

Town of Montville Public Works/Solid Waste Sub-Committee  
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**Special Meeting Minutes**  
**Town of Montville Public Works/Solid Waste Sub-Committee**  
**Wednesday, June 2, 2010 – Town Council Meeting Room**  
**5:30 p.m.**

1. Call to Order

Chairman McFee called the Special Meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Councilors Beetham, Buebendorf and McFee. Also present was Program Coordinator Sandie Gregory and Public Works Director, Donald Bourdeau.

4. Consider and Act on the Approval of the Minutes of April 28, 2010

Motion made by Councilor Buebendorf, seconded by Councilor Beetham. Discussion: Councilor Buebendorf corrected the spelling of Sandie Gregory's name to add an "e" after the "i". Voice vote: 3-0, all in favor, motion carried, minutes approved.

5. Items to be added to the Agenda

Chairman McFee stated this is a special meeting and therefore there can be no additions to the agenda.

6. Remarks from the Public Regarding Items on the Agenda

Motion made by Councilor Beetham, seconded by Councilor Buebendorf to move agenda item 7 (d) to the top of the agenda for discussion. Discussion: Mr. Bourdeau indicated Mr. and Mrs. Sneddin are present to discuss a resolution to repairs to their property located at 394 Kitemaug Road in Elberta Place. Voice vote: 3-0, all in favor, motion carried.

d. Update and Discussion Regarding Road Repairs/Paving

Mr. Bourdeau indicated he has met with the homeowners, the Town Engineer, the Mayor and the contractor and they have come up with a plan of work that is acceptable to all parties. He distributed a map that depicts proposed work including the installation of a catch basin and pipe to help with the drainage issues. He stated the cleaning of the pool

will be an issue the homeowner and contractor will have to resolve on their own. Mr. Bourdeau discussed costs for labor and materials and stated the job will take approximately two days to complete. Councilor Beetham stated he went to the site after the last storm and indicated there was no apparent flooding. He suggested the homeowners submit to FEMA for reimbursement for storm damage.

Mr. Mann stated he is willing to give the homeowners one thousand dollars toward cleaning the pool but is not willing to take responsibility for the liner or pumps if there is any damage. He stated water runs off of the ledge in this area naturally and discussed alternative methods of mitigating the run off areas. He stated he wished he had been informed of the problem when it began so that he could have done something about the problem months sooner.

A discussion was held regarding release of the bond and Mr. Mann indicated he would like this matter resolved as soon as possible, stating he would like closure. He indicated he will draw up the contract and present it to the Sneddin's for review. Councilor McFee stated this matter will be discussed and considered for approval at the next Town Council meeting and he suggested all parties attend the Council meeting scheduled for the second Monday in June and come prepared to answer any questions the Council may have in order to avoid a delay in the approval process.

Mr. Bourdeau discussed road repairs with the Committee. He stated the repairs to the roads are critical and hopes there will be no major cuts in his budget for this upcoming year. He stated there is barely enough money to keep up with critical repairs and hopes the Town has the money in the budget for maintenance to the roadways that are due for it in order to avoid larger, more costly problems in the future.

## 7. Old Business

### a. Update and Discussion Regarding Re-Use/Free Items and Tag Sales

Mrs. Gregory indicated the past month generated over twenty two hundred dollars in sales for various groups. She stated the scouts generated over one thousand dollars at their sale and the program going well and continues to be successful.

### b. Update and Discussion Regarding Disposal of Town Vehicles

Mr. Bourdeau stated the cars were posted on Craigslist and the flatbed sold quickly. He stated he will leave the advertisement running for a month and the vehicles that are not sold after this time will be sold for scrap.

### c. Discussion Regarding Adopt a Road Program

Mr. Bourdeau stated he continues to track down the organizations previously involved in the program to inquire if they are interested in continuing to do so. He stated he has not

had a lot of time to dedicate to this project because he has been very busy with road repairs. Councilor Buebendorf volunteered her time to help Mr. Bourdeau once this school session has ended and she has time to do so.

e. Update and Discussion Regarding Transfer Station Operations

Mr. Bourdeau provided the Committee with the information they requested at the previous meeting regarding sticker sales at the Transfer Station. He indicated there were two thousand twenty six stickers sold between June 1, 2009 and June 2, 2010 with twenty six replaced stickers and in the time between June, 2008 and June 2009 there was two thousand and twenty five stickers purchased with thirty nine sticker replacements. He indicated the numbers average around the same number every year. A discussion was held regarding a discrepancy in the revenue between the two fiscal years. Mr. Bourdeau stated he will speak with Finance regarding this and stated he believes it is because sticker sales have not yet been generated for the beginning of the fiscal year. Discussions were held regarding alternative options for reducing the sticker system abuse. Options include the "pay as you throw" method that allows homeowners to dispose of trash and pay by the bag. Mr. Bourdeau stated this is a true cost as the homeowner only pays for the trash they dispose of. A discussion was held regarding tipping fees and the need to advertise the positive aspects of household recycling and how doing so can save the average household and Town money by doing so. A discussion was held regarding raising the price of the Transfer Station sticker to offset costs. Councilors McFee and Beetham requested Mr. Bourdeau provide them with yearly tonnage generated from the Transfer Station, how much money the Town spent on tipping fees as well as how many day passes are purchased for the Transfer Station each year.

Councilor Buebendorf excused herself from the meeting at 6:05 p.m.

f. Update and Discussion Regarding the RFP for Town Wide Trash Pickup

Councilor McFee stated he is not interested in pursuing the RFP for the town wide trash pickup after learning it would not save the residents enough money to do so. He stated he will put his efforts into changing the sticker system to determine the best way for the system to work in the Town's best interest and to possibly generate funds to use toward operating costs at the Transfer Station.

g. Discussion regarding status of the Montville Road Bridge Repairs

Councilor McFee inquired regarding progress for repairs to the Montville Road Bridge. Councilor Beetham indicated he is not happy with the job performance of the engineer working on this job and is in favor of replacing the engineer. Mr. Bourdeau stated there is a freeze on all funding for this fiscal year and the City of Norwich has indicated they will not incur any further engineering costs for this project. He stated there have been many obstacles in the way of moving forward with this project including the Army Corp of Engineers, DEP regulations and permitting. A discussion was held regarding the

proposed box culvert design and how it is designed to function. Councilor McFee indicated he wants to continue to move forward with this project.

8. New Business

The Committee discussed various roads throughout Town that are in need of repair. Mr. Bourdeau stated he will do the best job he can do to repair as many roads as possible with the funding he is allotted. A discussion was held regarding chip sealing and the cost benefits of using this method for road repair.

9. Remarks from the Public

Chairman McFee inquired three times if there was anyone from the public who would like to address the Committee.

10. Remarks from the Councilors

11. Adjournment

Motion made by Councilor Beetham, seconded by Councilor McFee to adjourn the meeting at 6:45 p.m. Discussion: none. Voice vote: 2-0, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville