

Town of Montville Town Council
Special Meeting Minutes for August 10, 2016
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
Present were Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Absent was Councilor Tanner, who is out of town due to an emergency. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations – *none*
5. Alterations to the Agenda – *none*
6. To Consider and Act on a motion to approve:
 - a. The Special Meeting Minutes of July 11, 2016
Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Motion carried.
7. Executive Session
 - a. To Consider and Act on a motion to enter into Executive Session for the purpose of discussing pending litigation matter (CHRO Case No. 1340302/EEOC Case No. 16A-2013-00588) to include members of the Town Council, Mayor Ronald McDaniel, Attorney Kristi Kelly and Attorney Cindy Cieslak.
Motion made by Councilor May, seconded by Councilor Pollard. Discussion: None. Voice vote, 6-0, all in favor. Motion carried. Invited parties exited Town Council Chambers for Executive Session at 7:02 p.m. Chairman Jaskiewicz resumed the meeting at 7:51 p.m. No formal votes were taken during Executive Session.
8. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
9. Communications
 - a. Copy of the July budget report from Ms. Terry Hart, Finance Director
 - b. Copy of the legal bills from Suisman-Shapiro for the month of June 2016
10. Report from the Town Attorney on Matters Referred – *none*
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Mayor McDaniel reported that, though they have encountered some issues with the completion of the paving for the parking lot, Youth Services is moving forward with their move to the Community Center, which is scheduled to begin next week. Though the move has been discussed during numerous meetings for several months with all of the involved parties, timing issues regarding the use of the gymnasium and library have been raised by the Parks & Recreation Department and some of the programs that have been utilizing the Community Center, including wrestling, which is not a Parks & Recreation Program, and lacrosse. All of the parties have been cooperative and Youth Services Coordinator Barbara Lockhart will be meeting with the wrestling program in an attempt to resolve the issue. IT will be completing the networking of the facility within the next two weeks and the prisoners and Public Works Department will be aiding the Department with the move next week. The drop-dead deadline for the paving is the end of the month.
Finance Director Hart reported on the items included on this evening's Agenda:

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- item 15(d): Year-End Transfers, all of which will be made within the General Fund
- item 15(e): Establishment of an anaerobic digester fund, which involves the \$5 million grant received from the State for the project. The Town Council must approve the establishment of all new funds.
- item 15(f): Transfer of funds from the Bridge Fund to the General Fund. These funds are comprised of the remaining funds from the Montville Road Bridge project, which is now complete.

She also informed the Councilors that Citizens Bank will be removing the Town's waive status on the operating bank account, which would require the Town to have a minimum balance of \$5 million. The current minimum balance is \$700,000.00. After meeting with a number of Town Council-approved banks, the Treasurer and herself agreed to move the account to Dime Bank following the audit on October 1. Dime Bank requires a minimum balance of \$1.5 to \$2 million and offers the necessary features and services. In addition, Dime Bank has agreed to accept the Town's tax payments during tax season.

12. Reports from Standing Committees.

- a. Town Administration/Rules of Procedure – Councilor Jaskiewicz
The Committee discussed the IT Technician Job Description and Open Burning Ordinance and is awaiting the completion of other policies/ordinances for review.
- b. Finance – Councilor Longton – *no meeting*
- c. Public Works/Solid Waste Disposal – Councilor Caron – *no meeting*
The Public Works Director has been meeting with the Town Engineer to discuss the Transfer Station; Councilor Caron has requested that the plans be presented to the Committee for review. The Re-Use Room is very close to completion.

Mayor McDaniel added that two (2) recycling proposals were recently received from Willimantic Waste, offering residents with either a large container for weekly pick-up or an extra-large container for bi-weekly pick-up. Because the Town's goal is to encourage recycling, he felt that a weekly pick-up might be best. The DEEP (Department of Energy and Environmental Protection) Comprehensive Materials Management Strategy's goal is to reduce the amount of waste in the waste stream by 60% by 2022.

