

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
March 5, 2018 – 6:00 p.m.
Town Council Chambers – Montville Town Hall

1. Water and Sewer Commission

a. Call to Order

Vice-chair Thorn called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners, Brian Quinn, Anthony Siragusa, Town Council Liaison Jeff Rogers, and Robert Thorn. Absent were Commissioner Mickey Gillette and Chairman Gary Murphy, who was attending a Board meeting. Also present were Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ronald McDaniel. A quorum was present.

d. Alterations to the Agenda -- *None*

e. To consider an act on a motion to approve the Regular Minutes of February 5, 2018.

Motion by Commissioner Siragusa, seconded by Town Councilor Rogers to approve Regular Minutes of February 5, 2018. Discussion: Town Counselor Rogers noted a correction, #2 under Old Business that should read “*to pay for the pipe*, not pike. The vote for approval of the December 4, 2017, minutes should read 4-0-1. Also, Roll Call to be corrected to allow Commissioner Quinn to speak about his background and include him as being present. Commissioner Quinn said he has lived in Town for six (6) years and has worked for Groton Utilities for the last 20 years. Item M will be corrected to read “***disinfectant chamber***” not “*chamber aerator.*” Mayor McDaniel clarified that B. Pieniadz wrote a letter to the Commission and was asked here by the Commission regarding Agenda Item n.1. Superintendent Didato noted that Item 8 of his report should read “***SBRs 5 & 6***” and Item 4 under Old Business should be corrected to say “best option ***to achieve adequate fire protection.*** **Voice vote, 4-0; all in favor. Motion carried.**

f. Communications pertaining specifically to matters which concern the Commission

Administrator Lynch referenced the four (4) quotes regarding sewer connection fees from surrounding towns as requested by Town Councilor Rogers.

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman Murphy asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred -- *None*

i. Report from Administration Division

Administrator Lynch submitted an Administrator’s Report as of February 2018 that was included in the packet as follows:

1. I spoke with Jim Wood of Rand-Whitney to see if they would be willing to buy the piping for their upcoming capital project this year. Jim said he would speak to the appropriate person about the matter. At this time I have not heard back from them.
2. I was asked to contact some surrounding communities to see what they currently charge for sewer connections. I have placed in your packets four communities’ connection fees. I spoke to Waterford about their charge and was informed that they charge based on the street the connection would be on. I spoke to Griswold about their fee and was informed

that they charge \$2527 per connection. Salem, one of our neighboring towns, does not have sewers at this time.

3. Malone and MacBroom (our water engineering firm) has completed our sale of excess water permit and has submitted it to the State. This permit is needed for us to continue to sell water to SCWA in the Hillcrest area.
4. The budgets are in our packets. If anyone has any questions before the meeting, please feel free to contact me.

Administrator Lynch reported that Rand-Whitney purchased 2500 feet of piping that is stored at their facility. He added that Rand-Whitney would accommodate the Town and allow it to purchase piping from them should it be needed. Town Councilor Rogers thanked Administrator Lynch for his discussion with Rand-Whitney concerning the purchase of piping for their pipeline.

j. Report from Operations Division

Superintendent Didato submitted an operating report as to February 2018 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 5.7%.
4. We had an average of 55 lbs/day of nitrogen in our discharge last month. We are keeping an average well below the 118 average limit, and look forward to another check from the DEEP this year.
5. We have been working with RWC on the sand filters used for their water supply. The automatic back-flushing operation needed to be corrected and will need new media (sand) replaced.
6. We took advantage of some warm temperatures and pumped out our disinfection tanks. This is the last tank inline to our system before effluent goes into the receiving Horton Cove. Once it's pumped down, we use fire hose and nozzles to scour the tank well. The tanks are cleaned one at a time and immediately put back in service.
7. We had our quarterly TTHM's sampled and tested in February. I am happy to report another really low result of 51.6 ug/L. Well below the rolling average limit of 80. We had a meeting with the vendor for the vault discussed last month to document the details of the new vault prior to ordering it. The pressure reducing valve has been ordered, as well.
8. Wright-Pierce will be finishing up the hydraulic modeling for the Cook Drive water tank this week. I will provide an update on the electrical savings after we do some tweaking and fine tuning.
9. The turbo blower discussed last month should be operational this week.

