

**TOWN OF MONTVILLE
MEETING OF BOARD OF EDUCATION
MONTVILLE HIGH SCHOOL LIBRARY/MEDIA CENTER
Tuesday, October 16, 2012, at 6:00 p.m.**

Item 1. Call to order.

Board Chair David Rowley called the meeting to order at 6:04 p.m. in the Montville High School Library/Media Center. Board members present were Carrie T. Baxter, Sandra Berardy, Deborah Reed-Iler, Steve Loiler, Tom McNally, Robert Mitchell, Jr., Todd Pomazon, James Wood and David Rowley.

Also present were Superintendent of Schools Pamela Aubin, Assistant Superintendent of Schools Brian Levesque, Director of Special Services Donna Maynard, Director of Curriculum and Instruction Laurie Pallin, Business Manager Kathy Lamoureux, Administrative Assistant to the Superintendent Margaret Tripp, Director of Facilities Matt Bialowas, Administrators Lori Caron, Jason Daly, Mary Jane Dix, Amy Espinoza, Mark Johnson, William Klinefelter, Jr., Jill Mazzalupo, Tanya Patten, Sheila Reagan, and Eileen Richmond; and Student Board Representative Kevin Fitzgerald.

Item 2. Pledge of Allegiance.

All stood and pledged the flag. The *Star Spangled Banner* was sung by student Samantha Latham. Andrea Messenger from the New London Youth Collaborative presented Samantha, who participated in the New London Talent Show this past March, with a \$500 award check to assist her with furthering her music and arts education.

Presentation: A) Montville Marvels.

It is recommended that the Board of Education acknowledge the following students, teachers and community members in the areas noted:

Mohegan School: Principal Lori Caron recognized Gaybchoe Lhamo for spending time during the summer tutoring a first grade student. Abbey Lumbra was also recognized for helping a kindergarten friend. Board member Deb Reed-Iler presented the certificates.

Oakdale School: Principal Mark Johnson recognized Joseph Barberi for his diligence and fortitude, which has led to his academic accomplishments. Jared Houle, Taevis Kolz, Michaela Welles and Sydney Winakor were also recognized for reaching the advanced levels on the CMT in grade 3 and grade 4. Board member Carrie Baxter presented these certificates.

Dr. Charles E. Murphy School: Principal Amy Espinoza recognized Samantha Latham for her outstanding singing performance at the 2nd Annual New London Talent Show. Lou Rubino was also honored for recognition by the CT Association for Health, Physical Education, Recreation and Dance of an Outstanding Program Award for his "Shoe Tying Olympics." These certificates were presented by Sandy Berardy.

Presentation: B) Flexible Grouping – Mohegan School.

Principal L. Caron and staff volunteers Deborah Roberts, Donna Johnson, Elizabeth Bryer, and Elizabeth Dumond gave a video presentation on "Flexible Grouping" where students of similar levels are grouped to improve math and reading skills as part of the Mohegan School Improvement Plan.

Item 3. Hearing of delegates and citizens (regarding agenda items only). -- None

Item 4: Letters and communications.

T. McNally reported on a letter from CABE thanking the Board for its resolution proposal submitted to the CABE Resolutions Committee and a letter from Project Graduation 2013 soliciting donations.

Item 5. Approval of Consent Calendar.

Motion: That the Board approves the Consent Calendar.

Proposed by: Sandy Berardy

Seconded by: Bob Mitchell

Vote: Carried unanimously

Item 6. Report from Student Board Representatives.

