

Town of Montville Public Safety Commission
Regular Meeting Minutes – December 23, 2019 - 6:00 PM
Montville Town Hall – Town Council Chambers

1. Call to order.

Chairman Yuchniuk called the meeting to order at 6:02 p.m.

2. Pledge of allegiance.

All stood and pledged the flag.

3. Roll Call.

Present were Commissioners Victor Lenda, Jr., Jon Leonard, James Moran, Karen Perkins, Stephen Stewart, and Chairman Robert Yuchniuk. Commissioner Mickey Gillette was absent. Also present were Lt. Dave Radford, Fire Marshal Bill Bundy, Mayor Ronald McDaniel, and Town Council Liaison Lenny Bunnell. A quorum was present.

4. Amendments to the Agenda. -- *None*

5. Communications:

- Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.

Chairman Yuchniuk confirmed receipt by the Commission of the monthly statistics reports and the 2020-2021 budgets. It was confirmed that no one received the ACO budget.

6. Consideration and action to approve minutes.

- a. The Regular Meeting Minutes of November 25, 2019.

Motion by Commissioner Moran; seconded by Commissioner Stewart to approve the Regular Meeting Minutes of November 25, 2019. Discussion: none. Voice vote; 6-0, all in favor. Motion carried.

7. Remarks from the Public (Agenda items—three-minute limit).

Chairman Yuchniuk asked three times for remarks. There were none.

8. Remarks from Department Heads.

Police Department Report

Lt. Radford reported there were 1369 total calls for service in November and they included Type 1 calls (78), arrests (18), and juvenile arrests (1). The source for these calls were Troop E (152), PD (186), Walk-in (36), and By Officer (836) as summarized in the PD November 2019 monthly report. As to staffing, Lt. Radford reported Officers Hagios and DiColella are nearing the end of their FTO program and continue to do well. Officers Cassidy and Kuckel are scheduled to graduate from the Academy on January 23, 2020, at Waterbury Palace. He then wished all a Merry Christmas and Happy New Year.

Fire Department Report

The Fire Department Report submitted by Fire Marshal Bundy reported activity for November 2019 as follows: There were 221 calls for service of which 168 were medical EMS calls, or

76% of all calls for service. There were two (2) passenger vehicle fire investigations resulting in losses of \$3,000 and \$5,500. Of the 168 EMS calls, 125 resulted in transporting by ambulance of which 57 involved two (2) paid staff (45.6%); 44 involved one (1) paid firefighter (35.2%); 20 (16.0%) involved zero (0) paid staff; four (4) or 3.2% were transported by other source. Calls requiring no transport (43): three (3) no transport; 24 lift assists; 16 refusals. There were 16 AIN Inspections conducted. As to Dispatch, Fire Marshal Bundy said there was no report and for EMD he attended the 2019 Emergency Planning & Preparedness Initiative (EPPI) Tabletop Exercise in Colchester and ESFS meeting in East Lyme. He also reported on a weekend call involving a CPR save who was hospitalized that took place in a span of 28 minutes. Fire Department and paid staff included Asst. Fire Marshal Barnes, Firefighters Kevin Roe, Paul Zabulius, Medics Randy Page and Drew Panapada, and Police Officers Karen Alshiere and Stacy Savage. Fire Marshal Bundy concluded by wishing everyone Happy Holidays.

Chairman Yuchniuk asked about the 2020-2021 fire department budgets. Fire Marshal Bundy said he met with Commissioner Perkins last week and with the four (4) Departments about the budgets and his own for review by the Commission.

9. Committee and Liaison Reports.

a. Report from Fire Department Liaison (*Perkins*)

Commissioner Perkins reported she all the Department budgets. Three (3) of them had no increase for FY 2020-2021 and one (1) Chesterfield had an increase of 4.0% (\$3,000). Her recommendation was for a \$91,000 budget across the board for the four (4) fire stations. Commissioner Lenda commented on increases in the proposed Chesterfield budget, specifically snow removal, electricity, and fuel noting the distance of the firehouse from Public Works as opposed to the other stations.

Motion by Commissioner Perkins; seconded by Commissioner Moran to accept all 2020-2021 fire department budgets at \$91,000. Discussion: Commissioner Lenda spoke about the increase in electricity last year that he said was questioned last year and also commented that expenses coming out of the \$91,000 budget and that from the Town are unknown. Voice vote; 6-0, all in favor. Motion carried.

