

**TOWN OF MONTVILLE
MEETING OF BOARD OF EDUCATION
MONTVILLE HIGH SCHOOL LIBRARY/MEDIA CENTER
Tuesday, May 15, 2012, at 6:00 p.m.**

Item 1. Call to order.

Board Chair David Rowley called the meeting to order at 6:08 p.m. in the Montville High School Library/Media Center. Board members present were Carrie T. Baxter, Sandra Berardy, Steve Loiler, Todd Pomazon, Deborah Reed-Iler, James Wood and David Rowley. Board members Tom McNally and Robert Mitchell, Jr. were absent.

Also present were Superintendent of Schools Pamela Aubin, Assistant Superintendent of Schools Brian Levesque, Director of Special Services Donna Maynard, Director of Curriculum and Instruction Laurie Pallin, Business Director Kathy Lamoureux, Administrative Assistant to the Superintendent Margaret Tripp, Administrators Lorilyn Caron, Jason Daly, Mary Jane Dix, Chad Ellis, Amy Espinoza, Mark Johnson, William Klinefelter, Jr., Tanya Patten, Sheila Reagan and Eileen Richmond, Student Board Representatives Matthew Clark and Rachael Orbe, Mayor Ronald McDaniel, Town Councilors Catherine "Candy" Buebendorf, William "Bill" Caron and Rosetta Jones, State Representatives Kevin Ryan of the 139th district and Betsy Ritter of the 38th district and Senator Andrea Stillman of the 20th district.

Item 2. Pledge of Allegiance.

All stood and pledged the flag.

Presentation: A) CAFE Student Leadership Awards:

**Katelyn Banta – Leonard J. Tyl Middle School
Christian Longton – Leonard J. Tyl Middle School
Kellie Brennan – Montville High School
Matthew Clark – Montville High School**

Tyl principal Mary Jane Dix and MHS principal Chad Ellis presented the CAFE Leadership Award to Tyl students Katelyn Banta and Christian Longton and Montville High School students Kellie Brennan and Matthew Clark, respectively. Board members Carrie Baxter and Deb Reed-Iler presented these awards.

**Presentation: B) Presentation to Student Representative to the Board of Education –
Matthew Clark.**

Board member Sandy Berardy thanked Matt Clark for his two years of service as a student Board representative. On behalf of the Board, she presented him with a gift certificate to Barnes & Noble, the official bookstore for Worcester Polytechnic Institute, where he will attend college in the fall.

**Presentation: C) Presentation to Lily Wang, Oakdale School's Spelling Bee Champion,
who will be attending the National Spelling Bee Competition.**

Principal Mark Johnson recognized Lily Wang as the Oakdale School Spelling Bee Champion. She will go on to compete in the National Spelling Bee Competition. A certificate was presented to Lily by Board member Steve Loiler.

Presentation: D) Reception in honor of 2011-2012 retirees.

Superintendent P. Aubin congratulated the 2011-2012 retirees for their dedication to the students of Montville. Of the twelve retirees, four were unable to attend the ceremony. The retirees represented 287 years of service to the Montville school district. The retirees were presented with resolutions read by Board members and a proclamation from the Connecticut State General Assembly. One proclamation was read by State Representative Kevin Ryan who apologized for the absence of Representative Tom Reynolds and Senator Edith Prague. Following the presentation was a break for refreshments and regards to the retirees. The retirees were the following:

| <u>Name</u> | <u>Position</u> | <u>Years in Montville</u> |
|-------------------|--------------------------------------|---------------------------|
| Judith Abbey | School Bus Driver | 28 years |
| Patricia Davis | Grade 3 Teacher | 37 years |
| Bryan Merfeld | School Bus Driver | 7 years |
| Claire Peck | Paraprofessional | 14 years |
| Janet Lesieur | School Bus Driver | 14 ½ years |
| Mark Popeleski | Math Teacher | 39 years |
| Linda Rys | Paraprofessional | 24 years |
| Robert Lamperelli | Social Studies Teacher/Dept. Head | 45 years |

208 years in Montville

Not Attending

| | | |
|-----------------|----------------------------|----------|
| Joan Joplin | Enrichment Teacher | 12 years |
| Sherry Howard | Transportation Coordinator | 24 years |
| Cynthia Compton | Payroll Technician | 21 years |
| Donna Elsensohn | School Bus Driver | 22 years |

287 years in Montville

The meeting recessed briefly at 6:42 p.m. and resumed at 7:02 p.m.

Motion: That the Board amends the agenda to move Item 8F: Consideration and action to approve salary/benefits for unaffiliated staff for discussion under Item 12A: Executive Session.

