

**TOWN OF MONTVILLE  
MEETING OF BOARD OF EDUCATION  
MONTVILLE HIGH SCHOOL LIBRARY/MEDIA CENTER  
Tuesday, February 14, 2012, at 6:00 p.m.**

**Item 1. Call to order.**

Board Chair David Rowley called the meeting to order at 6:00 p.m. in the Montville High School Library/Media Center. Board members present were Carrie T. Baxter, Sandra Berardy, Deborah Reed-Iler, Steve Loiler, Tom McNally, Todd Pomazon, Robert Mitchell, Jr., James Wood and David Rowley.

Also present were Superintendent of Schools Pamela Aubin, Assistant Superintendent of Schools Brian Levesque, Director of Special Services Donna Maynard, Director of Curriculum and Instruction Laurie Pallin, Business Director Kathy Lamoureux, Director of Facilities Matt Bialowas, Administrators Lorilyn Caron, Mary Jane Dix, Chad Ellis, Amy Espinoza, Mark Johnson, William Klinefelter, Jr., Sheila Reagan and Tanya Patten, Student Board Representatives Matthew Clark and Rachel Orbe, Town Council Liaison Gary Murphy, Town Councilors Billy Caron and Cathy Buebendorf, and MEA president Joel Farrow.

**Item 2. Pledge of Allegiance.**

All stood and pledged the flag.

**Presentation: A) Montville Marvels.**

It is recommended that the Board of Education acknowledge the following students, teachers, and community members in the areas noted:

**Mohegan School:** Principal Lorilyn Caron recognized Ken Chen, Betty Waselik, Mona Levin, Dr. Robert Levin, Dr. Frank Maletz, Lisa Kaplan and Shwu-Ching Wang for their coordinated response to an accident that occurred to a Mohegan School Limited English Speaking student. These certificates were presented by Board members Sandra Berardy and Bob Mitchell.

**Oakdale School:** Principal Mark Johnson recognized Amanda Stark and Kyle Baron for demonstrating enthusiasm and positivity, while going above and beyond with their volunteer activities at Oakdale School. Board member Jim Wood presented the certificates.

**Dr. Charles E. Murphy School:** Principal Amy Espinoza recognized grade 5 students Grace Baukus, Geetanjali Chouhan and Megan Martin for being so dedicated and helping with plays and with the recorder students. Mrs. Caroline Whittaker was also recognized for her tireless efforts in coordinating community support projects and PTO efforts. Board member Todd Pomazon presented these certificates.

**Presentation: B) Implementing SRBI through a Workshop Model – Dr. Charles E. Murphy School.**

Principal Espinoza and staff member Suzanne Lopresto gave a SRBI PowerPoint presentation using a Reading Workshop model administered by a team of classroom paraprofessionals and teachers and special education teachers who meet every six weeks. The presentation reviewed the process and the product for the model that includes a daily 90-minute block of time of small, monitored reading groups of students. The model cycle involves assessing students and analyzing the data to group students according to their needs and then instructing them accordingly. The next goal is to move into the area of reading comprehension that along with the model will prepare more students for the CMT.

**Item 3. Hearing of delegates and citizens (regarding agenda items only).**

None

**Item 4: Letters and communications. (8 – Communications/Marketing)**

None

**Item 5. Approval of Consent Calendar.**

**Motion:** That the Board approves the Consent Calendar.

**Proposed by:** Jim Wood

**Seconded by:** Tom McNally

**Vote:** Carried unanimously

**Item 5a. Budget Projection.**

P. Aubin reviewed current year budget projection that was submitted to Board members in their packets. She reported that as of January 31, 2012, the Board had expended and encumbered \$16,216,508 or 44.27%, of its annual budget, less than the 45.57% spent last year at this time, not including salaries/benefits. She described volatile accounts as those for purchased services for students that require IEPs. P. Aubin also reported on shortfalls in tuition for students placed out-of-district after budget development and those enrolled in magnet schools. A surplus is expected in insurance due to the transition from CIRMA to H.D. Segur, after budget development.

