

**TOWN OF MONTVILLE  
MEETING OF BOARD OF EDUCATION  
MONTVILLE HIGH SCHOOL LIBRARY/MEDIA CENTER  
Tuesday, August 21, 2012, at 6:00 p.m.**

**Item 1. Call to order.**

Board Chair David Rowley called the meeting to order at 6:00 p.m. in the Montville High School Library/Media Center. Board members present were Carrie T. Baxter, Steve Loiler, Tom McNally, Robert Mitchell, Jr., Todd Pomazon, James Wood and David Rowley. Board members Sandra Berardy and Deborah Reed-Iler were absent.

Also present were Superintendent of Schools Pamela Aubin, Assistant Superintendent of Schools Brian Levesque, Director of Special Services Donna Maynard, Director of Curriculum and Instruction Laurie Pallin, Business Director Kathy Lamoureux, Administrators Lorilyn Caron Mary Jane Dix, Amy Espinoza, Mark Johnson, Sheila Reagan and Jeff Theodoss and Mayor Ronald McDaniel.

**Item 2. Pledge of Allegiance.**

All stood and pledged the flag.

**Presentation: A) Connecticut's New Accountability System – B. Levesque.**

B. Levesque assisted by L. Pallin gave a PowerPoint presentation on Connecticut's New Accountability System, the result of a waiver received by the State regarding No Child Left Behind.

**Item 3. Hearing of delegates and citizens (regarding agenda items only).**

Residents Tina Louise Jones, Derrick Jones, Carol Correnic and Jady Muniz spoke in support of the district providing transportation to the Dual Language & Arts Magnet Middle School in Waterford.

**Item 4: Letters and communications. (8 – Communications/Marketing)**

T. McNally reported on correspondence as follows:

- A letter from Stefan Pryor/CT Commissioner of Education—an invitation to Superintendent Aubin to become a member of the Educator Preparation Advisory Council convening on Wednesday, July 25, 2012 at the State Department of Education in Hartford.
- A note from Matthew Clark, former Student Board Representative, in thanks for the Barnes & Noble gift card and for the opportunity to serve on the Board.
- A letter from Tony Sheridan, President & CEO of the Eastern CT Chamber of Commerce to P. Aubin thanking her for her presentation at a recent State of Montville event.
- A letter from Connie Kapral from the CT Association for Health, Physical Education and Dance to Lou Rubino in recognition of his program “Shoe Tying Olympics” chosen by the Outstanding Program Selection Committee. An award will be presented on Thursday evening, November 15, 2012 at the Crowne Plaza Hotel in Cromwell.
- A letter to P. Aubin from Paul Hoey, Associate Executive Director of The Connecticut Interscholastic Athletic Conference acknowledging receipt of the district's investigation report.
- A letter from the State Department of Education confirming approval and filing of the district's Technology Plan for 2012-2015.

**Item 5. Approval of Consent Calendar.**

**Motion:** That the Board approves the Consent Calendar.  
**Proposed by:** Tom McNally  
**Seconded by:** Todd Pomazon  
**Vote:** Carried unanimously

**Item 6. Unfinished business.**

**a. Consideration and action to review/approve the Board of Education Goals for 2012-2013.**

**Motion:** That the Board tables, Item 6a, Consideration and action to review/approve the Board of Education Goals for 2012-2013, to its September 18, 2011, meeting.  
**Proposed by:** Steve Loiler  
**Seconded by:** Tom McNally  
**Vote:** Carried unanimously

**b. Consideration and action to review/adjust/approve the 2011-2012 budget.**

P. Aubin reviewed the adjustments to the 2011-2012 school budget, with \$14,844.73 that was returned to the Town.

**Motion:** That the Board approves the adjustments to the 2011-2012 budget.  
**Proposed by:** Todd Pomazon  
**Seconded by:** Jim Wood  
**Vote:** Carried unanimously

**Item 7. New Business.**

**a. Consideration and action to review/ratify the agreement between CSEA, SEIU Local 2001, Montville Secretaries Chapter and the Montville Board of Education for the contract beginning September 1, 2012 – August 31, 2016. (5-Positive Community Relationships)**

**Motion:** That the Board goes into executive session to discuss personnel matters with P. Aubin, B. Levesque and K. Lamoureux.  
**Proposed by:** Tom McNally  
**Seconded by:** Jim Wood  
**Vote:** Carried unanimously  
*The Board went into executive session at 6:38 p.m.*

**Motion:** That the Board comes out of executive session, with no votes taken.  
**Proposed by:** Todd Pomazon  
**Seconded by:** Jim Wood  
**Vote:** Carried unanimously  
*The Board came out of executive session at 6:50 p.m.*

**Motion:** That the Board ratifies the agreement between CSEA, SEIU Local 2001, Montville Secretaries Chapter and the Montville Board of Education for The contract beginning September 1, 2012 – August 31, 2016.  
**Proposed by:** Todd Pomazon  
**Seconded by:** Tom McNally  
**Vote:** Carried unanimously

**b. Review for consideration for transportation to the Dual Language and Arts Magnet Middle School in Waterford. (5—Positive Community Relationships)**  
The Board considered providing transportation to the Dual Language and Arts Magnet Middle School in Waterford, discussing time, location, capacity and costs. The Board agreed to provide transportation on a pilot basis, provided there is no additional cost to the district.

