenants and to execute and deliver such contracts, financing statements, affidavits, agreements and documents, including but not limited to, an escrow agreement and a tax regulatory agreement, as are determined by the Mayor and the Director of Finance to be necessary or desirable to evidence and secure the Town’s obligations pursuant to the Lease, to ensure the interest paid on the Lease is exempt from taxation under the Internal Revenue Code of 1986, as amended (the “Code”), and to finance the purchase of the Equipment, and that the execution of such contracts, financing statements, affidavits, agreements and documents shall be conclusive evidence of such determination.

3. That the Mayor or the Director of Finance is hereby authorized to appoint a bank or trust company to act as escrow agent in connection with the foregoing lease purchase transaction and to do or cause to be done any and all other acts and things necessary or proper to further the purposes of this resolution and the terms and obligations in respect of the Lease.

4. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid up to sixty days prior to and any time after the date of passage of this Resolution in an amount not to exceed \$1,044,407.00 for the Equipment with the proceeds of the Lease. The Lease shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the purchase of the Equipment, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or her designee is authorized to pay project expenses in accordance herewith pending the execution of the Lease.

5. Nothing contained in this Resolution, the Lease nor any other instrument shall be construed with respect to the Town as incurring a pecuniary liability or charge upon the full faith and credit of the Town or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Lease or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Town or any charge upon its full faith and credit or against its taxing power, except to the extent that the payments payable under the Lease are special limited obligations of the Town as provided in the Lease.