

Town of Montville Public Safety Commission
Regular Meeting Minutes – March 27, 2017 - 6:00 PM
Montville Town Hall – Room 203

1. Call to order.
Chairman Jetmore called the meeting to order at 6:00 p.m.
2. Pledge of allegiance.
All stood and pledged the flag.
3. Roll Call.
Present were Commissioners Elizabeth Adams, James Moran, Karen Perkins, Wills Pike and Dave Jetmore. Also present were Lt. Leonard Bunnell, Fire Marshal Raymond Occhialini, Town Council Liaison Laura Tanner and Mayor Ronald McDaniel. Commissioners Gary Allyn and Michael Doherty, and RST Sgt. Mark Juhola were absent. A quorum was present.
4. Amendments to the Agenda. -- None
5. Communications: Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.
Chairman Jetmore confirmed that the monthly reports were received by all.
6. Approval of Regular Meeting Minutes of February 27, 2017 and Special Meeting Minutes of March 9, 2017.
Motion made by Commissioner Perkins; seconded by Commissioner Moran to approve the Regular Meeting Minutes of February 27, 2017, and the Special Meeting Minutes of March 9, 2017, as written. Discussion: none. Voice Vote, 5-0; all in favor. Motion carried.
7. Remarks from the Public (agenda items—three-minute limit).
Chairman Jetmore asked three times for remarks. There were none.
8. Remarks from Department Heads.

Police Report

Per the electronic monthly statistics report submitted by Lt. Bunnell for the police department, there were 1410 calls for service during February 2017. The source of those calls were as follows: Troop E – 244; PD – 352, Walk In – 63; and By Officer – 751.

Lt. Bunnell reported that last Tuesday, March 21st the new 911 system was installed and a few problems with ITX lines that was quickly resolved. He said that the mapping on the new system was really good and further explained that Montville was one of the first of 12 towns activated on it. He also reported that the Naloxone and Dispatch Policies were approved by the Town Council at its meeting last week. Lt. Bunnell also said that 14

officers are EMR certified and 12 remain who need to be recertified for the purposes of crash injury management, first responder, and officer safety. He said that EMR recertification must be done every two (2) years. Lt. Bunnell and Fire Marshal Occhialini will discuss and prepare for dispatch training by June, per the Town Council. As for the budget, the impound lot has been included as a Capital Improvement item with the goal to reduce its volume and cost with an alternative plan. Lt. Bunnell reported that Bill Bucko helped and was beneficial during the construction of the Public Safety Building and that he had come up with figures for the same.

Fire Department Report

Fire Marshal Occhialini summarized his February 2017 monthly report that highlighted current and pending projects as follows:

- Dispatcher fire and EMS calls totaled 236 for February 2017.
- Two (2) plan reviews, 40 inspections, and three (3) fire investigations were conducted during the month in addition to completion of the NFIRS for State reporting.
- As of February 22, 2017, annual fire safety inspections and fees for operating permits have netted \$58,731.45, which is \$13,731.45 over the projected income for the fiscal year due to a large project fee.
- Fifty Kidde 10-year smoke detectors has been donated by Home Depot in Montville for distribution to residents who cannot afford new ones. He continues to work with the Senior Center to get the detectors installed where needed.
- The new 911 system was installed on March 21, 2017.
- The Town radio system upgrade is complete except for the radio receivers at Chesterfield Fire Company but should be completed by the second week of April.
- We have started the process to totally revamp the Town of Montville Emergency Operation Plan (EOP) with assistance from the State Region 4 planner. The process will take about five (5) months.
- A grant from Millstone was received in the amount of \$30,400 for 2016-2017 for drills, equipment replacement and repair, and participating in the Millstone Plan.
- K1 tablets are still being distributed for the Millstone Zone per the State Plan.

Fire Marshal Occhialini also reported on a fire at Rand-Whitney on March 13 wherein one-half to three-fourths of the mill was damaged due to an employee mishap—he has video of the incident. As to staffing, he spoke about one firefighter who was finishing training and about the possibility of an assistant fire marshal in his office. Fourteen EMT refreshers are being conducted. Commissioner Pike asked for an explanation of a call yesterday involving an SUV. Fire Marshal Occhialini explained that EMTs are dispatched from the Mohegan Sun that operates an SUV.

Building Report

2016-2017 Building Department Report								
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Permits Issued	95	103	101	113	99	92	84	71
Open Permits	2541	2570	2592	2606	2622	2658	2670	2684
Inspections	127	136	114	106	85	105	91	72
Plan Reviews	17	22	20	17	19	15	11	18
CO's	12	6	5	8	8	11	11	2
Violations	4	0	6	2	4	5	3	2
Unsafe Notices	1	0	0	0	1	0	0	1

9. Reports from Committee and Public Safety Liaisons. -- None

10. Unfinished Business.

- a. Consideration and action upon the report and findings of the Sub-committee's meetings with Fire Chiefs on Public Safety Plan. (*Update*).

Commissioner Adams asked for help with locating the initial report that she and Commissioner Perkins submitted. She explained that she has a new computer has been unable to find the report but asked the Commission to check their email and forward the report to her.

- b. Consideration and action concerning the proposed agreement with district fire houses. (*Update*).

Mayor McDaniel reported that he met with the Fire Chiefs and the attorneys for both sides. He explained that the fire service vehicles are owned by the fire companies, but the DMV will not register them unless the Town's name is on the registration, the result of a recent change in the DMV system. Issues surrounding the change relates to indemnification as to who or what can use or travel in the vehicles. Commissioner Moran suggested that a clause be added to the agreement that states the vehicles will not be taken from the fire stations. He added that the vehicles are being used on behalf of the Town. Commissioner Pike asked about the ownership of the fire trucks. Mayor McDaniel responded that the fire trucks are owned by the Town; the ambulances are owned by the firehouses but per the DMV rule change the Town would have half ownership of them.

11. New Business.

Chairman Jetmore asked if there had been further discussion about budgets. Commissioner Pike reported that he and Commissioner Doherty had spoken about the firehouse budgets and noted that they were "flat" which concerned him. He mentioned a certain amount of complacency with the process but asked "why" the flat budget given that the firehouses had a source of revenue and received funds from the Town. Mayor McDaniel stated that the funds from the Town to the firehouses are audited—electricity, heat, some maintenance

supplies, and apparatus—but the possibility for taking it back is being considered. Commissioner Pike spoke to the reasonableness of his question, the obvious revenue source of the firehouses, and the possibility that there may be a time when the Town may ask for help.

12. Remarks from the Public (non-agenda items—three-minute limit).

Chairman Jetmore asked three (3) times for remarks. There were none.

13. Remarks from the Mayor.

Mayor McDaniel reported on a vacancy in the police department and said interviews would begin. Chairman Jetmore polled the commissioners about their availability for the same. Responding to questions by Town Councilor Tanner and Commissioner Perkins, Lt. Bunnell replied that there are potential candidates' names on file and there is a lateral transfer, respectively.

14. Remarks from Town Council Liaison.

Town Councilor Tanner thanked Fire Marshal Occhialini and the firefighters for their fire coverage at Rand-Whitney.

15. Remarks from Commissioners.

Commissioner Pike asked about staffing absences and its effect upon the police department. Lt. Bunnell stated the work is getting done with no impact.

16. Adjournment.

Motion by Chairman Jetmore; seconded by Commissioner Perkins to adjourn the meeting at 6:30 p.m. Discussion: none. Voice vote; 5-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers
Recording Clerk, Town of Montville

**AN AUDIO RECORD OF THE MEETING IS AVAILABLE FROM THE TOWN
WEBSITE.**