

Town of Montville Public Safety Commission
Regular Meeting Minutes – October 22, 2018 - 6:00 PM
Montville Town Hall – Town Council Chambers

1. Call to order.

Chairman Yuchniuk called the meeting to order at 6:00 p.m.

2. Pledge of allegiance.

All stood and pledged the flag.

3. Roll Call.

Present were Commissioners Mike Butterworth, Mickey Gillette, Victor Lenda, Jr., Jon Leonard, James Moran, Karen Perkins and Chairman Robert Yuchniuk. Also present was Mayor Ronald McDaniel, Fire Marshal Bill Bundy, Administrative Sgt. Matt Northrop, and Town Council Liaison Jeff Rogers. A quorum was present.

4. Amendments to the Agenda.

Motion by Chairman Yuchniuk; seconded by Commissioner Moran to remove Agenda, Item 11.a, *Consideration and action regarding Animal Control Officer pay raise*. Discussion: Chairman Yuchniuk reported that he was notified by Mayor McDaniel that a pay raise was given a short time ago to the Assistant ACO (“*assistant*,” a correction of the motion). Voice vote, 7-0, all in favor. Motion carried.

Motion by Commissioner Leonard; seconded by Commissioner Gillette to remove Agenda, Item 11.b, *Consideration and action to direct Mayor McDaniel to formally withdraw from the MOU signed to participate in the New London, Waterford, and East Lyme Regional Animal Shelter*. Discussion: Commissioner Leonard said the regional shelter will go forward at this time without Montville but the Town can join at a later date should the proposed Town shelter not go forward.

5. Communications:

- Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.

Chairman Yuchniuk asked for confirmation that all had received the monthly reports.

6. Consideration and action to approve the Regular Meeting Minutes of September 24, 2018.

Chairman Yuchniuk stated that approval of the minutes from the August meeting would be put off until next month per receipt and review of the same by Commissioners.

7. Remarks from the Public (Agenda items—three-minute limit).

Chairman Yuchniuk asked three times for remarks. There were none.

8. Remarks from Department Heads. Commissioner Lenda said he supported the PD Union looking within to fill the lieutenant position. Commissioner Butterworth
Police Department Report

Administrative Sgt. Northrop reported on 841 total police calls for the month of September. He also reported on the support the department will provide for the Parks & Recreation Trick-or-Trunk and negotiations/conversations on an operations plan for the holiday season. Lt. Northrop said there are currently 19 officers on the road and that twenty-three candidates were interviewed this year for six (6) department vacancies with five (5) conditional offers and that more interviews will be scheduled. Chairman Yuchniuk asked that the Commission be notified in advance of the proposed dates and times for interviews. Sgt. Northrop also reported there are two (2) seats available at the Academy in December. Commissioner Lenda reported the department is currently budgeted for 26 personnel.

Sgt. Gaudenzi gave a demonstration to the Commission of the active shooter kits that are outfitted with medical kits per officer that were approved by the Commission at an earlier meeting. He thanked the Commission for its support.

Fire Department Report

Firefighter Jeremy Truex thanked the Town Council for the second lieutenant position and for the new tanker at Chesterfield. He asked on behalf of Chief Truex about the full-time firefighter position at Chesterfield.

Fire Marshal Bundy reported there were 288 calls for service in September of which there were 163 EMS calls, one (1) chimney fire investigation, and 75 inspections. He also spoke an audit of last year’s plan/alarms, a 2018 grant application, a down generator and water tower that he is working with the WPCA for a temporary fix and quote for replacement; and a 2019 request for possibly more EMS funding. Fire Marshal Bundy also reported on National Safety Day at Home Depot that the department had participated in for the past 10 years. He also stated that there have been seven (7) interviews for the fire position at Chesterfield.

The Fire Marshal also reported that he met with Commissioners Perkins and Butterworth as proposed at last month’s meeting. Chairman Yuchniuk asked that the Commission be notified of interview dates for the Chesterfield position. Commissioner Butterworth suggested the Fire report include service calls for overdoses and dispense of Narcon. The Commission again discussed public recognition of first responders and private citizens that Chairman Yuchniuk asked the Commission to think about for discussion at the next meeting.

Building Department Report

2018-2019 Building Department Report												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Permits Issued	88	118	108									
Open Permits	3104	3119	3167									
Inspections	91	136	115									

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Plan Reviews	21	24	17									
CO's	7	11	17									
Violations	0	1	3									
Unsafe Notices	0	2	0									
Blight Identified To Date	509	512	514									
Blight Abated To Date	237	249	258									

Town of Montville Animal Control Report (September 2018)

	Month	YTD
# of Animals Impounded	4	33
# of Animals Sold as Pets	1	16
# of Animals D.O.A.	0	3
# of Animals Euthanized	0	1
Total Complaints Investigated	78	288
Total Animal Bites Investigated	2	6
Total Infractions/Summons	2	5

Town of Salem Animal Control Report (September 2018)

	Month	YTD
# of Animals Impounded	0	1
# of Animals Sold as Pets	0	0
# of Animals D.O.A.	0	0
# of Animals Euthanized	0	0
Total Complaints Investigated	8	26
Total Animal Bites Investigated	0	1
Total Infractions/Summons	0	0

9. Committee and Liaison Reports.

a. Report from Fire Department Liaison (*Perkins*)

Commissioner Perkins reported that she stays in contact with fire chiefs and stated that Fire Marshal Bundy would be an asset to the department with his grant writing skills. She also congratulated Chief Corey Gaetano for his appointment to the Mohegan Firehouse.