13. Reports from Special Committees and Liaison Councilors

- a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund
Commission on Aging – He commended Senior and Social Services Director Kathie Doherty-Peck on the receipt of three (3) grants, her fiscal responsibility, and handling of the State's budget cuts.
Social Services – Councilor Caron has reached out to businesses and individuals in an effort to replenish the shelves at Social Services with non-perishable items. He also reached out to them for monetary donations to help fill over 200 backpacks for children in need and encouraged the Councilors to do the same. He commended the prisoners who have repainted the walls, adding that the Center is awaiting new carpeting and the painting of the doors.
- b. Councilor Jaskiewicz: Board of Education
The BOE voted to approve the transfer of funds totaling approximately \$60,000.00 to \$70,000.00.
- c. Councilor Longton: Library – *no meeting*
- d. Councilor May: Water Pollution Control Authority; Youth Services Bureau and Advisory Board
The Water Pollution Control Authority is preparing for the construction of the anaerobic digester. A bid for the Chlorinator, which sanitizes the wastewater before it goes into the

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Thames River, will be going out soon. The completion of these two projects will complete most of the necessary upgrades for the plant.

The Youth Services Bureau's Summer Program will be ending soon and they are anticipating their move to the Community Center.

On a different note, he announced that he has volunteered to coach soccer this year and encouraged everyone to attend their Opening Day on September 10, 9:00 a.m.

- e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission

The Economic Development Commission is continuing to work on the website and developing an internal process for any necessary updates as well as continuing to work on finalizing the Business Assistance Program.

The Planning & Zoning Commission gave an unfavorable review for the sale of 64 Fielding Drive and reviewed a proposal to change the zoning of the location of Feria from Commercial to R-20-M. If approved and Feria opts to maintain their business on that property, they will be allowed to continue to do so. The Commission also proposed adding verbiage to their regulations to accommodate the establishment of Micro-Breweries and Micro-Distilleries.

- f. Councilor Pollard: Non-Profit Organizations – *no report*
- g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission – *not present*

14. Appointments and Resignations

- a. To Consider and Act on a Motion to re-appoint Ms. Mary Adams to the Commission on Aging with a term to expire August 13, 2019.

Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- b. To Consider and Act on a Motion to appoint Ms. Bethany Caron to the Youth Advisory Board with a term to expire August 10, 2018.

Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- c. To Consider and Act on a Motion to re-appoint Mr. John Desjardins to the Planning & Zoning Commission with a term to expire August 11, 2020.

Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- d. To Consider and Act on a Motion to re-appoint Mr. Ronald Bolles to the Planning & Zoning Commission with a term to expire September 10, 2020.

Motion made by Councilor May, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Motion carried.

15. Unfinished Business

- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the settlement of pending litigation matter (CHRO Case No. 1340302/EEOC Case No. 16A-2013-00588). (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor May, to delete the Resolution from the Agenda. Discussion: None. Roll Call vote, 6-0, all in favor. Voting

in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Motion carried.

Resolution #2016-41. THE TOWN OF MONTVILLE HEREBY RESOLVES to approve the settlement of pending litigation matter (CHRO Case No. 1340302/EEOC Case No. 16A-2013-00588) and to authorize Mayor Ronald McDaniel to execute documents consistent with the terms of the tentative agreement as outlined in the Executive Session. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

16. New Business

- a. **Resolution #2016-42. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$2,729.66 (two thousand seven hundred twenty-nine dollars and sixty-six cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- b. **Resolution #2016-43. THE TOWN OF MONTVILLE HEREBY RESOLVES** to allow Lt. Leonard Bunnell to continue his employment with the Town of Montville Police Department for a period of one year from September 23, 2016 as per Connecticut General Statute 7-430. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: Councilors Jaskiewicz, Longton, and May expressed their pleasure in extending his employment with the Police Department. Councilor Caron agreed with the sentiments and thanked him for all he does for the community. Mayor McDaniel stated that, while they are sometimes at odds over various issues, he hopes the Town Council votes to extend his employment with the Town. Councilor Pollard expressed her concern regarding the lack of advancement of the Police Officers by extending his employment. Lt. Bunnell has been with the Police Department for a total of 40 years, 35 full-time and 5 part-time. Roll Call vote, 5-1. Voting in Favor: Councilors Caron, Longton, May, Rogulski, and Jaskiewicz. Voting in Opposition: Councilor Pollard. Resolution passed.

- d. **Resolution #2016-44. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the year-end transfers as requested by the Finance Director and as depicted on schedule A (Councilor Longton).