Superintendent Didato reported on a correction from DEEP regarding a check for \$12,419.00 that will be received for having a nitrogen limit well below the daily average. The check should come in four (4) months.

k. Report from the Mayor – No report

l. Report from special or sub-committees -- *None*

m. Report from Engineers

Administrator Lynch reported that Engineers are working on a bid package that the State is looking for regarding chambers aerator.

n. New Business

1. To consider and act on the Sewer budget for fiscal year 2018-2019 in the amount of \$5,240,240.00 (Five Million Two Hundred Forty Thousand Two Hundred Forty Dollars).

THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve the Sewer budget for fiscal year 2018-2019 in the amount of \$5,240,240.00 (Five Million Two Hundred Forty Thousand Two Hundred Forty Dollars).
Motion – Discussion – Roll Call

SAR NO. 2017-12 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve the Sewer budget for fiscal year 2018-2019 in the amount of \$5,240,240.00 (Five Million Two Hundred Forty Thousand Two Hundred Forty Dollars). Motion by Commissioner Siragusa; seconded by Town Councilor Rogers. Discussion: Administrator Lynch reviewed the Sewer Budget Explanations included in the packet noting increases, revenue and changes from last year's budget, and noting two (2) bonds that will be completed. **Roll Call Vote, all in favor, Commissioners Quinn, Siragusa, Thorn, and Town Council Liaison Rogers; 4-0. Motion approved.**

o. Old Business -- *None*

p. Reports/referrals from Planning & Zoning -- *None*

q. Payment of bills

1. **THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to pay bills in the amount of Nine Hundred Fifty Seven Dollars and No cents (\$957.00), per attached Schedule B.

Motion – Discussion – Roll Call

SAR NO. 2017-13 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Nine Hundred Fifty Seven Dollars and No cents (\$957.00), per attached Schedule B. Motion by Commissioner Siragusa; seconded by Town Councilor Rogers. Discussion: Responding to a question by Commissioner Siragusa regarding attorney issues, Administrator Lynch referenced bids for the disinfectant chambers and talk with Rand-Whitney. **Roll Call Vote, all in favor, Commissioners Quinn, Siragusa, Thorn, and Town Councilor Rogers; 4-0. Motion approved.**

II. Water Commission

a. Report from Sub-Committees-- *None*

b. Report from Engineers -- *None*

c. Old Business -- *None*

d. New Business

1. To consider and act on the Water budget for fiscal year 2018-2019 in the amount of \$1,493.200 (One Million Four Hundred Ninety Three Thousand Two Hundred Dollars).

THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve the Water budget for fiscal year 2018-2019 in the amount of \$1,493.200 (One Million Four Hundred Ninety Three Thousand Two Hundred Dollars) and forward to Town Council for final approval.

Motion – Discussion – Roll Call

SAR NO. 2017-14 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve the Water budget for fiscal year 2018-2019 in the amount of \$1,493.200 (One Million Four Hundred Ninety Three Thousand Two Hundred Dollars) and forward to Town Council for final approval. Motion by Commissioner Siragusa; seconded by Town Councilor Rogers. Discussion: Administrator Lynch reviewed his Water Budget Explanations and responded to a question by Commissioner Quinn about posting for the re-added water operator position that is initially sought within the Town and thereafter advertised with the newspaper. **Roll Call Vote, all in favor, Commissioners Quinn, Siragusa, Thorn, and Town Councilor Rogers; 4-0. Motion approved.**

e. Payment of bills -- *None*

f. Remarks from the Public

Chairman Murphy asked three times for remarks. There were none.

g. Remarks from Commission Members

Town Councilor Rogers thanked Administrator Lynch and Superintendent Didato for their commentary and feedback that he described as a learning process. Administrator Lynch commented that the Water and Sewer budgets would be forwarded to Mayor McDaniel, but said the Town Council would vote on the Water budget only. Commissioner Quinn said he appreciated the responses to his questions. Vice-chair Thorn thanked Administrator Lynch for his relationship with Mohegan Sun and also commended him for his current relationship with Rand-Whitney.

h. Adjournment

Motion made by Commissioner Siragusa, seconded by Commissioner Thorn to adjourn the meeting at 6:58 p.m. Discussion, none. **Voice Vote, 4-0, all in favor. Motion approved and meeting adjourned.**

Schedule B

Suisman Shapiro Invoice #192177	\$363.00
Suisman Shapiro Invoic3e #092178	\$594.00

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.