Proposed by: Steve Loiler

Seconded by: Carrie Baxter

Vote: Carried unanimously

Item 3. Hearing of delegates and citizens (regarding agenda items only).

None

Item 4: Letters and communications. (8 – Communications/Marketing)

None

Item 5. Approval of Consent Calendar.

J. Wood noted a revision to a motion for the final special meeting held on April 18, 2011.

Motion: That the Board approves the Consent Calendar.
Proposed by: Deb Reed-Iler
Seconded by: Todd Pomazon
Vote: Carried unanimously

Item 6. Report from Student Board Representatives.

Student Board Representatives Matthew Clark and R. Orbe gave a report to the Board as follows:

1. The Business Department visited the Federal Reserve Bank of Boston on April 2 and 80 Personal Finance students took the tour.
2. On April 4-5, the Physical Education Department had its annual Hoops for Heart fundraiser and raised \$963.15 for the American Heart Association.
3. Biology classes are wrapping up another round of "The Future is Wild" project where they pick an animal and research its present day characteristics, find information about its ancestors and then predict what it will be like in the future.
4. On April 25, the Business Department took 28 students to FNA for a Financial Reality Fair sponsored by the Connecticut Credit Union Solutions Foundation and REAL Solutions. The Financial Reality Fair is the culmination of classroom training related to financial literacy.
5. Helena Sun, a freshmen clarinetist, performed with Connecticut All-State Band directed by Samuel Tazo, an internationally known composer.
6. The MHS Jazz Band performed at Waterford high School's "Jazz on the Sound" festival on April 27.
7. The Music Department hosted a choir on April 20 where students performed in front of their peers and worked with clinicians in vocal workshops. The evening ended with a spectacular performance by the Duke's Men of Yale University.
8. The National Honor Society will induct twelve new members tomorrow May 16 at 7:00 p.m. along with World Language Honor Society inductions.
9. The class of 2013 will host its Junior Prom on Saturday, May 19 from 7:30 p.m. – 10:30 p.m. in the MHS Senior Court.
10. The Senior Prom will be held on Saturday, June 2, 2012, at the Pequot Museum.
11. Senora Clifford took seven students to Barcelona and Madrid during the April break, and it was a great experience in developing the students' knowledge and skills with the Spanish language.
12. On April 22 and 23, the American Studies II classes took an overnight trip to New York City and attended the Broadway play "Jersey Boys."
13. Ms. Parish and Mr. Egan both won honorable mention prizes at the Crossing the Bridge Juried Art show at Hygienic Art in New London.
14. Freshman Haley Hollenbach won the second-runner up prize for the 30th Congressional Art Competition for her collage "A Cool Drink."
15. The Business Department sent six students to compete in the Marketing Apprentice Challenge at Fitch High School on May 3.
16. MHS sports results are as follows: baseball team is 9-2 and is ranked fifth in the Class M state poll winning the Medium Division this past week; the softball team is now 4-6; the girls and boys tennis are both still fighting for their first wins of the season; girls and boys track are each 1-2; and the golf team is now 2-3.

Item 7. Unfinished business.

a. Review 2012-2013 budget development to date.

P. Aubin said that she last met with the Town Finance Committee on April 9 and there were many questions asked about the proposed 2012-2012 BOE budget. Town Council Chair Buebendorf said that the Town Council will meet to vote on the proposed budget on June 5, 2012.

Item 8. New Business.

a. Consideration and action to comply with Public Act 06-63, an act concerning Healthy Foods & Beverages in School for the 2012-2013 school year. (1—School Safety/Positive Climate)

The Montville Board of Education elects, for the 2012-2013 school year, to permit the sale of all foods and beverages that are not legally permitted during the regular school day if the following conditions are met:

- 1. The sale of foods and beverages is in connection with an *event* occurring *after the end of the regular school day or on the weekend.***
- 2. The sale of foods and beverages is at the *location of the event.***
- 3. The foods and beverages are *not sold from a vending machine or school store.***

In response to S. Berardy's question, B. Levesque said that the Wellness Committee will meet in June.

Motion: That the Board complies with Public Act 06-63, an act concerning Healthy Foods & Beverages in School for the 2012-2013 school year. (1—School Safety/Positive Climate)

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- 2. The sale of foods and beverages is at the *location of the event.***
- 3. The foods and beverages are *not sold from a vending machine or school store.***

Proposed by: Deb Reed-Iler

Seconded by: Jim Wood

Vote: Carried unanimously

b. Consideration and action to approve the updated Technology Plan. (7—Technology)

B. Levesque commented on the revised three-year technology plan. Expansion of wireless capabilities via E-rate funds and installing dark fiber will be needed to provide access to state required testing. B. Levesque thanked Committee members Laurie Pallin and Nic Savoie.