Commissioner Perkins reported she met last week with Fire Marshal Bundy and spoke to him about his budget for next year that includes a request for six (6) additional firefighters that would include changes to the budget other than fire protection. Fire Marshal Bundy explained that except for uniforms for the new hires and an increase under EMS for miscellaneous from \$400 to \$1,000 there are no other budget changes except for those that are contractual. He said the budget would include full-time staff during the week, full-time paid staff on Saturdays at a cost of \$338,000, and full coverage at all departments, not including benefits. With the two (2) new hires, full-time staff increases to ten (10). Chairman Yuchniuk asked about the status of the lead dispatcher position and Fire Marshal Bundy said he was waiting on the development of a job description. As to CIP, Fire Marshal Bundy reported on the \$5,000 awarded for a Knox Box to complement the request of \$15,000 last year and said Chief Turner was looking into a wireless one so that everyone would have their own access number. He

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also mentioned the request for a replacement radio on Cook Drive in 2021-2022. Fire Marshal Bundy said he had spoken with the WPCA regarding a potential replacement and the proposal for a standalone tower. He also responded to a staffing question by Commissioner Moran regarding the proposed additional six (6) firefighters and explained four (4) paid firefighters would be available for a 24-hour period--one (1) per fire station and four (4) per shift—seven (7) days a week. Chairman Yuchniuk asked about the salaries for those firefighters that would be just under \$400,000 according to Fire Marshal Bundy.

Motion by Commissioner Perkins; seconded by Commissioner Moran to approve the Subcommittee Firefighter 2020-2021 Budget as presented. Discussion: Commissioner Leonard asked that the Dispatch budget be parsed out from the remainder for voting purposes. Motion by Commissioner Perkins; seconded by Commissioner Moran to approve the 2020-2021 Fire Marshal, Emergency Management, and Fire Protection budget. Discussion: none. Voice vote; 6-0, all in favor. Motion by Commissioner Perkins to approve the 2020-2021 Dispatch budget. Discussion: none. Voice vote, 5-0-1, (*Leonard, abstained*). Motion carried. Original Motion (amended): Voice vote; 6-0, all in favor. Motion carried. Motion by Commissioner Perkins; seconded by Commissioner Moran to approve the CIP, as presented. Discussion: none. Voice vote; 6-0, all in favor. Motion carried.

b. Report from Animal Control Liaison (*Gillette*)

Commissioner Gillette as absent from the meeting. ACO Swanson forwarded the statistics of the Town and Salem Animal Control November monthly reports as follows:

Animal Control Reports

Town of Montville Animal Control Report (November 2019)

	Month	YTD
# of Animals Impounded	11	63
# of Animals Sold as Pets	4	33
# of Animals D.O.A.	0	1
# of Animals Euthanized	2	5
Total Complaints Investigated	96	484
Total Animal Bites Investigated	1	7
Total Infractions/Summons	0	1

Town of Salem Animal Control Report (November 2019)

	Month	YTD
# of Animals Impounded	0	3
# of Animals Sold as Pets	0	0
# of Animals D.O.A.	0	0
# of Animals Euthanized	0	0
Total Complaints Investigated	7	37
Total Animal Bites Investigated	0	1
Total Infractions/Summons	0	0

Chairman Yuchniuk asked if everyone received the 2020-2021 ACO budget and noted a \$500 increase in vet fees.

Motion by Chairman Yuchniuk; seconded by Commissioner Moran to approve the 2020-2021 ACO budget, as presented. Discussion: Commissioner Lenda asked if the Assistant ACO position was full-time. Mayor McDaniel replied there are two (2) part-time Assistant ACO's— while one (1) is working the other will be off duty.

c. Report from Police Department Liaison (*Lenda*)

Commissioner Lenda said he had no report but said he had spoken with Lt. Radford and things were going well.

d. Report from Building Department Liaison (*Leonard*)

Building Department Report

2019-2020 Building Department Report												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Permits Issued	142	177	119	161								
Open Permits	2920	2973	3017	3040								
Inspections	128	144	98	134								
Plan Reviews	22	34	21	32								
CO's	5	7	9	7								
Violation Notices	2	7	1	2								
Unsafe Notices	0	1	0	0								
Blight Identified To Date	533	533	533	535								
Blight Abated To Date	315	321	324	327								

Commissioner Leonard did not report November statistics but did discuss the 2020-2021 budget. He said the budget was flat with the exception of contractual raises and said seasonal help would again be sought to scan Department records. Commissioner Leonard read the budget note into the record that explains the request for a minor increase in the line item for seasonal help.