The Student Board Representative K. Fitzgerald presented the following report:

1. Marine Science classes visited the Hole in the Wall Beach on October 5th and studied and recorded more than 30 animal and plant species to compare to last year.
2. Despite a short rain delay, on October 6th, MHS hosted its annual Marching Madness Competition with six local bands in attendance.
3. MHS Business classes will begin a collaborative project with NFA to create a marketing plan for a local Montville business. The project will provide real world experience and students will use four new web cams to video conference and build communication skills.
4. The Culinary Club provided delicious treats for the MHS Back-to-School Night and Administrators meeting.
5. On Thursday, October 18, MHS will host a Career Fair in the main lobby and 18 local businesses and industries will participate.
6. Until the end of October, the National Honor Society will be collecting toiletries for the Women's Center and will be starting a tutoring program.
7. AP English students are reading *The Scarlet Letter* and engaging in recitation activities, which use multiple senses, offers immediate feedback and focuses students on the book. Students performed an exciting portion of Minister Jonathan Edwards "Sinners in the Hands of Angry God" from memory that was fun for all.
8. Students are selling pizza dough and Yankee Candles for their class fundraisers.
9. The MHS football team won the homecoming game against Windham, 40-13 and the Homecoming Dance put on by the MHS Student Government was called "the best in years."
10. MHS juniors and seniors will take the PSAT's tomorrow morning, October 17th.
11. Honors Accounting students are looking forward to a field trip to UConn for the CT Accountants CPA Conference.
12. Administrators will work with the Academic Decathlon to prepare them for interview on the afternoon of October 17.
13. On November 1st, Mr. Dawe will take his American Law class to the New London Courthouse.
14. American Studies 1 took a field trip to Sturbridge Village and are selling Grandma's Pies for a fundraiser.
15. Sports Update: Football—1st in ECC Medium Division/11th in State Class M Division; Boys Soccer—1st in ECC Medium Division/2nd in State Class M Division; Girls Soccer—needs two more wins to qualify for the State competition; Girls Volleyball—needs two more wins to qualify for State competition and is 2nd in the mall division.

Item 7. Unfinished business. -- None

Item 8. New Business.

- a. Consideration and action to approve new Policy #3290, Operation of Booster Clubs Organized for the Benefit of the Montville Public Schools as recommended by the Policy Committee at this evening's meeting.**

Motion: That the Board approves new Policy #3290, Operation of Booster Clubs Organized for the Benefit of the Montville Public Schools as recommended by the Policy Committee at this evening's meeting.

Proposed by: Tom McNally

Seconded by: Jim Wood

Vote: Carried unanimously

- b. Consideration and action to approve revised Policy #3542.1, Food Service: Montville Schools Nutrition Program as recommended by the Policy Committee at this evening's meeting.**

Motion: That the Board approves revised Policy #3542.1, Food Service: Montville Schools Nutrition Program as recommended by the Policy Committee at this evening's meeting.

Proposed by: Sandy Berardy

Seconded by: Jim Wood

Vote: Carried unanimously

- c. Consideration and action to approve revised Policy #3160, Transfer of Funds between Categories; Amendments (renamed as: Board Budget Procedures and Line Item Transfers) as recommended by the Policy Committee at this evening's meeting.**

Motion: That the Board approves revised Policy #3160, Transfer of Funds between Categories; Amendments (renamed as: Board Budget Procedures and Line Item Transfers) as recommended by the Policy Committee at this evening's meeting.

Proposed by: Tom McNally

Seconded by: Todd Pomazon

Vote: Carried unanimously

- d. Consideration and action to designate Pamela W. Aubin, Superintendent of Schools, and Kathy Lamoureux, Business Manager, as authorized signatures to file claims for reimbursement under the Agreement for Child Nutrition Programs.**

Motion: That the Board designates Pamela W. Aubin, Superintendent of Schools, and Kathy Lamoureux, Business Manager, as authorized signatures to file claims for reimbursement under the Agreement for Child Nutrition Programs.

Proposed by: Carrie Baxter
Seconded by: Bob Mitchell
Vote: Carried unanimously

- e. **Consideration and action to appoint a delegate to the CABA Delegate Assembly, Thursday, November 15, 2012, 3:00 – 7:00 p.m., Mystic Marriot, Groton.**

Motion: That the Board appoints Bob Mitchell as the delegate to the CABA Delegate Assembly, Thursday, November 15, 2012, 3:00 – 7:00 p.m., Mystic Marriot, Groton.

Proposed by: Tom McNally
Seconded by: Steve Loiler
Vote: Carried unanimously

- f. **Appraisal of a field trip: Montville High School Chamber Choir, Performance and Clinic, Annapolis, MD, April 26, 2013 – April 28, 2013, 17 students.**

The Board was apprised of this field trip.

