

DRAFT
TOWN OF MONTVILLE
PUBLIC SAFETY BUILDING COMMITTEE

Meeting
Thursday, July 28, 2011 at 6:00 p.m.
Montville Town Hall, Room 203

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:01 p.m.

2. Roll Call.

The following were present: , Leonard Bunnell, Chris Ida, Dave Jetmore, Jon Leonard, Paul Lewis, John MacNeil and Jack Platt. Also present were architect Ben Monroe of Kaestle Boos Associates, Inc. ("KBA") and Attorney Ron Ochsner. Committee members William Bucko, Ray Coggeshall, Chris Ida and David Jetmore were absent.

3. Pledge of Allegiance.

All stood and saluted the flag.

4. Remarks by the Public Relating to Agenda Items (three-minute limit).

None

5. Approval of Minutes—1. Regular Meeting of June 23, 2011.

Motion: **That the Committee approves the regular meeting minutes of June 23, 2011, as written.**

Proposed by: Len Bunnell

Seconded by: Paul Lewis

Vote: Carried unanimously

6. Correspondence.

None

7. Town Planner's Report.

M. Vlaun was absent from the meeting.

a. Bonding.

No Report

b. Budget.

No Report

8. Old Business.

a. Report from Fire Marshal Ray Occhialini on Regional Dispatch Committee.

R. Occhialini was absent from the meeting.

b. Discussion on matters referred to Town Attorney.

Attorney Ochsner reported that per the Committee's request at its June 23, 2011, meeting he drafted a motion for approval by the Town Council that would award A. Secondino & Son, Inc. as the general contractor for the public safety building project. He stated that the Town Council approved the appointment at its July 11 meeting. Attorney Ochsner was also asked to develop rules and procedures for the Change Order Subcommittee. The subcommittee would act on change orders that require immediate action that cannot wait until the next full

Committee meeting and would ultimately delay the progress of the project. He also said that there is a provision in the rules and procedures for a special meeting of the subcommittee that would be posted with the Town Clerk, per FOIA. The Committee was asked to review the rules and procedures for discussion at its next meeting. (*Handout #1*)

Attorney Ochsner said he was also asked to review the effect of gifts, grants and other aide that per the Referendum would reduce the amount of bonding for the project. Per his discussion with Bond Counsel, a general gift would not reduce the amount of the bond. Further, Attorney Ochsner was also asked if the grant that R. Occhialini is indentifying through the Department of Homeland Security for the transmission tower would reduce the amount of bonding for the project. He said that he would have to look into the agreement with the State and the resolution signed by the Town that says KBA did not design the tower, although \$100,000 has been included in the project for the tower. P. Lewis asked if the tower is part of the project and Attorney Ochsner responded that it depends on where it is built. J. Leonard inquired about grants that are received post bonding and whether the bonding is then rewritten. Attorney Ochsner responded that the Town is doing a note in lieu of bond for the project. L. Bunnell clarified that the transmission tower was never a part of the project nor was it designed by KBA. He added that per R. Occhialini, 20+ applications have been submitted by surrounding municipalities for grants regarding the same. Attorney Ochsner responded to a question by L. Bunnell about funds pursued with other sources for the project alternates and whether they would be declared as gifts. He restated that either state or federal funds would reduce the project bonding, per the resolution signed by the Town. He added that any gift would have to be accepted by the Town and would not reduce the cost of the project. J. Leonard asked who could solicit gifts. Attorney Ochsner said he would have to review the Town Charter. L. Bunnell asked if he would notify J. Platt with his findings for email to the Committee. J. Platt asked about fundraisers for the project. Attorney Ochsner said that revenues for the project are general revenue, grants and bonding.

c. Change Order Subcommittee.

No Report

9. New Business.

a. Committee attendance at Construction Meetings. (Construction meetings to be held every Thursday. Two members of Committee maximum – one of which is L. Bunnell.)

J. Platt explained that having a third member at the meeting would require that the meeting be posted with the Town Clerk. L. Bunnell explained that he had spoken with M. Vlaun about his availability for the construction meetings. J. MacNeil added that B. Bucko would be a like choice to attend the meetings as he is the head of the Change Order Subcommittee. The meetings will be held at the project site and the first one is scheduled for Thursday, August 4 at 10:30 a.m.

Motion: **That the Committee appoints Bill Bucko and Len Bunnell (for no particular reason and because they are good at their jobs) to attend on-site construction meetings to be held every Thursday.**

Proposed by: John MacNeil
Seconded by: Paul Lewis
Vote: Carried unanimously

It was reported that Chris Ida was also available to attend the meetings and P. Lewis confirmed the same.

B. Monroe reported that D. King was on vacation and that the project is on schedule. He also said that KBA is responding to comments and adjustments from the Town Building Official. He added that the Fire Marshal had commented previously and that permits are pending for clearing the site, subcontractors for major trades, and the trailer.

10. Approval of bills.

No Report

11. Remarks by the Public (three-minute limit).

None

12. Remarks by Committee members.

J. Leonard asked who is the point of contact for the project. Attorney Ochsner said that the documents were sent to DECD via a disk. B. Monroe was asked about information that D. King was to provide as to whether money from the contingency would pay for a clerk of the works which he agreed to check into. J. Leonard that he had met with another furniture vendor regarding the dispatch area. L. Bunnell reported on the labor provided at the construction site by the prison for the groundbreaking. J. Platt asked that a report be emailed to the Committee regarding the outcome of the weekly construction meetings.

13. Remarks by Town Council Liaison.

No Report

14. Adjournment.

Motion: **That the meeting is adjourned.**
Proposed by: Paul Lewis
Seconded by: Len Bunnell
Vote: Carried unanimously

The meeting adjourned at 6:40 p.m.

Respectfully submitted by,

Jack Platt, Chair
Gloria J. Gathers, Minutes Clerk