Motion by Commissioner Leonard; seconded by Commissioner Moran to approve 2020-2021 Building Department budget, as presented. Discussion: none. Voice vote; 6-0, all in favor. Motion carried.

e. Report from School Security Subcommittee (*Lenda, Leonard, Moran*)

Commissioner Lenda said there was nothing new to report but said the Subcommittee was waiting to hear back from Superintendent Pallin regarding the SRO Program upon her speaking

with the Board of Education and their attorney. Commissioner Moran asked whether a grant could be sought. Lt. Radford responded he had not seen or found any grants.

f. Report from Fire Department Subcommittee (*Leonard, Moran, Perkins, Stewart*)
Commissioner Leonard reported the Subcommittee held its first meeting but cancelled the second. He said input was received from three of the four fire departments present and feedback was pending on the legality of a stipend, and the status of the upcoming contract. Mayor McDaniel reported a tentative contract will be voted upon on Monday, December 30. Commissioner Lenda attended the Subcommittee meeting and commented on how well run it was and on the valuable information conveyed by the fire chiefs. Chairman Yuchniuk again asked that word gets out about the Subcommittee and Commissioner Stewart suggested getting the fire departments host the meetings. Mayor McDaniel reported that per the rules, PSC meetings are to be conducted at the fire departments.

10. Unfinished Business. -- *None*

11. New Business.

a. To consider and act on a motion to approve the 2020 Meeting Schedule.
Motion by Commissioner Perkins; seconded by Commissioner Lenda to approve the 2020 Meeting Schedule. Discussion: none. Voice vote; 6-0, all in favor. Motion carried.

12. Remarks from the Public (non-agenda items—three-minute limit).

13. Remarks from the Mayor.

Mayor McDaniel reported on the tentative firefighter agreement that will be voted upon on Monday. He said the agreement would help to resolve inequities in the department. Mayor McDaniel also thanked the PD for their help during the Thanksgiving and recent chaotic Christmas food distribution. He then wished everyone a Merry Christmas and Happy New Year.

14. Remarks from Town Council Liaison.

Town Councilor Bunnell remarked as long as Montville remained a constabulary it would not be eligible for police-related grants. He also reported the Town Council had approved a quarterly stipend, a stipend mentioned earlier by Commissioner Leonard. Town Councilor Bunnell thanked the PD, Fire Department, and Fire Police for their involvement with the Holiday Parade and the jobs they do all year, and then wished everyone a Merry Christmas and a Happy New Year.

15. Remarks from Commissioners.

Commissioner Leonard wished everyone Happy Holidays, thanked those involved with the cardiac arrest save; and thanked Mayor McDaniel and the Fire Union for reaching a tentative agreement. Commissioner Moran wished everyone a Merry Christmas and Happy New Year. Commissioner Stewart thanked Fire Marshal Bundy for his support. Commissioner Lenda commented that Town Councilor Bunnell was one (1) of three (3) liaisons for Public Works and spoke of his own calls to J. Carlson regarding public works issues—tree trimming and

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leaves in drains, for example. The thanked Public Works and said they are a great crew. Commissioner Perkins thanked the PD and the Fire Department for their participation with the Holiday Parade. She gave kudos to the Oakdale Firehouse for their decorative fire truck. She also wished everyone a Merry Christmas and Happy New Year. Chairman Yuchniuk also wished everyone a Merry Christmas and Happy New Year.

16. Adjournment.

Motion by Chairman Yuchniuk, seconded by Commissioner Moran to adjourn the meeting at 6:42 p.m. Discussion: none. Voice vote; 6-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers

Recording Clerk, Town of Montville

AN AUDIO RECORDING IS AVAILABLE ON THE TOWN WEBSITE.