

**Town of Montville Parks & Recreation Commission  
310 Norwich New London Turnpike  
Uncasville, Connecticut 06382**

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**(860) 848-3030**

**Town of Montville Parks and Recreation Commission  
Regular Meeting Agenda for Wednesday, July 21, 2010  
7:00 p.m. – Town Hall – Room 202**

1. **Call to Order**
2. **Roll Call**
3. **Approval of the June 16, 2010 Regular Meeting Minutes**
4. **Remarks from the Public Relating to Items on the Agenda (3 Minute limit)**
5. **Public Works Report – Public Works Director, Don Bourdeau**
  - a. Field Management Plan and Schedule (to review plan)
  - b. Completion of Eagle Scout Bat House Project and Conservation Trail Eagle Scout Project - Write up for approval by Parks & Recreation Director and Public Works Director.
  - c. Construction of Camp Oakdale Restroom Facilities (cost estimate \$218,000), may need to re-estimate costs pending final budget approval.
  - d. Cost of additional lighting for Christmas Parade (Cost breakdown of \$500 money spent from Public Works Director)
  - e. Grill refurbishment (verify completion)
6. **Finance**
  - a. Year to Date Expense Report
  - b. Programs under Special Revenue Account (List of all Park & Recreation Special Revenue Programs for review by Commission)
7. **Publications Sub-Committee**
  - a. Develop a Town brochure by splitting costs with Youth Services and the Senior Center.
    1. Town web page for advertisement of programs and potential online brochure.
  - b. Combined brochure with surrounding towns to reduce costs.
  - c. Connecticut College Print Shop

8. **Summer Camp**

- a. Status and Discussion
- b. Bus costs (request hourly rate for bus services for camp)
- c. Changes to 2010 Summer Camp
- d. Staff evaluation (twice during camp)
- e. Survey at Camp completion (data monster)
- f. Talent Show
- g. Injuries requiring first aid.

9. **Summer/Fall Programs**

- a. Update on Existing/Future Classes and Programs
- b. Dance Class
- c. Dog Obedience Training Class Schedule September/October
- d. Judo
- e. Gymnastics
- f. Jewelry class (September)
- g. Masters Run (July 18<sup>th</sup>)
- h. Review of Recreation Director list of potential programs submitted May 19<sup>th</sup>
- i. Men's Fall Softball League
- j. Zumba instruction

10. **Recreational Basketball**

- a. Improvements and New Initiative for the 2010/2011 Season
- b. Referee training program for 2010-2011 Season
- c. Summer outdoor clinic

11. **Unfinished Business**

- a. Update on Regional Meetings with Surrounding Towns
- b. Beautifying camp Oakdale with donated gazebo
- c. Program Fee Re-evaluation
- d. Co-ed softball league (Sundays)
- e. Marketing ideas to promote Camp Oakdale facilities
- f. Update of Fair Oaks Building and STEAP grant money
- g. Summer Concerts Status
  - 1. Volunteer appreciation day.
- h. Saturday night movies at Camp Oakdale
- i. Christmas Parade
- j. Trips

**12. New Business**

- a. Facility Usage Forms – Update and consistency (one standard form)
- b. Status of upgrade to Youth Football League concession stand.
- c. Status of sold tickets to amusement parks.

**13. Correspondence**

**14. Facilities Requests**

**15. Other Items Not on the Agenda (Open Floor)**

**16. Adjournment**

For Future Reference:

- Camp Oakdale, Soccer Field Lighting (economic stimulus plan)
- Update on Potential Purchase of Property Adjacent to Camp Oakdale (not presently listed for sale)
- Status of Open Space Funding
- Repair/Fill Cracks in Tennis total cost \$18,300 (in 2011/2012 Public Works Capital Plan
- Basketball Courts – need new estimate for repairs to cracks estimated costs – refurbishment costs \$17,000 (in 2012/2013 Public Works Capital Plan)
- Camp Oakdale Multi-Purpose Development Plan for trails, expectations for 2010
- Memorandum of Understanding for Use of Camp Oakdale Facilities -Soccer Status - MOU, Football Status
- Camp Oakdale Volleyball Court
- Evaluate possibility of new entrance to Camp Oakdale to resolve traffic issues