**Item 8. This item is not on the agenda.**

**Item 9. Committee and liaison reports.**

**a. Policy (James Wood). (6--Advocacy)**  
J. Wood reported on the Committee meeting held earlier in the evening. They approved two items to bring to the full Board in October—booster clubs and Policy 3542.1 concerning prepayment of students' meals. The third item, Policy 3160, Board Budget Procedures and Line Item Transfers, will be discussed with the full board.

**b. Educational Evaluation (Robert Mitchell). (2—Student Achievement)**  
B. Mitchell reported that no meeting was held.

**c. Montville Education Foundation (Steve Loiler). (5—Positive Community Relationships)**  
S. Loiler reported that the golf tournament raised \$12,000 that is \$2,000 more than last year. B. Levesque added that the foundation is looking for new members.

**d. LEARN (Deborah Reed-Iler). (6--Advocacy)**  
On behalf of D. Reed-Iler who was absent from the meeting, D. Rowley reported that a new director has been hired for LEARN; however, until contract negotiations are complete, the individual's name has not been announced.

**e. CABE/NSBA (Robert Mitchell). (6--Advocacy)**  
B. Mitchell reported that the CABE/CAPSS Convention was coming up in November and he will moderate a workshop.

**f. School Building Committee (Todd Pomazon). (1—School Safety/Positive Climate)**  
T. Pomazon deferred to K. Lamoureux who reported that the auditing of the project has begun.

**g. MetroCast Communications Advisory Council (Tom McNally). (4--Communication/Marketing)**  
T. McNally reported that the advisory council meets every other month and will convene again in September.

**h. Montville Youth Services Bureau (Robert Mitchell). (5--Positive Community Relationships)**  
B. Mitchell reported that no meetings were held during the summer and the next meeting is scheduled for September 27.

**i. Administrative Monthly Reports. (2 – Student Achievement)**  
Board members are looking forward to the reports beginning next month.

**j. Chair's Remarks.**

D. Rowley is soliciting suggestions for cable Channel 22 for the new school year. Interviewing the new high school principal was suggested.

**k. Other.**

None

**Item 10. Superintendent's Report.**

**a. Report from the Director of Student Services – Ms. Maynard.**

D. Maynard reported:

- The school year will start with a few changes in the special education department with teachers moving from various buildings so we will see familiar faces in different places.
- The special services focus for this year will be discipline and behavior.
- The mental health team and some key special education staff will start the school year with a fresh look at functional behavior assessments and behavior intervention that will start on Thursday, August 23<sup>rd</sup> and spill over into the school year.
- The summer has been a busy one as we have had many new students with disabilities move into the district.

**b. Report from Assistant Superintendent – Mr. Levesque.**

B. Levesque reported:

- The Montville Juvenile Review Board, a non-criminal diversionary program for first time juvenile offenders, is up and running. Three meetings have been held and four cases heard to date.
- Hiring update: School Psychologist - Jillian Porter; Guidance - Allison Delaney. The vacancies are as follows: Secretary (Central Office), Bookkeeper, Enrichment Teacher (.5), Technology Teacher (MHS), Math Teacher (MHS) and Transportation Coordinator.
- Enrollment and class sizes by school were reported, and it was emphasized that small classes are trying to be maintained for the elementary grades.

**c. Monthly Update.**

P. Aubin introduced Anne Hogsten, principal of Gales Ferry and Juliet Long Schools and registered in the Executive Leadership Program, who will shadow her during the school year.

She also reported:

- Last week P. Aubin convened the Administrative Council for the Annual Retreat that was preceded by the Principals' School Improvement Plan reflections that will be shared with staff members.
- Principals have identified presentation topics related to their School Improvement Plans for the 2012-2013 school year. Principals will share highlights of their plan strategies with the Board and offer them the opportunity for questions and answers.
- P. Aubin and M. Bialowas toured the district schools. They are in excellent shape for the start of school. Mrs. Aubin acknowledged the excellent work of the maintenance workers, groundskeepers and custodians.
- All classrooms have been wired for the installation of SMART Boards and final delivery and installation of them will take place tomorrow. Teachers will receive professional development on use of the technology.

- While visiting the schools, P. Aubin observed Oakdale preschool and kindergarten orientation in progress, and students and parents seemed excited about the start of school.
- The Town Council passed a resolution that would require the Board to provide detailed monthly reports, however, confidentiality of student names embedded in the detailed general ledger reports is a concern.

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**Item 11. Information items.**

Open House/Back to School Night Dates:

- Mohegan School, Thursday, August 30, 5:00 PM– 6:30 PM
- Oakdale School, Wednesday, September 12
  - Pre-Kindergarten – Grade 2, 5:45 PM – 6:45 PM
  - Grades 3 – 5, 7:00 PM – 8:00 PM
- Dr. Charles E. Murphy School, Tuesday, September 11, 6:00 PM
- Leonard J. Tyl Middle School, Thursday, September 13, 6:00 PM
- Montville High School, Thursday, September 20, 6:30 PM
- Palmer Academy, Thursday, September 20, 5:00 PM – 6:00 PM

**Item 12. Citizens comments (non-agenda items only).**

Resident Kevin Fritch reported on the omission of citizens' comments on communications for special meetings.

**Item 13. Adjournment.**

**Motion:** That the meeting is adjourned.

**Proposed by:** Steve Loiler

**Seconded by:** Carrie Baxter

**Vote:** Carried unanimously

The meeting adjourned at 7:23 p.m.

Respectfully submitted by,

David Rowley, Chair  
Montville Board of Education

Tom McNally, Secretary  
Montville Board of Education

Gloria J. Gathers, Recording Secretary

**Minutes Approved:** \_\_\_\_\_