Motion: That the Board approves the updated Technology Plan.
Proposed by: Jim Wood
Seconded by: Todd Pomazon
Vote: Carried unanimously

**c. Consideration and action to approve the updated District Improvement Plan.
(2—Student Achievement)**

P. Aubin reviewed and said the plan is a revision/update to the 2011 plan and it will be reviewed each year.

Motion: That the Board approves the updated District Improvement Plan.
Proposed by: Steve Loiler
Seconded by: Deb Reed-Iler
Vote: Carried unanimously

**d. Consideration and action to approve participation in the State Educator
Evaluation Pilot Program. (5—Positive Community Relationships)**

B. Levesque commented on the new evaluation plan for next year. He said the state is taking ten districts, at no cost for training, to pilot the program and the training will begin over the summer and continue throughout the course of the year. He added that the Montville district wants to be a part of the plan so it can help with the development of it. Administrators will be trained and certified as evaluators.

Motion: That the Board approves the participation in the State Educator Evaluation Pilot Program.
Proposed by: Deb Reed-Iler
Seconded by: Carrie Baxter
Vote: Carried unanimously

**e. Consideration and action to approve the Board of Education Retreat for July.
(Please bring calendars.) (9—BOE Goals)**

P. Aubin advised the Board of two dates on which Patrice McCarthy will be able to meet for the Board Retreat, July 10 and July 24, 2012. D. Rowley and P. Aubin will consult about the hours for the retreat.

Motion: That the Board approves July 10, 2012 for its Board of Education Retreat.
Proposed by: Steve Loiler
Seconded by: Deb Reed-Iler
Vote: Carried unanimously

f. Consideration and action to approve salary/benefits for unaffiliated staff.

This agenda item was moved to Item 12A.

g. Consideration and action to approve the extension of Superintendent of School's contract.

Motion: That the Board tables agenda Item 8f, *Consideration and action to approve the extension of Superintendent of School's contract until the June Board meeting.*

Proposed by: Jim Wood
Seconded by: Steve Loiler
Vote: Carried unanimously

Item 9. Committee and liaison reports.

a. Policy (James Wood). (6--Advocacy)

J. Wood reported that the Committee met earlier this evening and discussed revisions to two policies—Policy 5113, Attendance for Students that had not been reviewed since 2001 and the Truancy Policy that was last reviewed in 1993.

b. Educational Evaluation (Robert Mitchell). (2—Student Achievement)

Due to B. Mitchell absence, T. Pomazon led the meeting earlier this evening and heard a proposal for lacrosse at MHS.

c. Montville Education Foundation (Steve Loiler). (7—Positive Community Relationships)

S. Loiler said the foundation met two weeks ago and are looking for more grants applicants. He also said the annual golf tournament is scheduled for August 13 beginning at 11:00 a.m. and they are looking for a great turnout. The Board was advised to see B. Levesque or S. Loiler for more information.

d. LEARN (Deborah Reed-Iler). (6—Advocacy)

D. Reed-Iler reported that the LEARN meeting was held at the Marine Science Magnet High School. She thanked the Board who completed the online survey regarding the replacement for Dr. Seccombe. She said that LEARN has received 16-20 applications for the position and interviews will begin next month. D. Reed-Iler added that the June meeting will be held next month at 8:00 a.m. on June 14 and a Board member is invited to attend with her.

e. CABE/NSBA (Robert Mitchell). (6--Advocacy)

B. Mitchell was absent from the meeting. Board members commented on the NSBA Conference held in Boston.

f. School Building Committee (Todd Pomazon). (1—School Safety/Positive Climate)

T. Pomazon reported that the Committee was still active and that he would speak with the Town Finance Director regarding the same. K. Lamoureux commented that all the financials for the school building project are done but the Tyl project needs to be accepted.

g. MetroCast Communications Advisory Council (Tom McNally). (4--Communication/Marketing)

T. McNally was absent from the meeting.

h. Montville Youth Services Bureau (Robert Mitchell). (5--Positive Community Relationships)

B. Mitchell was absent from the meeting.

i. Administrative Monthly Reports. (5 – Monitoring District/School Improvement)

Board members commented favorably on the reports. D. Rowley commended all of the schools for the money raised for the “Jump Rope for Heart.”

j. Chair’s Remarks.