**Item 6. Report from Student Board Representatives.**

Student Board Representatives M. Clark and R. Orbe gave a report to the Board as follows:

1. An eighth grade orientation night was held on Thursday, February 2<sup>nd</sup> at the high school with an informational session followed by a tour and a fair of academics and activities. Approximately 50 families attended.
2. MHS students who formally auditioned for the event attended the 2012 Eastern Regional Festival at UCONN. Cleora Ohar played violin in the orchestra; Helena Sun played clarinet in the band and Anna Hilbie, Corey Lorraine and Jade Romagna performed in the mixed choir. Joan Miller performed in the treble choir.
3. MHS Fastenators competed in a Vex Robotics Competition at Manchester High School on January 15, making it to the playoff round and working on their robot had to defend their state championship in March.
4. On January 23<sup>rd</sup>, Mr. Zyrlis took business students to Hoffman Audi in New London to interact with real business owners and to discuss topics learned in the classroom.
5. The Friends of Rachel Club, formed after Rachel's Challenge, is busy planning future activities and events.
6. The Drama Troupe is rehearsing for the spring musical "Footloose" that will be performed on March 22, 23 and 24 with shows at 7 p.m. and a matinee on March 24 at 2 p.m.
7. On February 8, an AP/ECE information night was held at the high school for students interested in taking college courses in the upcoming school year. The event was attended by about 80 families.
8. The wrestling team is now 17-5 and won the Killingly Duals on the weekend of January 26.
9. The Girls Basketball team is now 16-4, 8-2 in the ECC medium division and ranked fourth in the upcoming ECC tourney playing on February 18 at NFA.

10. The Boys Basketball team is 3-12, and 0-7 in the ECC medium division and will have their senior night on Friday, February 17 at 7 p.m.
11. The Cheerleading team is preparing for their all-star competition at Wheeler High School and the ECC competition at NFA.
12. The Indoor Track team had their ECC championships this past week at the Coast Guard Academy. Brandon Johnson is seeded 1<sup>st</sup> in the state class 55 high hurdles. Shatajah Wattely is seeded 1<sup>st</sup> in the state class 55-meter dash and 2<sup>nd</sup> in the 300-meters.

**Item 7. Unfinished business.**

- a. **Consideration and action for recommendations/approval of the proposed budget for 2012-2013 (Board members are requested to bring copies of their budget – previously distributed).**

P. Aubin commented on the budget meeting held on February 9. Budget items were discussed at that time including an offset of state ECS funds. D. Rowley asked the Board to comment on the proposed 2012-2013 to be presented to the Town. The proposed budget is a 2.72% increase over last year's budget, including restoration of \$610,000, funded through the Education Jobs Act for 2011-2012.

**Motion: That the Board approves the proposed 2012-2013 budget that will be sent to the Town Finance Committee and the Town Council**

**Proposed by:** Tom McNally  
**Seconded by:** Deb Reed-Iler  
**Vote:** Carried unanimously

- b. **Consideration and action for approval of the proposed Full Day Kindergarten program. (8—BOE Knowledge).**

D. Rowley asked for Board comments on the proposed full day kindergarten. It was stated that the program would be a drawing point for parents moving into the town and can be done within the present budget and current staff. The proposed program has the support of parents.

**Motion: That the Board approves the proposed Full Day Kindergarten.**

**Proposed by:** Deb Reed-Iler  
**Seconded by:** Carrie Baxter  
**Vote:** Carried unanimously

**Item 8. New Business**

- a. **Consideration and action to approve revisions to Policy #4111.3, Hiring Procedures, as recommend by the Policy Committee at this evening's meeting. (5—Positive Community Relationships)**

**Motion: That the Board approves revisions to Policy #4111.3, Hiring Procedures, as recommended by the Policy Committee at this evening's meeting.**

**Proposed by:** Jim Wood  
**Seconded by:** Tom McNally  
**Vote:** Carried unanimously

- b. **Consideration and action to approve revisions to Policy #4118.25, Child Abuse, as recommended by the Policy Committee at this evening's meeting. (1—School Safety/Positive).**

**Motion:** That the Board approves revisions to Policy #4118.25, Child Abuse, as recommended by the Policy Committee at this evening's meeting.

