

Mr. Joseph Berardy
Ms. Eileen Cicchese
Mr. Jasen Clark
Ms. Ellen Desjardins
Ms. Nancy delaCruz
Ms. Beatrice DeMitte
Mr. Stanley Gwudz,
Commission Chairman
Ms. Dorothy Murtha
Ms. Irene White

**ABBREVIATIONS
FOR COMMANDS**

(CAM)
Commands Action
Motion

(D) Discussion

(I) Information

(R) Recognition

PARKS AND RECREATION COMMISSION

REGULAR MEETING

Date: Wednesday – JANUARY 21, 2009

Time: 7:00 p.m.

LOCATION: Town Hall – ROOM 203

CALL TO ORDER - REGULAR MEETING

1.0 (CAM:) APPROVAL OF THE MINUTES FROM:

➤ **DECEMBER 17, 2008**

2.0 (CAM-D-I-R:) COMMITTEE / PUBLIC DIRECTOR'S REPORTS

2.1 PUBLIC WORKS DIRECTOR'S REPORT

- **CAMP OAKDALE – LIGHTING**
- **DEVELOP A FIELD MANAGEMENT PLAN/SCHEDULE**
- **DESIGNATED SMOKING SIGNS / AREA – ECD MARCH 2009**
- **CONSERVATION TRAILS**
- **PAINTING OF FAIR OAKS SCHOOL**
- **CAMP OAKDALE VOLLEYBALL COURT – START APRIL 2009**
- **FUTURE DEVELOPMENT OF CAMP OAKDALE / OPEN SPACE -
APPOINTMENT OF SUB-COMMITTEE**
- **CAMP OAKDALE RESTROOM FACILITY**
- **FAIR OAKS / HEATING ISSUES**

3.0 FINANCE

- **STATUS / UPDATES ON CAPITAL PLAN**
- **APPROVAL OF OPERATING BUDGET / DEVELOPMENT FOR 2009/2010**

4.0 (CAM-D-I-R:) CORRESPONDENCE

5.0 (CAM-D-I-R:) OLD BUSINESS

5.1 YEAR TO DATE / EXPENSE STATUS / 2008-2009 BUDGET BREAKDOWNS

- **SPECIAL REVENUE ACCOUNT / REPORT**

5.2 SUMMER CAMP UPDATES

- **FORMAL EVALUATIONS – DEVELOP EVALUATIONS FORMS FOR
PARENTS/GUARDIANS AND EMPLOYEES**
- **EXPANSION OF FIELD TRIPS (NEW TRIPS)**
- **TALENT SHOW: DISCUSS POTENTIAL FOR AFTERNOON / NIGHT SHOW**
- **BASKETBALL CLINIC – MOHEGAN SUN**

5.3 SUMMER CONCERTS - UPDATES / DISCUSSIONS

- **SPONSOR LETTER FOR BANDS**

5.4 MEMORANDUM OF UNDERSTANDING (MOU) – FOOTBALL / SOCCER – CAMP OAKDALE FACILITIES

6.0 (CAM-D-I-R:) NEW BUSINESS

6.1 REQUESTS FOR FACILITY USAGE – FACILITY REQUESTS

6.2 APPROVAL OF NEW OFFICERS – 2009 FY

- Mr. Stan Gwudz – Chairman
- Ms. Eileen Cicchese – Vice Chairwomen
- Ms. Nancy delaCruz – Secretary

6.3 DIRECTORS REPORT

- STANDARDIZED TEMPLATE FOR DIRECTORS REPORT
- DISCUSSION OF INTENT / WRITTEN DIRECTOR’S REPORT

6.4 WINTER / SPRING PROGRAMS – DISCUSSION

- EXPANSION OF BUS TRIPS – IE / BOSTON – TALL SHIPS
- PURCHASING POLO SHIRTS – MAX COST \$17.00

6.5 REC BASKETBALL - UPDATES

6.6 WRESTLING - UPDATES

6.7 VOLLEYBALL - UPDATES

6.8 PROGRAMS / SURVEY REVIEW

7.0 PROGRAMS

- DANCE PROGRAM
- K9 TRAINING
- INDOOR CYCLING
- NUTMEG DRUM AND FIFE

7.1 PROTOCOL ON HOW COMMISSIONERS’ ADDRESS/HANDLE COMPLAINTS

7.2 NORWICH BULLETIN DEADLINE

7.3 PRESS RELEASE SUB-COMMITTEE

7.4 TENNIS GRANT

7.5 SUMMER CAMP

- COMMUNITY FOCUS GROUP FOR SUMMER CAMP
- SPECIALIZED CAMPS

8.0 (CAM-D-I-R :) OTHER ITEMS

8.1 OTHER ITEMS NOT ON THE AGENDA – OPEN FLOOR

9.0 (CAM-D-I-R:) ADJOURNMENT

RESPECTFULLY SUBMITTED BY:
MARIE SMITH, RECORDING / MINUTES SECRETARY
PARKS AND RECREATION COMMISSION