

TOWN OF MONTVILLE  
Town Administration/Rules & Procedures Standing Committee  
REGULAR MEETING  
Monday, April 22, 2013 at 5:30 p.m.  
Montville Town Hall, Room 102

MINUTES

1. Call to order with Pledge of Allegiance--Meeting called to order with e Pledge of Allegiance at 5:30
2. Roll Call--Present were Councilors Jones, Longton and Tanner.
3. Remarks from the public regarding items on the agenda with a 3 minutes limit--No comments
4. Alterations to the Agenda--Laura Tanner asked that item 7a be moved up on the agenda. Councilor Jones made a motion to move item 7a, up on the agenda to be discussed after item 5. Councilor Longton 2nd. Motion carried unanimously
5. Approval of Regular Meeting Minutes of February 25, 2013--Councilor Jones made a motion to accept the minutes of February 25, 2013 as written. Councilor Longton 2nd the motion and it carried unanimously.
7. New business
  - a. Registrar of Voter ordinance, Town Attorney information--Councilor Tanner received an email from the Town Attorney regarding the ordinance regarding the Registrar of Voters at 5:18. Councilor Longton read the email aloud and discussion included how to address Attorney Jiziri's concerns and how to incorporate them into the proposed ordinance. After much discussion, changes were made and Councilor Jones made a motion to recommend to the Town Council the adoption of the ordinance entitled "Ordinance Concerning the Registrar of Voters". Councilor Longton 2nd the motion and it carried unanimously.
6. Unfinished business
  - a. Review of Town Charter for purpose of creating a list that clearly delineates appointing authorities to Town Boards, Commissions and Committees--The committee will take sections of Article 4 of the Town Charter to review and address areas of concern at the next meeting. Councilor Tanner will have sections 1-5, Councilor Jones will have sections 6-10 and Councilor Longton will have 11-15.

Councilors Jones suggested contacting the chairperson of each commission, committee or board to see how the process could be more effective with appointments. Councilor Tanner will email all chairpersons.

Councilor Tanner reported the Parks and Recreation Commission did question the process and felt the current process isn't "fair". Their concern about interviews being conducted prior to an opening being available doesn't seem to allow others the opportunity to apply since the Town Council typically appoints those who have already been interviewed. The committee discussed this concern and will look at a possible month long waiting period prior once a resignation is received to allow others the opportunity to apply. More discussion will be take place.

b. Review past practices on the Mayor payout--Councilor Jones read section of Ordinance 1712 from 1989 regarding the Mayor's benefits and vacation time. She suggested creating an ordinance to repeal the current ordinance ad creating a new one to fix the issues. She is going to get copies of documentation to Councilors Tanner and Longton.

8. Remarks from the public--No remarks made

9. Remarks from committee members--No remarks made

10. Adjournment--Councilor Longton made a motion to adjourn. Councilor Jones 2nd, motion carried unanimously and the meeting adjourned at 6:25,