b. Report from Animal Control Liaison (*Gillette*)

Commissioner Gillette stated that the ACO reports her submitted electronically.

c. Report from Police Department Liaison (*Lenda*)

Commissioner Lenda expressed his appreciation about for the demonstration this evening and reported on the status of the Impound Lot that is underway. He also reported that Officer Karen

Aleshire provided earlier this month the current PD contract, lieutenant job duties and promotion policies and that he met with her concerning the same. He also extended an invitation to her for tonight's meeting. Commissioner Lenda also mentioned tabling discussion concerning the captain's position stating the wording of the draft of duties needs work. He also reported that he met with RST Sgt. Juhola regarding staffing—17 officers on the road, one (1) in the Academy, and one (1) lateral transfer in the works. Commissioner Lenda said he also stressed to him the need to continue with the hiring process. He thanked Sgt. Northrop for taking over administrative duties of the department. As well, he spoke about recent phone scams.

d. Report from Building Department Liaison (*Butterworth*)

Commissioner Butterworth read the blight violation in the record and reported that Building Inspector Vesey continues to work on the issue. Mayor McDaniel reported on a non-paid individual regarding blight enforcement. Commissioner Lenda commented on a blight complaint that he made months back that is now more acceptable.

e. Report from School Security Subcommittee (*Lenda, Butterworth*)

Executive Session:

Motion to approve an Executive Session for discussion of Agenda Item 9.e and invite in Mayor McDaniel, Fire Marshal Bundy, Assistant Superintendent of Schools, and Board of Education. The Commission did not conduct an Executive Session. Commissioner Butterworth praised the subcommittee and its efforts. He reported that a meeting was held with the Asst. Superintendent of Schools on October 9 and he is appreciative of measures now in place.

f. Report from Animal Control Facility Feasibility Subcommittee (*Gillette, Leonard, Perkins*)

Commissioner Leonard reported that the Committee identified one (1) possible site adjacent to the PSB that he discussed with the Town Engineer about the ease of a conduit for utilities and the cost for the same. Town Planner Marcia Vlaun reported that she was asked by Commissioner Leonard to review five (5) potential sites for a facility. Her assessment included site costs, utilities, square footage, kennel spots, annual dog permits, office space and requirements per State statutes that include mechanical, toilet, dog hosing area and storage. She responded to Commissioner Butterworth's question regarding about expansion by stating that additions are more expensive. Town Planner Vlaun said that the cost must be refined for CIP approval next year. She also said the initial site assessment is a review for a generic estimate (\$500,000) followed by the next step for a nuts and bolts estimate, 1% of the project cost at \$5,000, the cost for an engineer.

10. Unfinished Business. -- *None*

11. New Business

a. Consideration and action regarding Animal Control Officer pay raise.
This item was removed from the agenda.

- b. Consideration and action to direct Mayor McDaniel to formally withdraw from the MOU signed to participate in the New London, Waterford, and East Lyme Regional Animal Shelter.

This item was removed from the agenda.

- c. Consideration and action to forward construction of Montville Animal Control Facility to the Montville Town Council for a Capital Improvement Project.

Commissioner Leonard reported that the subcommittee identified a site with Planning & Zoning to keep the project moving forward for CIP with a nuts and bolts estimate. Officer Swanson who attended the Subcommittee meetings commented on the “excellent” model proposed by Town Planner Vlaun. The model is designed for a 40-year duration and includes 16 kennel spaces. She agreed with keeping the discussion moving and stated she had video of the existing space. Officer Swanson said the facility currently houses seven (7) dogs of which one (1) is quarantined in addition to three (3) cats.

Motion by Commissioner Butterworth; seconded by Commissioner Gillette to move forward construction of Montville Animal Control Facility to the Montville Town Council for a Capital Improvement Project by obtaining a nuts and bolts estimate of cost. Discussion: Town Councilor Rogers said that an accurate estimate is needed. Voice vote, 7-0, all in favor. Motion carried.

12. Remarks from the Public (non-agenda items—three-minute limit).

Chairman Yuchniuk asked three times for comments. There were none.

13. Remarks from the Mayor.

Mayor McDaniel reported on an MOU from the police union regarding the opening vacated by Lt. Bunnell. He also reported that the interview process continues with four (4) pending offers. He mentioned new fire and police trainings that must be done annually, issues with PD answering points, and an annual plan that must be filed by the Fire Marshal.

14. Remarks from Town Council Liaison.

Councilor Rogers praised the PD safety equipment and inquired about the completion date for the impound lot that is dependent upon the weather, according to Commissioner Lenda. He also said he was happy to hear about the MOU for the lieutenant position and that he appreciated the job being done for the proposed animal shelter.

15. Remarks from Commissioners.

The Commissioners congratulated the newly appointed Mohegan Fire Chief Corey Gaetano and Sgt. Northrop for stepping up to take on administrative police duties. Commissioner Lenda said he supported the PD Union looking within the department to fill the lieutenant position. Commissioner Butterworth commented rhetorically as to how young people could be trained and motivated to stay in Town as firefighters. Chairman Yuchniuk commented on a letter from the Finance Director concerning upcoming budgets due to the Town by December 5. He asked the liaisons to reach out to their respective departments regarding the same.

16. Adjournment.

Motion by Commissioner Butterworth; seconded by Commissioner Leonard to adjourn the meeting at 7:22 p.m. Discussion: none. Voice vote; 7-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers
Recording Clerk, Town of Montville

AN AUDIO RECORDING IS AVAILABLE ON THE TOWN'S WEBSITE.