

### **Special Meeting Minutes**

Town of Montville Water and Sewer Commission  
Monday, June 11, 2012 – WPCA Conference Room – Town Hall – 6:00 p.m.

1. Call to Order

Chairman May called the special meeting to order at 6:00 p.m. after establishing a quorum.

2. Pledge of Allegiance

3. Roll Call

Present were Commissioners Siragusa, Schober and May. Absent were Commissioners Thorn and Murphy. Also present was Administrator Lynch and Superintendent Didato.

4. Remarks from the Public Regarding Items on the Agenda with a three minute limit.

Chairman May asked three times if there was anyone from the public who would like to come forward to address the Commission.

5. Old Business

a. To consider and act on a motion to enter into a discussion for the purpose of updating the Rules and Procedures of the Water and Sewer Commission for the Town of Montville.

Motion made by Commissioner Siragusa, seconded by Commissioner Schober, discussion; the Commission members reviewed the Rules and Procedures document for the Water and Sewer Commission and it was the consensus of the Commission to leave the document as is and not to amend or alter the wording of the document at this time.

b. To consider and act on a motion to enter into discussions for the purpose of updating language to the Employee Policies and Procedures for the WPCA for the Town of Montville.

Motion made by Commissioner May, seconded by Commissioner Schober, discussion, the Commission members reviewed the language of the Employee Policies and Procedures for the WPCA and ultimately decided it would be best to forward the document to the Town Attorney for review before the Commission makes amendments or alterations to the language of the document.

Motion made by Commissioner Schober, seconded by Commissioner May to forward the document titled “Employee Policies and Procedures for the Town of Montville WPCA” to the Town Attorney for review, discussion, none, voice vote, 3-0, all in favor, motion carried.

6. New Business – none.

7. Remarks from the Public with a three minute limit.

Chairman May asked three times if there was anyone from the public who would like to come forward to address the Commission.

8. Remarks from Commission Members – none.

9. Adjournment

Motion made by Commissioner May, seconded by Commissioner Schober to adjourn the special meeting at 7:00 p.m., discussion, none, voice vote, 3-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville.