

**Town of Montville
Community Center Building Committee
Meeting Minutes
November 2 , 2016
6:00 p.m. – Fair Oaks Community Center – Room 112**

1. Call to Order. (Jeremiah Ross, Committee chairman)
Meeting called to order at 6:03
2. Roll Call
Present were committee members, Kritin Ventresca, Allyson Schmiezl, and Jeremiah Ross. Scott LaVallie was not present. Town Council Chairman, Joseph Jaskiewicz came shortly after roll call.
3. Approval of minutes for October 5 meeting with no changes/revisions.
4. Discuss old business/survey
The committee members present discussed the survey to date. A member of the public, Ellen Abutin, who is looking at becoming a member, presented some information on a survey that she found of interest and shared with the committee. The committee found a few questions in the survey to be very helpful and pertinent to what we are looking for. After some discussion and after Joe Jaskiewicz arrived the committee had a very productive conversation about the additional changes to the survey. The committee decided to add a few questions and to move the demographics questions to the end. The survey will also be reformatted to better fit on 2 pages for easier mailing and reduce overall cost.
5. Any new/other business proper
A major concern to the committee is getting the survey out in such a way that we get a good cross-section of the town if we don't send it to all residents and how we were to get it out to the residents. It was mentioned that we could use voter registration information or possibly the Parks and Re mailing data. We will look into both as well as having it posted on the town website.
6. Remarks by the public – none
7. Adjournment
The meeting adjourned at 7:05