**Proposed by:** Tom McNally

**Seconded by:** Jim Wood

**Vote:** Carried unanimously

- c. Consideration and action to appoint a Board member to serve on the secretarial negotiating committee. (5—Positive Community Relationships)**

**Motion:** That the Board appoints Sandra Berardy to serve on the secretarial negotiating committee.

**Proposed by:** Bob Mitchell

**Seconded by:** Deb Reed-Iler

**Vote:** Carried unanimously

- d. Consideration and action to appoint a Board member to serve on the paraprofessional negotiating committee.**

**Motion:** That the Board appoints Carrie Baxter to serve on the paraprofessional negotiating committee.

**Proposed by:** Deb Reed-Iler

**Seconded by:** Steve Loiler

**Vote:** Carried unanimously

- e. Appraisal, A Day on the Hill, Wednesday, March 14, 2012. The Bushnell, Autorino Great Hall, Capitol Avenue, Hartford, 8:30 a.m. – 4:00 p.m. Please notify M. Tripp if you wish to attend.**

The Board was apprised of this event.

- f. Appraisal of a field trip: Montville High School, Montville Adventure Club, March 24, 2012 – March 26, 2012, 15 students. (2—Student Achievement)**

The Board was apprised of this trip.

- g. Appraisal of field trip: Montville High School, American Studies II, New York City, April 22, 2012 – April 23, 2012, 40 students. (2—Student Achievement)**

The Board was apprised of this trip.

- h. Consideration and action to approve the proposed Capital Improvement projects.**

P. Aubin reported that capital improvement projects are looked at annually and routinely one bus is replaced a year. With no funds from the town last year, capital items were purchased last year through budget savings. The net cost of the proposed capital improvements is \$4,971,289.

**Motion:** That the Board approves the Capital Improvement projects to be submitted to the Town Council and the Mayor.

**Proposed by:** Sandy Berardy

**Seconded by:** Deb Reed-Iler

**Vote:** Carried unanimously

**Item 9. Committee and liaison reports.**

**a. Policy (James Wood). (6--Advocacy)**

J. Wood reported that the Committee met earlier this evening to discuss, revise and propose to bring to the full Board policies on personnel and student nondiscrimination and admissions/placements previously updated in 1998 and 2003, respectively.

**b. Educational Evaluation (Robert Mitchell). (2—Student Achievement)**

B. Mitchell reported that a meeting was held earlier this evening a textbook was discussed for Environmental Science for AP at a cost of \$108 per book for 20 students.

**c. Montville Education Foundation (Steve Loiler). (7--Positive Community Relationships)**

S. Loiler reported that Karen McDaniel was the special guest at the MEF meeting and expressed interest in joining. There were also discussions on grant writing, the February 26 Sopranos event at 6 p.m., the road race, the August 13 Golf Tournament (\$150 per person) and the website update. New members are being sought.

**d. LEARN (Deborah Reed-Iler). (6--Advocacy)**

D. Reed-Iler reported on the video presentation from CAPSS at the last meeting and their new website. She said Dr. Seccombe reported that there were 480 applicants for 80 slots at the Marine Science Magnet School. She also reported that the executive committee has started its search for her position. Her last day is October 31, 2012.

**e. CABE/NSBA (Robert Mitchell). (6--Advocacy)**

B. Mitchell reported that a meeting was held two weeks ago when NextEd was discussed. He also commented that six Board members will be attending the NSBA Conference in Boston.

**f. School Building Committee (Todd Pomazon). (1--School Safety/Positive Climate)**

There was no report from T. Pomazon.