- g. **Consideration and action to set tuition rates for 2013-2014 as follows:**

	General Education	Special Education
Elementary	\$9,327	\$24,837*
Middle School	\$9,768	\$23,790*
High School	\$10,189	\$22,783*
Preschool		\$23,892*
Other Services		Negotiable
Palmer Academy		Negotiable

***Additional costs may be assessed based on the student's individual educational program (IEP)**

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Proposed by: Tom McNally
Seconded by: Deb Reed-Iler
Vote: Carried unanimously

- h. **Consideration and action to appoint the new principal of Palmer Academy.**

Superintendent P. Aubin introduced principal-elect Heather Mileski for Palmer Academy and read a biography of her academic achievements.

Motion: That the Board appoints Heather Mileski as the new principal of Palmer Academy.
Proposed by: Carrie Baxter
Seconded by: Bob Mitchell
Vote: Carried unanimously

i. Discussion of personnel matter.

Motion: That the Board moves Item 8i; Discussion of personnel matter, to Item 12b.
Proposed by: Carrie Baxter
Seconded by: Bob Mitchell
Vote: Carried unanimously

Item 9. Committee and liaison reports.

a. Policy (James Wood).

J. Wood reported that the Committee met earlier this evening and brought agenda items to the Board for approval.

b. Educational Evaluation (Robert Mitchell).

B. Mitchell reported that no meeting was held.

c. Montville Education Foundation (Steve Loiler).

S. Loiler reported that the MEF is restructuring officers due to its bylaws and is seeking new members from the community. Also, it has sold more 100 tickets to the November 2, 2012, concert by Journey at the Mohegan Sun Arena.

d. LEARN (Deborah Reed-Iler).

D. Reed-Iler reported that the new LEARN executive director Dr. Eileen Howley, will begin work on December 1, 2012. Also, LEARN's annual report will sent via email to the Board for its review.

e. CABA/NSBA (Robert Mitchell).

B. Mitchell asked the Board to complete the two online CABA communication surveys. He also reported that he will be moderating to seminars, A1 and D2, on teacher tenure and lighthouse project, respectively.

f. School Building Committee (Todd Pomazon). (1-School Safety/Positive Climate)

T. Pomazon reported that auditing of the school renovation project continues.

g. MetroCast Communications Advisory Council (Tom McNally).

T. McNally reported that the advisory council will meet next month and that nine towns are represented on the council, each having 3-5 representatives each. He said that Montville is fully represented.

h. Montville Youth Services Bureau (Robert Mitchell).

B. Mitchell reported the Bureau met last week and will hold a Pancake Breakfast on October 20, 2012, at the Mohegan Firehouse. Ticket prices are \$6.00 for adults and \$4 for children. He also

reported that the JRB has met twice and that Assistant Superintendent B. Levesque and Principal M. J. Dix sit on the Board.

i. Administrative Monthly Reports.

D. Rowley thanked administrators for their reports.

j. Chair's Remarks.

D. Rowley commented on Cable Access Channel 22 interview of Principal J. Theodoss and Superintendent P. Aubin. In two weeks, he will interview Trevor Sindorf and Josh Cushing about the MHS Music Program. He also commented on the agenda goal at the top of tonight's agenda and noted the removal of each strategic goal number per agenda item.

k. Other.

S. Berardy asked that strategic planning and Project Oceanology be added to a future agenda.

Item 10. Superintendent's Report.

a. Report from the Director of Student Services – Ms. Maynard.

