

HOUSING AUTHORITY
TOWN OF MONTVILLE

MINUTES OF MEETING OF MAY 17, 2016

1. CALL TO ORDER

Its Chairman called the regular meeting of the Housing Authority to order at 5:15 PM on May 17, 2016 in the Community Center at Freedom Village.

2. ROLL CALL

Present were Commissioners Fecher, Roemmele, and Sullivan. Commissioner Thomes was in the hospital. The Executive Director was also present.

3. REMARKS FROM TENANTS: No tenants present.

4. REMARKS FROM PUBLIC RELATING TO MATTERS OF THE AGENDA: No public present.

5. APPROVAL OF MINUTES

MOTION by Commissioner Sullivan, seconded by Commissioner Roemmele to approve the minutes of April 19, 2016 as presented. Voice vote. All in favor. MOTION CARRIED.

6. APPROVAL OF PAYMENT OF BILLS

The following bills were presented for approval of payment:

PAID IN APRIL

R. Spiess	216.00	Maintenance 4/18-4/22; kitchen lite #41; purchase supplies
Granite Group	206.56	FV WS filters media
Sherwin Williams	105.36	Paint
All Time Mfg.	30.00	Repair 2 storm door windows

PAID IN MAY

Payroll	5215.00	5 weeks
Atlantic Broadband	2060.00	May television service
CT Comptroller for MERF	568.65	HA - \$474.77; employee - \$93.88
Town of Montville	1482.66	May health insurance
Eversource	1651.91	April bills
R. Spiess	207.00	Maintenance 4/25-4/29; Kitch lite #6; kitch fauc #40; new fridge and wc -#40; kitch fauc #35; fridge handle FV CC
Montville Hardware	71.22	Keys, sink strainers, mouse traps, batteries; insulation
Waltham Services	242.00	May service
D J McCarthy Plumbing	470.00	FV filters, March & April
McCarthy Oil Service	217.50	HVAC work #16
Sterling Superior	358.08	April service
Home Depot	205.19	Vinyl wall base; floor stripper
T. Gray	1215.00	Prepare 40 & 41 for re-rent
CT Dept. of Revenue Svce	120.00	April withholding employees
IRS	1307.03	HA - \$393.52; employees - \$913.51
Eversource	5.94	Final bill #41
T. Gray	435.00	Clean IV & FV community centers
R. Spiess	225.00	Maintenance 5/2-5/6; replace fan motor & kitchen faucet #41; LED lite in kitchen #23
Jay's Sewer Rooter	125.00	Clear tub drain #45
Integrated Security Solutions	95.00	Resolve problem with fire alarm at FV after outage

6. APPROVAL OF PAYMENT OF BILLS continued

G M Construction	775.00	Mow, trim & rake IV & FV
Rite Way Truck & Trailer Repair	160.00	2 trailer truck tires
Carol Lathrop (reimburse	45.71	Paper towels & toilet tissue
R. Spiess	189.00	Maintenance 5/9-5/13
A & R Appliance Service	<u>30.00</u>	Refrigerator door handle
	\$18,034.81	

RMR - \$1,901.55; O & M -\$14,741.16; Employees - \$1,127.39

7. CORRESPONDENCE

04/29/16 From CT STIF, notice of interest of \$109.21 for May and confirmation of balance of \$385,837.43
Change of date from Fire Marshal's office for semi-annual inspection from April 22 to May 20.

8. REPORTS

A. ACCOUNT BALANCES: Checking account balance is \$141,335.02 and STIF account balance is \$365,837.43.

B. OCCUPANCY: Unit 40 has been rented as of the 1st of June and unit 53, whose tenant passed, has not been emptied yet.

C. TENANT PROBLEMS: Nothing at this time.

9. OLD BUSINESS: No old business.

10. NEW BUSINESS

A. EXECUTIVE SESSION

MOTION by Commissioner Roemmele, seconded by Commissioner Sullivan to go into executive session at 5:20 PM. Voice vote. All in favor. MOTION CARRIED.

The meeting was reconvened at 5:45. Chair announced that no action had been taken.

B. DISCUSS APPOINTMENT TO AUTHORITY

Commissioner Roemmele stated that Robert Macher is a retired veteran who has indicated that he would be very interested in becoming a Commissioner of the Authority. He was not able to be present tonight as he was having a medical procedure today. MOTION by Commissioner Sullivan, seconded by Commissioner Roemmele to recommend the appointment of Robert Macher to the Housing Authority. Voice vote. All in favor. MOTION CARRIED.

11. REMARKS FROM THE PUBLIC: No remarks.

12. REMARKS FROM THE COMMISSIONERS: No remarks.

13. ADJOURN

MOTION by Commissioner Sullivan, seconded by Commissioner Roemmele to adjourn at 5:55 PM. Voice vote. All in favor. MOTION CARRIED.

Respectfully submitted,

Carol J. Lathrop, Executive Director