

Town of Montville
Conservation Commission

Special Meeting Minutes
February 26, 2019, 7:15 PM
Montville Town Hall, Room 102

Call to Order

- The Montville Conservation Commission Special Meeting was called to order at 7:16 PM on February 26, 2019.

Roll Call

- Commissioners Chase, Crossley, DiNoto, Emilyyta, and LeClair were present.
- Montville Councilman McNally was present.

Approval of Agenda

- Commissioner Crossley made a motion to approve the agenda for the February 26, 2019 Special Meeting. Commissioner Emilyyta seconded. Motion passed unanimously.

Comments from the Public on Agenda Items

- There were no comments from the Public on Agenda Items.

Approval of Special Meeting Minutes from January 15, 2019

- Commissioner DiNoto made a motion to approve the minutes from the January 15, 2019 Special Meeting. Commissioner Chase seconded. Motion passed unanimously.

Correspondence

- The Commission received two email correspondences: a 2019-2020 budget request from Terry Hart, the Montville Finance Director; and an inquiry from Bill Herrmann, Rotary Club President, inquiring about the Montville Conservation Center.

Old Business

- Discuss Opportunities for the Mostoway Property
 - The Montville Public Works Director indicated via email that the Town had secured an estimate for the site survey of the Mostoway Property.
- Discuss Montville Conservation Center Operations and Maintenance
 - The Commission identified and discussed needed maintenance to the Montville Conservation Center.
- Review Open Space Inventory for the Town of Montville
 - Commissioner LeClair will inquire about the status of the open space inventory with the Planning Department.
- Update on 2010 Trail Proposal Outlined in Plan of Conservation and Development
 - Commissioner Crossley inquired about this status of the trail proposal outlined in the 2010 Plan of Conservation and Development (POCD) to the Planning Department. The Department indicated that there was no update since 2010, though the Town is currently working to update the POCD for 2020.

New Business

- Discuss the amendment of the Montville Conservation Commission Rules and Procedures

- Commission members amending the Montville Conservation Commission Rules and Procedures to revise Article VI, Section 1. Article VI, Section 1 reads, “Regular meetings will be held on the third Monday of each month at 7:00 PM at designated Town meeting rooms. The secretary shall notify the membership of regular meetings not less than 48 hours in advance of such meeting. Notice of said meetings shall be on file in the Town Clerk’s Office. In the event of conflict with holidays or other events, a majority at any meeting may change the date of any regular meeting.”
- The Commission proposes revising Article VI, Section 1 to: “Regular meetings will be held the first Tuesday of each month at 7:15 PM at designated meeting rooms. The secretary shall notify the membership of regular meetings not less than 48 hours in advance of such meeting. Notice of said meetings shall be on file in the Town Clerk’s Office. In the event of conflict with holidays or other events, a majority at any meeting may change the date of any regular meeting.”
- Commissioner Crossley made a motion to approve the proposed change of the Montville Conservation Commission Rules and Procedures to be effective in April, 2019. Commissioner DiNoto seconded. The motion carried unanimously.
- Review Montville Conservation Commission proposed budget request to Town
 - The Conservation Commission made the following budget request to the Town for the 2019-2020 fiscal year: \$65.00 for membership to the Connecticut Association of Conservation and Inland Wetland Commissions; \$300.00 for printing; \$200.00 for advertising; and \$200.00 for miscellaneous supplies. The budget request was submitted to the Finance Director on February 15th, 2019.

Comments from the Public

- There were no comments from the Public.

Comments from Municipal Liaison

- The Commission will be able to work with a recording secretary for future meeting.
- Commissioner McNally indicated that he will soon be receiving a copy of the last remaining copy of a book describing waterfowl in Montville. The Commission would like to digitally scan the book to preserve it, unless the book is in fragile condition and scanning would cause significant damage.

Comments from Commissioners

- Commissioner LeClair stated that Connecticut Trails Day is being held on June 1st or June 2nd this year. Organizations across the state host trail walks that are free and open to the public. The Conservation Commission might consider hosting a walk at the Montville Conservation Center in conjunction with this statewide celebration. If the Commission would like to do this, it must register its event by March 15th to be included in the Connecticut Forest and Park Association’s printed guide for CT Trails Day, or May 15th to be included in just the online directory.

Adjourn

- Commissioner Chase left the meeting at 8:40 PM.
- Commissioner Emilyta made a motion to adjourn. Commissioner DiNoto seconded. The meeting was adjourned at 8:50 PM.