D. Maynard reported the following:

- D. Maynard, E. Richmond, J. Mazzalupo attended the ConnCase Leadership conference last Thursday and Friday. This organization is for special education directors and supervisors and this year the focus was on the Common Core. The focus of special education is deriving educational benefit from specially designed instruction. D. Maynard and J. Mazzalupo will spend the next Professional Development half day working with teachers to take a look at the common core and identify factors that prevents students from being successful. D. Maynard said we need to look at the specific tools being used--methodology, approach-- in order to help students access and achieve in the curriculum. L. Pallin has worked with teachers to unwrap some of the standards and we will try to develop our points of instruction. E. Richmond and she will work with the secondary teachers at a later date. It is very exciting work.
- D. Maynard has begun to gather information for a NESDEC comparative data collection. This report would look at special education information starting with the 2009-2010 school year. The Special Education trends will be updated annually using the new data submitted by the district. This is a no-cost tool designed to synthesize meaningful information in order to provide clear, useful comparison points regarding student placements, personnel allocation and special education costs.
- B. Waselik and D. Maynard have revised the job descriptions for nurses, along with their evaluation form, and will be presenting them at the next Policy Committee meeting.

b. Report from Assistant Superintendent – Mr. Levesque.

B. Levesque reported the following:

- Teacher-Administrator Evaluation: We continue to work through the states guidance on the new evaluation plans. The state recently released a revised guidance SEED document. We are trying to compare the new to the previous version. We are under the impression that these documents will not change for the remainder of the year. L. Pallin and B. Levesque will both be attending different informational sessions on the new evaluation plans on Friday, October 19th. We are currently piloting the new administrator plan with the principals this year.

- Success Maker Training: We are conducting a training session on Thursday, October 18th, of about 20 staff members in the use of Success Maker. Success Maker is a product that we own that provides on-line instruction and assessment to students at Tyl and the elementary schools. Our plan is to use the program in an after school program at the elementary schools this year. We will also be using it at Tyl for intervention for students that are struggling.
- 2013-2014 Budget Development: B. Levesque has sent out all budget documents to the schools this week. The schools will put together their requests and send them to his office in November. This is the beginning of the budget process for next year. Once these documents are in, he will work with P. Aubin and K. Lamoureux to build next year's budget based on these requests.

c. Monthly Update.

P. Aubin reported the following:

- Montville High School Water: K. Lamoureux, M. Bialowas and P. Aubin met with Patrick McCormack from Uncas Health District this morning with regard to elevated levels of Manganese in the MHS water. He has now advised us not to use the water in food preparation. This is not a use for "contact", only to prevent ingestion. We have reviewed the protocol to follow with the Food Service Director and M. Bialowas. We will also be meeting with Jimmy Majewski, President of LaFramboise Water Services, and Millennium Water, LLC to review long term solutions.
- American Education Week sign up: Please sign up for a time/date to visit one or more schools during American Education Week. You will be provided with an opportunity to meet with staff and visit classrooms to see Smart Boards in the classroom. M. Tripp will send you an email confirmation of the date/time/location.
- The Board of Education received correspondence from CAFE congratulating Montville on winning the **CAFE Board of Distinction Award**. The Awards ceremony will take place as part of the CAFE/CAPSS Convention, on Friday, November 16, at 4:45 pm, in the Octagon Restaurant at the Mystic Marriott Hotel in Groton.

Item 11. Information items.

None

Item 12. Citizens comments (non-agenda items only).

D. Rowley announced an expulsion hearing that will be heard on October 24, 2012, at 5:30 p.m. The Board is asked to contact M. Tripp regarding their availability to attend.

Item 12b. Discussion of personnel matter.

Motion: That the Board goes into executive session to discuss a personnel matter.

Proposed by: Jim Wood

Seconded by: Carrie Baxter

Vote: Carried unanimously

The Board went into executive session at 7:26 p.m.

Motion: That the Board comes out of executive session, with no votes taken.

Proposed by: Steve Loiler

Seconded by: Carrie Baxter

Vote: Carried unanimously

The Board came out of executive session at 7:50 p.m.

Item 13. Adjournment.

Motion: That the meeting is adjourned.

Proposed by: Tom McNally

Seconded by: Todd Pomazon

Vote: Carried unanimously

The meeting adjourned at 7:52 p.m.

Respectfully submitted by,

David Rowley, Chair
Montville Board of Education

Tom McNally, Secretary
Montville Board of Education

Gloria J. Gathers, Recording Secretary

Minutes Approved: _____