**g. MetroCast Communications Advisory Council (Tom McNally). (4--Communication/Marketing)**

T. McNally reported that no meeting was held.

**h. Montville Youth Services Bureau (Robert Mitchell). (5--Positive Community Relationships)**

B. Mitchell reported that a special meeting was held in January to discuss the budget presentation to the mayor at a zero percent increase. The next meeting will be held on April 12.

**i. Administrative Monthly Reports. (5 - Monitoring District/School Improvement)**

Board members commented favorably to administrators on the content of the reports.

**j. Chair's Remarks.**

D. Rowley reported that Channel 22 is "alive and well" and he thanked M. Bialowas and S. Carroll for their recently recorded show. He also attended the eighth grade orientation and pathways to graduation committee. D. Rowley spoke with M.J. Dix and W. Klinefelter about PBIS and will interview Nick Savoie about district technology on February 17. He also attended a legislative breakfast with P. Aubin. D. Rowley also reported that he was a special person for a fifth-grade student at Mohegan School and read aloud *The Snow Girl Named Sue* to Oakdale second-grade students.

**k. Other.**

None

**Item 10. Superintendent's Report.**

**a. Report from the Director of Student Services – Ms. Maynard.**

D. Maynard reported that she continues to work on student issues that she described as "dynamic."

**b. Report from Assistant Superintendent – Mr. Levesque.**

B. Levesque reported that he will be attending an Aspen/Cognite meeting on February 16<sup>th</sup> with N. Savoie, L. Pallin and three teachers. The meeting with six Cognite pilot districts will review the program thus far and discuss changes to future releases of Cognite. Also on Thursday, February 16, special education data will be validated by N. Savoie, D. Maynard and B. Levesque. IEP Direct data and Aspen data will be compared for accuracy prior to going live with special education in Aspen.

B. Levesque and N. Savoie continue to evaluate the district e-rate application and bids for services as received with hopes of signing on with a fiber vendor soon. Meetings also continue with wireless vendors to explore adding its capabilities in all the schools. Additionally, meetings have been held and will continue for the next couple of months to write and complete a technology plan.

**c. Monthly Update.**

P. Aubin reported that budget development was her primary focus this month in addition to keeping abreast of proposed legislative changes in ECS funding, teacher evaluation, teacher tenure and reorganization of the State Department of Education. She also reported that she has organized an Attendance Policy Revision Committee of principals to review current practice. Suggested revisions to the policy and procedures will be forwarded to the Policy Committee. She is also working with a subcommittee of principals to review literature and provide clarity of expectations for School-wide Data Teams.

P. Aubin also reported that she participated in the MHS Academic Decathlon by judging the practice interviews—a fulfilling and enjoyable time to work directly with highly motivated young men and women. Also, with the cooperation of the school principals, she provided feedback to CAPSS with data on district participation in the school breakfast program. She also reported that the district website has been totally updated in a cost effective manner with the help of N. Savoie, M. Tripp and the school principals. She urged the Board members to review the website.

**Item 11. Information items.**

D. Rowley commented on the recent memorandum from Stefan Pryor, Commissioner of Education, asking each State Educational Agency to request flexibility regarding specific requirements of No Child Left Behind, 2001, “on behalf of itself, its local educational agencies, and schools to better focus on improving student learning and increasing the quality of instruction.”

**Item 12. Hearing of delegates and citizens (regarding agenda items only).**

None

**Item 13. Adjournment.**

**Motion:** That the meeting is adjourned.

**Proposed by:** Steve Loiler

**Seconded by:** Tom McNally

**Vote:** Carried unanimously

The meeting adjourned at 7:34 p.m.

Respectfully submitted by,

David Rowley, Chair  
Montville Board of Education

Tom McNally, Secretary  
Montville Board of Education

Gloria J. Gathers, Recording Secretary

**Minutes Approved:** \_\_\_\_\_