

TOWN OF MONTVILLE
Town Administration/Rules & Procedures Standing Committee
REGULAR MEETING
Monday, February 25, 2013, 5:30 p.m.
Montville Town Hall, Room 102

MINUTES

1. Call to order with Pledge of Allegiance--meeting called to order at 5:30 with the Pledge of Allegiance.
2. Roll Call--Councilors Jones and Tanner were present. Councilor Longton arrived at 5:38.
3. Remarks from the public regarding items on the agenda with a 3 minutes limit--no comments
4. Alterations to the Agenda--No alterations made
5. Approval of Regular Meeting Minutes of February 4, 2013--Councilor Jones made a motion to accept the minutes as written. Councilor Tanner 2nd, motion carried unanimously.
6. Unfinished business
 - a. Review of Town Charter for purpose of creating a list that clearly delineates appointing authorities to Town Boards, Commissions and Committees--Commissioner Tanner made a motion that Councilors review the charter and come to next meeting with all information to move this item on the agenda. Councilor Jones 2nd, motion carried unanimously.
 - b. Review past practices on the Mayor payout--Councilor Tanner recommend the councilors gather the necessary information for next meeting to move this agenda item one way or the other. She stated these two items have been on the agenda too long and need to be moved.
7. New business
 - a. Review of the Rules of the Town Council--Councilor Longton explained his position at the last Town Council meeting and that he felt the committee along with the town attorney and other council members were present and there was no need to send this item to Committee. He then asked if town employees fall under the executive branch of the Mayor, why do we want to review the wages that have already been decided by the Mayor. Councilor Jones explained the committee is supposed to review non-union contracts to flush out the kinks and then send it to council. This step is important to be sure e contract is in align with other town employees. It prevents

nepotism. Councilor stated the importance of committee member to review e agenda prior to town council meetings and if there is a contract on the agenda be sure it has already come to Committee. Councilor Tanner commented that although she feels it is another step in the process, it is an important one to maintain accountability.

After review and much discussion Councilor Longton made a motion that Town Council Rule 11a 1 of the Town Rules and Procedures be enforced and complied to. Councilor Jones 2nd. Motion carried unanimously.

8. Remarks from the public--None

9. Remarks from committee members

10. Adjournment--Councilor Jones