

Town of Montville
Economic Development Commission
Regular Meeting Minutes for March 21, 2016
7:00 p.m. – Montville Town Hall - Room 102

1. Call to Order
Vice-Chairman Protz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call
Present were Commissioners Walter Hewitt, Christopher Napierski, John Protz, Jim Toner, and Dianne Williams. Absent were Commissioners Marjorie Gatheral and Karl Butzgy. Also present was Town Council Liaison Joseph Rogulski.
4. Remarks from the Public regarding items on the Agenda (3 Minute limit) – *none*
5. Alterations to the Agenda
The following item was added to the agenda:
8(c) Report on Meeting with Town Planner Marcia Vlaun (Vice Chairman Protz)
6. To Consider and Act on a Motion to approve:
 - a. The Special Meeting Minutes of February 1, 2016
Motion made by Commissioner Williams, seconded by Commissioner Toner. Voice vote, 5-0, all in favor. Motion carried.
 - b. The Regular Meeting Minutes of February 17, 2016
Motion made by Commissioner Toner, seconded by Commissioner Williams. Voice vote, 5-0, all in favor. Motion carried.
 - c. The Special Meeting Minutes of February 29, 2016
Motion made by Commissioner Toner, seconded by Commissioner Napierski. Voice vote, 4-0-1. Voting in Favor: Commissioners Napierski, Protz, Toner, and Williams. Voting in Opposition: None. Voting in Abstention: Commissioner Hewitt. Motion carried.
7. Unfinished Business
 - a. EDC Website Design (Commissioner Napierski)
Vice Chairman Protz met with Town Planner Vlaun regarding highlighting some of the businesses in Town and was referred to the Assessor's office, who may have photos on file of the businesses they wish to highlight. Commissioners Protz and Napierski will be meeting with Webmaster Donna Geary to further discuss the webpage. The issue of obtaining the permission of the business owner(s) to utilize their information and photos of their business was raised.

- b. Blight Ordinance
 - 1) Organizations assisting with blight cleanup (Commissioner Hewitt)

Due to the Commission's limited resources, it was felt that they should prioritize those areas that fall into the definition of blight and, possibly, present that list to the Building Official for further action. Also discussed was the need to obtain grants and secure funding to aid in the cleanup costs. Extending an invitation to Building Official Vernon Vesey to one of their meetings to discuss what and how the EDC can help was discussed.
 - c. Tax Incentive Plan

Councilor Rogulski presented the Town Council with the Tax Incentive Plan and stated the need of the EDC to identify the team to which the introductory letter refers. Commissioner Toner stated his willingness to meet with the Mayor along with Commissioner Hewitt to discuss the Plan. Discussion ensued regarding holding a Special Meeting with the Mayor.
 - d. Strat Comms Working Group update (Commissioner Protz)

A one-page enclosure for the Special Meeting minutes will be created.
8. New Business
- a. Discuss EDC Duties and Powers

The EDC Duties and Powers may be considered as an evolving document that can be periodically updated.
 - b. seCTer SWOT Event and CERC Regional Forum

Both Commissioners Protz and Toner will be attending both of the Forums and Commissioner Williams will be attending one of the Forums.
 - c. Report on Meeting with Town Planner Marcia Vlaun (Vice Chairman Protz)

Town Planner Vlaun was receptive to the Commission's Strategic Communications Plan and their efforts to re-engage the Town. She is interested in creating a municipal parking lot at the current location of the Youth Center, which will be moving to Fair Oaks.
9. Status of Businesses
- a. Existing Businesses
 - b. Report on New Businesses (Commissioner Toner)
 - c. Lost Businesses
 - d. Prospective Businesses
- Lombardi Park will be constructing an additional 80,000 square foot building. Other items include applications for R-20-M Residential Multi-family properties, logging occurring along Lynch Hill, and the possible establishment of a business at the old B-T Tile & Carpet Company location.

Economic Development Commission Regular Meeting Minutes
March 21, 2016

10. Feedback from the Townspeople and Businesses
 - a. Proposed Recipients for Business Recognition Award – *none*

11. Report from Town Council Liaison Joe Rogulski
Councilor Rogulski discussed the importance of Town branding and utilizing the website in their efforts to gain further exposure.

12. Communications – *none*

13. Remarks from the Public (3 Minute limit) – *none*

14. Remarks from the Commissioners – *none*

15. Adjournment
The meeting was adjourned at 8:45 p.m.