

Town of Montville Water and Sewer Commission
Special Meeting Minutes
December 5, 2016
(Special Meeting Due to New Location)
WPCF –Conference Room – Treatment Plant – 6:00 p.m.

1. Water and Sewer Commission

a. Call to Order

Vice-chairman Thorn called the special meeting of the Water and Sewer Commission to order at 6:05 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners, Gary Murphy, Anthony Siragusa, and Vice-chairman Robert Thorn, and. Also present were Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ronald McDaniel. Chairman/Town Council Liaison Timothy May and Commissioner Deborah Schober were absent. A quorum was present.

d. Alterations to the Agenda - None

e. To consider an act on a motion to approve the Regular Meeting Minutes of October 3, 2016

Motion by Commissioner Siragusa, seconded by Commissioner Murphy to approve the Regular Meeting Minutes of November 7, 2016. Discussion, none. Voice vote, 3-0; all in favor. Motion carried.

f. Communications pertaining specifically to matters which concern the Commission --None

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Vice-chairman Thorn asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred -- None

i. Report from Administration Division

Administrator Lynch gave a mid-year report to the Commission that included sewer revenues, salaries, chemicals, maintenance and supplies, energy and transportation, insurance and taxes, miscellaneous expenses, sewer administration, equipment replacement fund, sewer debt, and overall revenues and expenses to date. Revenues to date total \$1,734,030. Expenses to date total \$1,542,639. He also commented that Superintendent Didato and staff are doing a good job. Mayor McDaniel commented on a light issue that is effecting traffic on Route 32 at Route 163. Administrator Lynch will make a call to the DOT tomorrow regarding the same. He also said that at the February 2017 meeting he will bring forward a resolution to move some funds toward projects for the sewer line.

j. Report from Operations Division

Superintendent Didato submitted an operating report as of November 2016 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 5.1%.
4. We had an average of 28 lbs/day of nitrogen in our discharge last month. Well below our limit set by the DEEP.
5. Regarding our TTHM issues this month, we did more of a unidirectional flushing resulting in an ample amount of water movement. We expect good test results this time of year. Our aggressive and revised flushing protocol should help also. **UPDATE:** It helped a lot! We has a result of 46ug/L. Our rolling average needs to be below 80. This low number will help absorb and future high test results. Chris Clark, our engineers, and I have and will continue to stay on top of this nagging test parameter.
6. We set up a temporary pump to augment water supply to RWC. A new pump should be delivered on or about 12-11-16. RWC will be paying for this new supply pump. **UPDATE:** We are still waiting for the new pump and had to protect the temporary outside portable pump from freezing.
7. We had a surprise DEEP inspection last month. During the day-long inspection, we went through all of our equipment and documentation. The inspector gave us accolades for the condition and performance of our facility as well as for good housekeeping and lack of odors. **UPDATE:** We are still waiting for the full report. However, I have had numerous follow-up emails with questions and documentation request. This new inspector is extremely thorough.
8. As with any normal month, we continue to maintain and repair things on a routine basis. I am always happy to report that everything is operating satisfactorily.
9. We had a robotic tank inspection on our Cook Drive water tank. I will expound on this at the meeting.

Superintendent Didato also reported on a new, additional generator that would be wired in such a way so that main pumps can generate off of it and supply all building power needs. He also reported on a water main break effecting an Avery home/pump station that occurred on Saturday, December 3, when he was away. The issue was taken care of that day. As stated in his report Superintendent Didato also commented on the robotic tank inspection at the Cook Drive water tank that holds 590 gallons of potable water. The Commission viewed video of the inspection. The tank showed some corrosion that Superintendent Didato deemed took place prior to the WPCA taking control of the tank. He stated that there has been no increased rust since then and the next inspection is due in 2021. Superintendent Didato responded to a question from Commissioner Murphy clarifying that the operator of the robotic inspection got the device tangled and wanted the WPCA to pay for having the diver submerge two times in order to retrieve it—the WPCA did not take on that cost. He also responded to a question by Commissioner Siragusa about putting away funds stating that funds have been set aside in a capital plan.

k. Report from the Mayor

Mayor McDaniel reported that he working through a lease with a tenant at 14 Brigg Street, and old mill that the Town obtained by foreclosure. Administrator Lynch read into the record the letter to the tenant regarding reduction of TTHM. Mayor McDaniel also stated that he is in contract negotiations with union that may result in an inflationary wage increase.

l. Report from special or sub-committees -- None

m. Report from Engineers- None

n. New Business

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to set the 2017 regular monthly meeting dates of the Water and Sewer Commission on the first Monday of every month excluding holidays that will be scheduled on the Thursday of that week. The scheduled meeting dates are as follows: January 5th, February 6th, March 6th, April 3rd, May 1st, June 5th, July 3rd, August 7th, September 7th, October 2nd, November 6th, December 4th, 2017 to be held in the 83 Pink Row WPCF Treatment Plant. Motion – Discussion --. Roll Call

SAR NO, 2017-81 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to set the 2017 regular monthly meeting dates of the Water and Sewer Commission on the first Monday of every month excluding holidays that will be scheduled on the Thursday of that week. The scheduled meeting dates are as follows: January 5th, February 6th, March 6th, April 3rd, May 1st, June 5th, July 3rd, August 7th, September 7th, October 2nd, November 6th, December 4th, 2017 to be held in the 83 Pink Row WPCF Treatment Plant. Motion by Commissioner Siragusa; seconded by Commissioner Murphy. Discussion: Commissioner Siragusa said he was not sure having the meetings at the treatment plant would be a good idea for the Townspeople. **Amended motion to set the 2017 regular monthly meeting dates leaving the location for the meetings open; motion made by Commissioner Siragusa; seconded by Commissioner Murphy.** Roll Call vote, all in favor, Commissioners Murphy, Siragusa, and Vice-chairman Thorn; 3-0. Motion approved.

o. Old Business -- None

p. Reports/referrals from Planning & Zoning -- None

q. Payment of bills -- None

II. Water Commission

a. Report from Sub-Committees – None

b. Report from Engineers -- None

c. Old Business – None

d. New Business -- None

e. Payment of bills -- None

f. Remarks from the Public

Vice-chairman Thorn asked three times for remarks. There were none.

g. Remarks from Commission members

Administrator Lynch commented that typically there is not a Commission meeting in January. Vice-chairman Thorn said that the treatment plant as a meeting location would unless there were members of the public in attendance.

h. Adjournment

Motion made by Commissioner Murphy, seconded by Commissioner Siragusa to adjourn the meeting at 6:41 p.m. Discussion, none. Voice vote, 3-0, all in favor. Motion approved—meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD IS AVAILABLE FROM THE TOWN CLERK OFFICE.