D. Rowley reported that he read a Jackie Robinson book to third grade students as part of the “Montville Loves to Read” program. J. Wood commented that he has read for the program for twelve years. Also, new this month on Cable Access Channel 22, D. Rowley is highlighting the WTYL folks who did a 15-minute taping. He will also interview Dr. Greenstein and Carly Cabe.

k. Other.

None

Item 10. Superintendent’s Report.

a. Report from the Director of Student Services – Ms. Maynard.

D. Maynard reported that she just returned from a conference with Jill Mazzalupo and Eileen Richmond for practical strategies and ideas for special education. Also, she is still working on Aspen IEP.

b. Report from Assistant Superintendent – Mr. Levesque.

B. Levesque reported the following:

High School Principal Search: He and P. Aubin recently conducted focus group meetings with all of the department heads and a member of each department. The meetings were very helpful in identifying what the high school staff would like in a new principal. They have received more than 20 applications for the position. The search committee will meet on Thursday afternoon, May 17, to review applications and select applicants for interviews. The interviews will be held on May 23. They hope to present the recommended candidate at the June BOE meeting.

Aspen: L. Pallin and N. Savoie attended a meeting at the Aspen offices today to review upcoming enhancements to the software. The district will be receiving the upgrade on Friday of this week. Additionally, Montville was recently recognized as a Distinguished District by Follett Software Company.

CASPA Conference: On Friday, May 18, B. Levesque will be attending the annual state conference of the Connecticut Association of School Personnel Administrators. The conference marks the end of his first year as President of this group. The conference will feature speakers that will focus on the legislative changes that have occurred recently and their impact on our schools.

c. Monthly Update.

P. Aubin reported the following:

Negotiations: Last night, the Negotiations team reached a tentative agreement with the Paraprofessionals Union. They plan to vote on the negotiated agreement on May 31. Should the agreement be ratified by the union, we will bring it to the Board for a vote at the June 19 meeting. She also expressed her thanks to Carrie Baxter for serving as the Board representative on the negotiations team. They will be in the process of scheduling negotiations with the Secretaries Union. Sandra Berardy will be representing the Board.

Instructional Rounds: The Montville administrative team completed the spring rounds for the year with a visit to Tyl Middle School. This experience provides an opportunity for administrators to assist with feedback with regard to a problem of practice and then suggest the next level of work for a principal's work with staff. In addition, principals have found this valuable in honing their own skills in observing student engagement and instruction.

Cybersafety: On Tuesday, May 8, Trooper McCord from the State Police Crime Lab presented an awareness session and preventative strategies to parents and students throughout the district. The audience had the opportunity to ask questions. A follow up "parents only" session will be held on May 23 at 6:30 p.m. at Tyl. More information can be obtained by contacting Margaret Tripp in the Superintendent's Office.

PEAC Workgroup-State Educator Evaluation Model-Principal Evaluation: P. Aubin is continuing to work on the state model, along with representatives from several other groups (CABE, CAPSS, CAS, CT Administrators, CEA, AFT). They have had several telephone conference calls and WebEx's to ensure that committee members can communicate while remaining available to the districts.

Principal Summative Evaluations and Goals Conferences have been completed. These meetings are always a perfect opportunity to meet with each principal to provide feedback and discuss and reflect on the progress of the past year.

Item 11. Information items.

None

Item 12. Hearing of delegates and citizens (regarding agenda items only).

Uncasville resident Carol Korineck solicited the Board for a bus for the dual language program in Waterford.

Item 12A. Executive Session.

Motion: That the Board goes into executive session for consideration and action to approve salary/benefits for unaffiliated staff.

Proposed by: Deb Reed-Iler

Seconded by: Sandy Berardy

Vote: Carried unanimously

The Board went into executive session at 8:10 p.m.

Motion: That the Board comes out of executive session at 8:26 p.m.

Proposed by: Tom McNally

Seconded by: Deb Reed-Iler

Vote: Carried unanimously

**Item 12A. Consideration and action to approve salary/benefits for unaffiliated staff. (3—
Budget/Resources)**

Motion: **That the Board approves salary/benefits for unaffiliated staff as
proposed by the Superintendent.**

Proposed by: Jim Wood
Seconded by: Steve Loiler
Vote: Carried unanimously

Item 13. Adjournment.

Motion: **That the meeting is adjourned.**
Proposed by: Steve Loiler
Seconded by: Todd Pomazon
Vote: Carried unanimously

The meeting adjourned at 8:30 p.m.

Respectfully submitted by,

David Rowley, Chair
Montville Board of Education

Tom McNally, Secretary
Montville Board of Education

Gloria J. Gathers, Recording Secretary

Minutes Approved: _____