

Town of Montville Public Safety Commission
Regular Meeting Minutes – December 19, 2016 - 6:00 PM
Montville Town Hall – Town Council Chambers

1. Call to order.
Chairman Jetmore called the meeting to order at 6:01 p.m.
2. Pledge of allegiance.
All stood and pledged the flag.
3. Roll Call.
Present at the meeting were Commissioners Elizabeth Adams, Gary Allyn, Michael Doherty, James Moran, Karen Perkins, Wills Pike, and Chairman David Jetmore. Also present were Lt. Leonard Bunnell, Mayor Ronald McDaniel, and Fire Chief Keith Truex. Town Council Liaison Laura Tanner (who was working late, per Mayor McDaniel) and RST Mark Juhola were absent. A quorum was present.
4. Amendments to the Agenda. -- None
5. Communications: Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.
Commissioner Jetmore asked if everyone had a chance to review the reports.
6. Approval of Regular Meeting Minutes of November 28, 2016.
Motion made by Commissioner Jetmore; seconded by Commissioner Perkins to approve the Regular Meeting Minutes of November 28, 2016, as written. Discussion: none. Voice vote, 7-0; all in favor. Motion carried.
7. Remarks from the Public (agenda items—three-minute limit).
Commissioner Jetmore asked three times for remarks. There were none.
8. Remarks from Department Heads.

Police Report

Per the electronic monthly statistics report submitted by Lt. Bunnell for the police department, there were 1562 calls for service during November 2016. The source of those calls were as follows: Troop E – 237; PD – 408, Walk In – 62; and By Officer – 855.

Lt. Bunnell reported to the Commission that he had no updated information on the Naloxone policy. He also apologized that his report that was emailed late this afternoon was not sent earlier. As to staffing, Lt. Bunnell stated that the final two (2) trainees should be working on their own by December 15. He also mentioned that the Department took part in the recent food drive at Stop & Shop stating that it was a successful event that benefited the Town's Food Bank. Lt. Bunnell also reported that the Civilian Complaint

Policy submitted for the Commission’s review last month is in the hands of the attorney and includes the suggestions of the Union and Commission. Also, the fundraising event for Marissa Satiro on December 13th raised \$3,000 and Lt. Bunnell commended Sgt. Juhola for spearheading the event in which 13 officers participated. Concluding his report, Lt. Bunnell stated that a tour of the correctional facility will take place at 1:30 p.m. on January 10, 2017. He said that he would make arrangements for the Commissioners to visit the facility, if interested, stating that most of the sergeants and officers have toured the facility.

Fire Department Report

The November 2016 report submitted by the Fire Marshal that included current and pending projects is highlighted as follows:

- Since November 2016, annual fire safety inspections and fees for operating permits have netted \$42,636.70 as of December 14, 2016.
- Inspections are being conducted at NasKart, the indoor electric go cart racing and trampoline facility that encompasses 100,000 square feet. The inspection is expected to be completed by December 26, 2016.
- Updates are being concluded to the Town Emergency Operation Plan to comply with State requirements for 2016.
- He hopes to hire a new firefighter at Chesterfield Firehouse upon approval of the contract and will include an additional firefighter at Chesterfield in next year’s budget and in FY2018-2019 for consistent Town coverage as the call volume increases.
- K1 tablets are still being distributed for the Millstone Zone in accordance with the State Plan.
- There were 277 dispatcher fire and EMS calls for November 2016.
- The Town radio system upgrade for simulcast has been completed. The receiver project will be completed soon at the Chesterfield Fire Station.

Building Report

2016-2017 Building Department Report					
	July	August	September	October	November
Permits Issued	95	103	101	113	
Open Permits	2541	2570	2592	2606	
Inspections	127	136	114	106	
Plan Reviews	17	22	20	17	
CO’s	12	6	5	8	
Violations	4	0	6	2	
Unsafe Notices	1	0	0	0	

9. Reports from Committee and Public Safety Liaisons. -- None

10. Unfinished Business.

- a. Consideration and action upon the report and findings of the Sub-committee's meetings with Fire Chiefs on Public Safety Plan. (*Update*).

Commissioners Adams stated that the report of the Sub-committee's findings will be by January 2017.

- b. Consideration and action concerning the proposed agreement with district fire houses. (*Update*).

Mayor McDaniel emailed the draft agreement to the Commissioners for their review following their October meeting. He reported that the agreement is being reviewed by the Town's attorney and that the firehouses had hired an attorney to review the agreement as well.

- c. Administration of Nasal and/or Injectable Naloxone. (*Update*).

Commissioner Allyn asked the reason for the delay of the Naloxone policy. Mayor McDaniel responded that the hold-up was the physician at Backus, the regional doctor. Commissioner Allyn suggested that another physician be sought particularly since Mayor McDaniel stated that first responder status for the Town was no longer an issue. Lt. Bunnell stated that EMR certification was the only criteria needed and that the certification of some personnel had expired.

11. New Business.

- a. Consideration and action to approve the Commission 2017 Meeting Schedule at 6:00 p.m. on the fourth Monday of each month and forward it to the Town Clerk no later than January 31, 2017.

Motion made by Commissioner Jetmore; seconded by Commissioner Moran to approve the Commission 2017 Meeting Schedule at 6:00 p.m. on the fourth Monday of each month and forward it to the Town Clerk no later than January 31, 2017. Discussion, none. Voice vote, 7-0, all in favor. Motion carried.

12. Remarks from the Public (non-agenda items—three-minute limit).

Commissioner Jetmore asked three (3) times for remarks. There were none.

13. Remarks from the Mayor.

Mayor McDaniel reported that information obtained from Windham was being considered along with edits to the mutual aid agreement. The agreement will be brought to the Commission for review. He also thanked the fire and police personnel for the good job they have done with the Parade, the benefit for Marissa Satiro, and their overall community service. Mayor McDaniel also recognized Officer Saffioti's diligence with a recent narcotics bust.

14. Remarks from Town Council Liaison.

Town Council Liaison L. Tanner was absent from the meeting.

15. Remarks from Commissioners.

Commissioner Doherty commended a Mohegan firefighter for his attention to a senior gentleman and letting him sit inside the fire truck. Commissioner Perkins commented on the awesome job done by the PD with the parade and the holiday baskets. Commissioners Allyn and Adams wished everyone a happy holiday and new year as did Commissioner Pike who said he was looking forward to 2017. Commissioner Jetmore commented on the tough time that the PD undergoes during this time of year. He thanked everyone for attending the meeting and wished all a great holiday season.

16. Adjournment.

Motion by Commissioner Jetmore; seconded by Commissioner Adams to adjourn the meeting at 6:16 p.m. Discussion: none. Voice vote; 7-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers
Recording Clerk, Town of Montville

AN AUDIO RECORD IS AVAILABLE FROM THE TOWN CLERK'S OFFICE.