

**Town of Montville Dog Park Committee**  
**Special Meeting Minutes for Wednesday, April 10, 2019**  
**6:00 p.m. – Montville Town Hall Parks & Rec Office**

**1. Call to order**

6:12

**2. Roll Call**

Chris Lawton, Chris Lynch, Meggan Lynch, Peter Bushway

**3. Remarks from the Public regarding items on the agenda with a three-minute limit**

None

**4. Old Business**

**a. trash cans**

Two trash cans were installed by Public Works. The cans and lids have been chained to the fence. I will ask if they could place one can inside the secure area.

**b. signage and notices**

The signs that were ordered have been delivered. Chris Lawton commented that he include the mounting brackets when he ordered the signs.

A motion was made to approve the additional cost for the mounting brackets. Motion was seconded. Motion past.

Chris Lawton installed two signs already, and asked if Chris Lynch would be able to assist in installing the others at the end of April or the beginning of May. Chris and Chris agreed to set a date at a later time.

**c. waste bag dispenser keys**

Chris Lawton still has the dispenser keys. He forgot to bring them to the meeting to distribute.

**5. New Business**

**a. account balance**

\$1,576.93

**b. marker**

Chris met with Phil of TC Memorials. Phil will donate the marker for the park to recognize Kacey, the dog park committee and the major donors. We will need to place the footing for the marker to set upon. Local Boy Scouts have already volunteered to dig the hole. The committee will purchase the cement.

**c. entrance repairs**

Now that the frost heaves have settled with the warmer weather, the gates open better. Chris Lawton and Chris Lynch will set a date to raise the gates to help against future problems. They will also re-set the edging.

**d. drainage**

Public Works will be installing drainage. It looks like the 'call before you dig' markings have been painted. Work may be starting soon.

**e. waste bag refills**

Chris Lynch reported that he was notified that the waste bag dispensers are empty. Chris Lawton will purchase a few cases of refills from the same company that the dispensers were order from. Some bags will be installed, some given to Public Works, and Chris Lynch will keep some as well.

**f. remaining account balance**

Pete reported that any remaining funds in the Dog Park account will be allowed to have a line item on the Parks and Rec special revenue budget, so the funds may still be applied for dog park expenses. The future 'Friends of Montville Dog Park' would be able to deposit and suggest projects that this money could be spent on.

**g. disbanding committee**

The committee agrees that our next meeting should be our last. We will formally notify our liaison to the commission that our work is done and recommend disbanding the committee. We will wait to schedule the final meeting to make sure all planned items are complete (entrance repairs and marker installation).

**6. Comments**

None

**7. Set next meeting date and time**

TBA

**8. Adjournment**

18:52