

**TOWN OF MONTVILLE**  
**PUBLIC SAFETY BUILDING COMMITTEE**  
**Special Meeting**  
**Thursday, April 25, 2013 at 6:00 p.m.**  
**Montville Town Hall, Room 102**

**1. Call to Order.**

Chair Jack Platt called the meeting to order at 6:00 p.m.

**2. Roll Call.**

The following were present: Lieutenant Bunnell, William Bucko, Dave Jetmore, Paul Lewis, John MacNeil and Jack Platt.

**3. Pledge of Allegiance.**

All stood and pledged the flag.

**4. Punch List Status.**

The final Punch List containing fourteen outstanding items as initiated by Town Planner Marcia Vlaun was submitted by Mr. Bucko for review and comment as follows. {Note- The items as submitted on the punch list were previously reviewed by Kaestle Booz and A. Secondino management personnel prior to tonight's meeting}.

- 1.) Transfer Bypass Switch Generator:** A. Secondino and Sons indicated that the required parts are on order and that they would follow up on arrival and installation times.
- 2.) As-Builts:** A. Secondino management indicated that all As-Built data would be submitted to Town Planner Marcia Vlaun on April 26, 2013.
- 3.) Warranties:** A. Secondino management indicated that all Warranty data would be submitted to Town Planner Marcia Vlaun on April 26, 2013.
- 4.) Crack In Masonry Wall Cor 105 Thru Cell 175:** Kaestle Booz management stated that the crack in the masonry block wall, permeating from floor to ceiling was the result of a lacking control joint as called out in their specifications. A. Secondino management indicated that they would install new control joints on both sides of the wall while protecting all areas from dust and debris.
- 5.) Key For Access Control Panel:** The access control panel key (previously missing) was hand carried to Mr. O'neill. This item is closed.
- 6.) HVAC System Status:** A. Secondino management indicated that they had technicians on site this week and were in the process of following up on control, air flow, heating/cooling and ductwork issues.
- 7.) Counter-Observation Room 129:** A. Secondino management have reviewed the plans showing a new counter in Room 129 and have agreed to have their millwork supervisor return to site , take measurements and install the counter.
- 8.) A. Phones Not Labeled:** On site 911 personnel have made labels and installed same.
- 9.) Water Flow Behind Gutter:** A. Secondino management indicated that they will install a metal barrier in all gutter locations which will act as a deterrent to stop unwanted rainwater.
- 10.) Screws Missing From Kick plate RM 118 Door:** A. Secondino management stated that their technician will be on site Monday April 29<sup>th</sup> to install screws in Rm 118 door kick plate.
- 11.) Closing Speed Adjustment Exterior Doors:** A. Secondino management stated that their

technician will be on site Monday April 29<sup>th</sup> to adjust the exterior doors.

**12.) Ground Lights Do Not Illuminate Flags:** Kaestle Booz is in the process of providing a resolution for this issue.

**13.) Lighting Adjustments-Automatic Off/On:** This items is resolved.

**14.) Boiler Test-Building On Generator Restart:** A.Secondino management stated that the testing phase of the boilers will commence once the necessary components are installed.

**15.) Wetlands Plants:** A. Secondino management indicated that Kaestle Booz landscape architect is in the process of specifying a spread able seed mix and they will have it broadcast when they have the desired mix.

**5. Committee Suggestions.**

Lieutenant Bunnell made a motion for the committee to draft a memo detailing building maintenance and preventive measures which would provide direction to future services. All members were requested to submit suggestion by the next scheduled meeting. This was seconded by Mr. Lewis and was carried unanimously.

**6. Adjournment.**

**Motion:** That the meeting is adjourned  
**Proposed by :** Chairman Platt  
**Vote:** Carried unanimously at 6:30PM  
**Respectively:** Jack Platt Chair  
Bill Bucko Co-Chair