HOUSING AUTHORITY TOWN OF MONTVILLE

MINUTES OF REGULAR MEETING OF JUNE 16, 2015

1. CALL TO ORDER

Its Chairman called the regular meeting of the Housing Authority to order at 5:00 PM on June 16, 2015 in the community room at Independence Village.

2. ROLL CALL

Present were Commissioners Fecher, Sullivan, and Thomes. Commissioner Roemmele was absent with cause. The Executive Director was also present.

- 3. REMARKS FROM TENANTS: No remarks.
- 4. REMARKS FROM PUBLIC: No public was present.

5. APPROVAL OF MINUTES

MOTION by Commissioner Sullivan, seconded by Commissioner Thomes to approve the minutes of the special meeting held on May 26, 2015 as submitted. Voice vote. All in favor. MOTION CARRIED.

6. APPROVAL OF PAYMENT OF BILLS

The following bills were submitted for approval of payment:

PΑ	ID	IN	П	IN	F

PAID IN JUNE		
Frontier	331.18	May bills
Metrocast	2060.00	June bill
C. Lathrop	3972.00	4 weeks
CT Comptroller, MERF	706.51	HA - \$594.81, Employee - \$111.70
CT Treasurer, MERF	232.00	Annual Management & Amortization assessment
Town of Montville	1484.53	June health insurance
Eversource	1222.98	May bills
C. Lathrop (Reimburse)	53.09	2 cases of trifold paper towels
Montville Hardware	88.88	Door closer; shower valve, tools, motor oil
Home Depot	899.13	LED lite fixtures; shades, toilet, new recycling receptacles;
		floor wax and stripper; tools
R. Spiess	261.00	Maintenance 5/26-5/29
Sterling Superior	341.00	May service
Waltham Services	234.00	June service
Bozrah Hardware	50.40	Motor oil, lawn mower
Blumenthal & Donahue Ins.	2150.00	Public Officials coverage 8/1/15-8/1/16
D. J. McCarthy Plumbing	873.00	Service FV ws filters; new thermostats - hwhtr #73
McCarthy Heating Oil Service	5.00	Balance due on HVAC filters
Cash	100.00	Replenish petty cash fund
R. Spiess	252.00	Maintenance 6/1-6/4; kitchen f aucet #20
Bozrah Hardware	48.20	Lawn mower repair parts
G M Construction	750.00	Mow, trim & rake IV & FV, repair lawn mower
HAI Group	6303.00	Master property insurance 7/1/15-7/1/16
HAI Group	3936.00	General liability insurance 7/1/15-7/1/16
Beaver Electric	85.50	Check voltage going to kitchen range #25
IRS	1854.78	May, HA - \$527.35; employees - \$1327.43
CT Rev. Services	240.00	May withholding

6. APPROVAL OF PAYMENT OF BILLS continued

Robert Spiess <u>261.00</u> Maintenance 6/8-6/12; install closet doors #30 \$28,795.18

O & M - \$25,989.16; RMR - \$1,126.89; Employees - \$1,679.13

MOTION by Commissioner Thomes, seconded by Commissioner Sullivan to approve payment of bills as submitted. Voice vote. All in favor. MOTION CARRIED.

7.CORRESPONDENCE

05/29/15	From HA to CT DOH, requisition for \$216.00 RAP Subsidy for revised 2014-15 RAP
05/31/15	From STIF, notice of May interest of \$43.72 and confirmation of balance of \$364.970.62
06/13/15	From HA to tenant in #51, a letter regarding her behavior
06/04/15	From FEMA, forms to sign for Snow Removal grant for blizzard
06/15/15	From HA to CT DOHS & Uncas Health District Director, copies of the 2014 CCR's for IV & FV
	and certification of distribution of same
	May & June: Various notices to tenants at IV regarding water supply

8. REPORTS

<u>A. ACCOUNT BALANCES:</u> Citizens checking account balance is \$222.65, and Dime Bank checking account balance is \$73,351.42, bringing total cash in Administration Fund to \$75,574.07. STIF account balance is \$364,970.62.

- B. OCCUPANCY: Wheelchair accessible units 29 and 64 are still vacant.
- <u>C. TENANT PROBLEMS:</u> The tenant in #51 continues to be a problem. She has been warned for the last time.
- <u>D. EMERGENCY POLICY:</u> ED has not been able to discuss the issue of whether the community rooms would have to manned by supervisory personnel if used as a short-term shelter.
- <u>E. IV WATER SYSTEM:</u> The water system has not experienced any water shortage since the incident on 6/2 when for some reason the well was dry. ED suspects area construction activity or Hillcrest water use. Tenants are on a clothes-washing schedule but otherwise there are no restrictions.
- 9. OLD BUSINESS: No old business.

10. NEW BUSINESS

A. ADOPT RESOLUTION ESTABLISHING 2015 INCOME LIMITS

Chairman Fecher introduced the following RESOLUTION:

Where it is desirable and in the best interest of the State of Connecticut, the Housing Authority of the Town of Montville, and the elderly citizens of the State of Connecticut,

BE IT HEREBY RESOLVED THAT:

1. Effective June 16, 2015, the Maximum Income Limits for Application to all applicable State-assisted Elderly and Congregate Elderly Housing Facilities owned by the Housing Authority of the Town of Montville shall be the low income listed in the area in which such housing facility is located based on the latest US Department of Housing and Urban Development's published public housing guideline.

Page 3 of Housing Authority minutes of meeting of June 26, 2015

10. NEW BUSINESS continued

ITEM A. CONTINUED

- 2. The maximum income allowable for occupancy is: For one person \$46,100. and for two persons \$52,650.00
- 3. This resolution rescinds and replaces any and all previous resolutions establishing Maximum Income Limits for application and Continued Occupancy for all applicable State-assisted Elderly and Congregate Elderly housing owned by the Housing Authority of the Town of Montville.

MOTION by Commissioner Sullivan, seconded by Commissioner Thomes to adopt the RESOLUTION as introduced. Roll call vote. Voting aye: Commissioners Fecher, Sullivan, and Thomes. The RESOLUTION IS ADOPTED.

- 11. REMARKS FROM PUBLIC: No remarks.
- 12. REMARKS FROM COMMISSIONERS: No remarks.

13. ADJOURN

MOTION by Commissioner Thomes, seconded by Commissioner Sullivan to adjourn at 5:20 PM. Voice vote. All in favor. MOTION CARRIED.

Respectfully submitted,

Carol Lathrop, Executive Director