Motion made by Councilor Longton, seconded by Councilor May. Discussion: In response to Councilor Pollard, Mayor McDaniel stated the Police Private Duty line item includes funds that are received from private road projects and are deposited into the General Fund. In response to Councilor May, Finance Director Hart stated that the Resident State Trooper line item is due to the State's increase of the Resident State Trooper Program. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- e. **Resolution #2016-45. THE TOWN OF MONTVILLE HEREBY RESOLVES** to establish an Anaerobic Digester fund (# 071). (Councilor Longton)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: Due to new auditing requirements, the Finance Department is required to obtain approval from the Town Council to establish a new fund. The plan is for the anaerobic digester to reside on the property of Pratt & Whitney. Roll Call vote, 6-0, all in favor. Voting in

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Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- f. **Resolution #2016-46. THE TOWN OF MONTVILLE HEREBY RESOLVES** to transfer \$99,395 from the Bridge Fund to the General Fund. (Councilor Longton)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: Finance Director stated that the Town received funding from both STEAP (Small Town Economic Assistance Program) and Local Bridge Money for the project. The project is now complete and all of the fees have been reimbursed. Approval of the resolution will allow for the transfer of the remaining funds to the General Fund. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

17. Remarks from the Public with a three-minute limit

Tony Siragusa, 39 Hillcrest Drive, reported that the building located on Route 32 by Route 2A, which the State was planning to gift to the Town was, instead, sold at auction. The individual who purchased the property is hoping to establish a micro-distillery at the location. A public hearing was held at the recent Planning & Zoning Commission Meeting to change the designation of the property from Government to Commercial.

Chairman Jaskiewicz thanked the public for coming out this evening, wished everyone a good evening, and to take care in the hot weather.

18. Remarks from the Councilors and the Mayor

Councilor Rogulski, while acknowledging Councilor Pollard's concerns regarding the advancement of the Officers, stated that he is glad to have Lt. Bunnell continue working with the Police Department. By statute, he will be allowed to extend his employment for one more year.

Councilor Pollard thanked everyone for coming out tonight.

Councilor Longton stated that he is happy to be back in Connecticut, after having spent two weeks in Cheyenne, Wyoming, where, due to the high altitude, he was unable to breathe as easily.

Councilor Caron announced that, thanks to the Mohegan Tribe, the Senior Center would be holding a fundraiser selling Skybox tickets for the upcoming KISS concert. Funds will go towards the expansion of their programs. Those interested in purchasing a ticket(s), may contact Director Doherty-Peck.

Councilor May expressed his appreciation to Lt. Bunnell for his services to the Town and looks forward to his service for another year.

Chairman Jaskiewicz dittoed Councilor May's sentiments and thanked the Town Council and the Attorneys for discussing and explaining the issue(s).

Mayor McDaniel congratulated the Montville Education Foundation on a successful fundraiser, having raised over \$12,000.00. He also commented on a nice 25-year anniversary celebration for Pennell's Auto Center.

19. Adjournment

Motion made by Councilor Longton to adjourn the meeting at 8:28 p.m. Discussion: None. Voice vote, 6-0, all in favor. Meeting adjourned.

Respectfully Submitted by: Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE

Schedule A
2015-16 Year End Transfers

To Line Item	From Line Item	Date	Amount
10570-53004 Registrars-Training/Conference	10580-53014 Election Printing	8/10/2016	4,000
10620-52123 Land Use Engineering	10480-52164 Contingency	8/10/2016	7,050
10620-52184 Public Works Engineering	10480-52164 Contingency	8/10/2016	2,000
10730-51074 PT Camp Oakdale	10480-52164 Contingency	8/10/2016	3,700
10760-51016 P & R Recording Secretary	10480-52164 Contingency	8/10/2016	318
10820-52132 Resident State Trooper	10480-52164 Contingency	8/10/2016	20,000
10880-53021 Fire Equipment Maint/Repair	10480-52164 Contingency	8/10/2016	12,000
10840-51041 Police Private Duty	10480-52047 Settlements/Litigation	8/10/2016	20,000
10840-51041 Police Private Duty	10460-52190 Bond Interest- schools/Thames Interconnect	8/10/2016	47,050